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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

k12.wa.us

April 5, 2022

Action Required

Due date: May 13, 2022

Informational

BULLETIN NO. 017-22 Elementary Education, Early Learning, Special Programs &
Federal Accountability

TO: Educational Service District Superintendents
 School District Superintendents
 School District Business Managers
 High School Principals
 High School Counselors

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Washington State Honors Award Nominations

CONTACT: Tony May, Rural Education Program Supervisor
 360-972-4047, tony.may@k12.wa.us

PURPOSE/BACKGROUND

This bulletin provides instructions to assist high schools in identifying students who qualify for a 2022 Washington State Honors Award from the Office of Superintendent of Public Instruction (OSPI).

The Washington State Honors Award Program was established to promote academic achievement among high school students enrolled in public and approved private schools by recognizing outstanding achievement of graduating seniors.

The top ten percent of Washington's eligible graduating seniors will receive a Washington State Honors Award. The identification of eligible students is determined by a cumulative high school grade point average (GPA) and the demonstration of academic achievement in English Language Arts (ELA) and Mathematic assessments which can include the College Board's Scholastic Aptitude Test (SAT), the American College Test (ACT), the statewide ELA and mathematics assessments, and local assessments. To receive an award, a student must also have completed at least 75 percent of the credits required for graduation and be enrolled in at least three academic core subjects in grade 12.

PROCESS

The Washington State Honors Award recipients will be identified by high school staff and then submitted to OSPI through an online survey located at:

<https://survey.alchemer.com/s3/6781169/2021-Washington-State-Honors-Award-Submission-Survey-copy>

Please refer to Attachment A: *Honors Award Identification Instructions* for the steps to identify eligible students. Schools will need to submit this survey for students to be officially awarded.

Thank you for your assistance with this process. OSPI will email the Honors Award certificate, along with further instructions, to each high school that has 2022 Washington State Honors Award recipients after the identification window has closed, no later than May 13.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Tony May, Rural Education Program Supervisor, at 360-972-4047 or email tony.may@k12.wa.us. The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT
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Elementary Education, Early Learning, Special Programs & Federal Accountability

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Attachment A: Honors Award Identification Instructions

OSPI provides equal access to all programs and services without discrimination based on sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal by a person with a disability. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/TTY: 360-664-3631; or P.O. Box 47200, Olympia, WA 98504-7200; or equity@k12.wa.us.

HONORS AWARD IDENTIFICATION INSTRUCTIONS

Please follow the instructions below to identify students eligible for a Washington State Honors Award.

Step 1: Review Minimum GPA Eligibility

Create a preliminary list that identifies all students in Grade 12 that have a cumulative grade point average (GPA) of 3.93 or higher. This GPA threshold reflects the top ten percent of GPAs statewide. Weighted GPAs should not be considered.

Step 2: Evaluate Identified Students Assessment Results

Using criteria developed by the school and/or district, evaluate the assessment history of each identified student from Step 1 to determine that they have demonstrated academic achievement in both English Language Arts (ELA) and Mathematics.

Schools may use the Scholastic Aptitude Test (SAT), American College Test (ACT), the statewide ELA and Math assessment, and local assessments to evaluate students' academic achievement.

If an identified student did not demonstrate applicable academic achievement, then they should be removed from the list of preliminarily identified students.

Step 3: Verify Other Program Requirements

Verify that each remaining identified student from Step 2 has completed at least 75 percent of the credits required for graduation and was enrolled in at least three academic core subjects (English, mathematics, science, social studies, the arts, and languages other than English) in grade 12.

If a student does not meet these requirements, then remove them from the list of identified students.

The remaining students on this list are now your final students that will receive a Washington State Honors Award after successful submission on the part of your school. It is recommended schools retain this list for at least one year.

Step 4: Complete and Submit Information to OSPI

Complete and submit the 2022 Washington State Honors Award Submission survey found at <https://survey.alchemer.com/s3/6781169/2021-Washington-State-Honors-Award-Submission-Survey-copy>.

This survey will ask for the total number of students receiving an Honors Award and the contact information for the point of contact from your school.

Further Action

Once the 2022 WA State Honors Award Participation Timeline has ended on May 13, your school will receive an email with further instructions and a fillable PDF of the 2022 Washington State Honors Award Certificate to be awarded to each student on your final list.