Waiver Application:

180-day School Year Waiver

As part of the basic education requirements in Washington State, each school district must make a minimum of 180 school days available to students each school year. In addition, school districts must offer at least 1,027 instructional hours each school year, as prescribed in RCW 28A.150.220.

The Office of Superintendent of Public Instruction (OSPI) may grant certain waivers for the 180-day school year requirement to school districts, in order for the district to implement a local plan to provide for all students an effective education system designed to improve student achievement by enhancing the educational program for all students in the district or for individual schools in the district. Waivers may be granted for up to three school years.

Applications for the regular 180-Day School Year Waiver (formerly known as “Option One”) must be submitted to OSPI prior to implementation. Once the completed waiver application packet is received, OSPI will review and notify the requesting district of the decision. In general, applications submitted to OSPI by the 5th of the month will have a decision by the 10th of the following month. For example, applications received by OSPI before January 5 will receive a decision by February 10.

#### Please note: Waivers for parent-teacher conferences (up to five school days) or emergency school closures follow different processes. For more information, please visit [OSPI’s waiver page](https://www.k12.wa.us/about-ospi/about-school-districts/180-day-school-year-waivers) or email waivers@k12.wa.us.

### To be considered for the regular 180-day School Year Waiver, please submit the following documents to OSPI: *Documents should be in PDF or Word format. Do not send weblinks.*

1. Completed 180-day School Year Waiver Application form (see next page).
2. Proposed school calendar(s) for each of the years for which the waiver is requested.
3. A resolution adopted and signed by the school district board of directors requesting the waiver. The resolution must identify/provide:
	1. The basic education program requirement for which the waiver is requested.
	2. The school year(s) for which the waiver is requested.
	3. The number of days in each school year for which the waiver is requested.
	4. Information on how the waiver will support improving student achievement.
	5. A statement attesting that the district will meet the minimum instructional hours requirement of RCW 28A.150.220(2) under the waiver plan.

### To apply for the regular 180-day School Year Waiver, please submit the following items to waivers@k12.wa.us:

1. Completed 180-day School Year Waiver Application form (see below).
2. Proposed school year calendar(s) for each of the years for which the waiver is requested.
3. A resolution adopted by the school district board of directors requesting the waiver.

#### Documents should be in PDF or Word format. Do not send weblinks.

#### Please note: Waivers for parent-teacher conferences (up to five school days) or emergency school closures follow different processes. For more information, please visit [OSPI’s waiver page](https://www.k12.wa.us/about-ospi/about-school-districts/180-day-school-year-waivers).

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| School District Click or tap here to enter LEA/school district |
| Mailing Address Click or tap here to enter LEA mailing address  |
| Superintendent Click or tap here to enter nameEmail: enter email address Phone: enter phone number |
| Person Submitting Application *(if different)* Click or tap here to enter name.Email: enter email address Phone: enter phone number |

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| Waiver Days Requested |
| School Year | Days |
| School Year | Days |
| School Year | Days |
| School Year | Days |

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| Waiver: [ ]  New [ ]  Renewal |
| [ ]  District-wide waiver[ ]  Specific grades levels and/or certain schools within district *(please list)*: ⇨  |

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| If the 180-day waiver is granted, will the district meet the annual instructional hour requirement of RCW 28A.150.220(2) in each school year? |
| [ ]  Yes[ ]  No | If no, please explain in detail:⇨ |
| Does the district currently have any waivers granted by OSPI or SBE? |
| [ ]  Yes[ ]  No | If yes, please list: ⇨ |
| Overview: In a few sentences, summarize the district’s proposed waiver plan (purpose, goals). ⇨ |
| School Improvement Plans: Describe, in detail, how the district’s waiver plan is aligned with school improvement plans under WAC 180-16-220 and any district improvement plan. ⇨ |
| Student Achievement Goals: Describe, in detail, how the district’s waiver plan is related to measurable and attainable goals of the waiver for student achievement. ⇨ |
| Waiver Day(s) Plan/Activities: Describe, in detail, the specific activities that will be undertaken on the proposed waiver days and how these activities are likely to result in attainment of the stated goals for student achievement.⇨ |
| Data/Evidence: Describe the assessments or metrics the district’s waiver plan will use for collecting evidence to show the degree to which the goals are attained. ⇨ |
| Participation in Developing Plan: Describe, in detail, the participation of administrators, teachers, other district staff, parents, and the community in the development of the waiver plan.⇨ |
| Equity: Describe how the district considered equity in developing the waiver plan. This may include, an equity analysis, community feedback, or other means to assess the consequences of the waiver.⇨ |

## For Renewals, please provide the following additional information:

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| Describe the effectiveness of the implemented waiver plan activities in achieving the goals of the plan for student achievement.⇨ |
| Describe how the effectiveness of the district’s waiver plan is measured.⇨ |
| Describe any proposed changes in the plan to achieve the stated waiver plan goals.⇨ |
| Describe support or concerns by administrators, teachers, other district staff, and the community for continuation of the waiver plan.⇨ |