|  |
| --- |
| **PURPOSE:** A resolution session is required when a parent files a request for a due process hearing, unless both the parent and the district waive the requirement for a resolution session, or the parties agree to use mediation instead of resolution. The purpose of the resolution session is to provide parents and districts an opportunity to resolve the issues contained in the due process hearing request prior to the beginning of the due process hearing timelines. |

**RESOLUTION SESSION PARTICIPANTS AND AGREEMENT**

**Resolution Session Participants** *(list all resolution session participants, whether or not an agreement is reached)*:

|  |  |  |
| --- | --- | --- |
| **Name** | **Position and Agency** | **Date(s) of Participation** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Outcome:**

[ ]  Agreement reached – see below.

[ ]  No agreement reached

**Resolution Agreement** *(Complete if the parent(s) and district/program reach an agreement):*

|  |  |  |  |
| --- | --- | --- | --- |
|  | and |  | agree to the following: |
| *Parent/adult student* |  | *educational agency* |  |

***(Insert agreements below, add as many items of agreement as necessary):***

|  |  |
| --- | --- |
| **1.** |  |
| **2.** |  |
| **3.** |  |

The parties understand that:

1. This agreement is voluntary, legally binding, and enforceable in any State court of competent jurisdiction or in a district court of the United States.
2. Any party signing below may void this agreement by sending a written, signed, dated statement which is received by the other party within three business days of the last date signed below.

**Parent(s) or adult student:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Print Name: |  | Signature: |  | Date: |  |

**District/program (Authorized Representative):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Print Name: |  | Signature: |  | Date: |  |

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