

# Administrative Review Summary

Administrative Review Summary:		
LEA Name: Port Townsend School District	Date of Exit Conference: 4/30/2019	
Date of Review: April 29- 30, 2019	Posting Date: 10/18/2019	
<input type="checkbox"/> Community Eligibility Provision	<input type="checkbox"/> Provision 2	<input type="checkbox"/> Provision 2 – Breakfast Only

The local education agency operates the following programs:		
<input checked="" type="checkbox"/> School Breakfast	<input checked="" type="checkbox"/> National School Lunch	<input type="checkbox"/> Afterschool Snack
<input type="checkbox"/> Fresh Fruit & Vegetable	<input type="checkbox"/> Seamless Summer Option	<input type="checkbox"/> At-Risk Afterschool Meals

Components of Review – Findings		
Key: <input checked="" type="checkbox"/> = Review Findings ; <input type="checkbox"/> (unmarked) = Compliance		
Meal Access & Reimbursement		
<input checked="" type="checkbox"/> Certification Benefit Issuance <input checked="" type="checkbox"/> Application Errors <input type="checkbox"/> Certification Errors	<input type="checkbox"/> Meal Counting & Claiming <input type="checkbox"/> Claim Consolidation Error <input type="checkbox"/> Point of Service Meal Counting <input type="checkbox"/> Meal Counts	<input checked="" type="checkbox"/> Verification <input type="checkbox"/> Not Conducted <input checked="" type="checkbox"/> Conducted Late <input type="checkbox"/> Process
Meal Patterns & Nutrition Quality		
<input checked="" type="checkbox"/> Meal Components & Quantities <input type="checkbox"/> Missing Component <input checked="" type="checkbox"/> Short Meal Pattern <input type="checkbox"/> Repeat Findings	<input type="checkbox"/> Offer vs. Serve <input type="checkbox"/> Implementation <input type="checkbox"/> Non-Reimbursable Meals <input type="checkbox"/> Incomplete Meals <input type="checkbox"/> Fruit/Vegetable Violation	<input type="checkbox"/> Dietary Specifications & Nutrient Analysis <input type="checkbox"/> Calories <input type="checkbox"/> Saturated Fat <input type="checkbox"/> Trans Fat <input type="checkbox"/> Sodium
School Nutrition Environment		
<input type="checkbox"/> Local Wellness Policy <input type="checkbox"/> Implementation <input type="checkbox"/> Evaluation/Assessment <input type="checkbox"/> Public Notification	<input checked="" type="checkbox"/> Food Safety <input type="checkbox"/> Plan <input checked="" type="checkbox"/> General Compliance	
<input type="checkbox"/> Smart Snacks in Schools <input type="checkbox"/> Food Service Level <input type="checkbox"/> School Level	<input type="checkbox"/> Civil Rights	
<input type="checkbox"/> Other:		
<input checked="" type="checkbox"/> Corrective Action Complete		

Additional information is available by contacting the district nutrition services department directly.

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**OSPI CHILD NUTRITION** assists school districts and other institutions in providing quality nutrition programs that promote life-long healthful living while providing nutritious meals each day that prepare children for learning.

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