

Request for Proposal No. 2020-33

Addendum 01 – Due date change

This document amends RFP No. 2020-33 issued February 21, 2020.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

PROPOSAL DUE DATE is hereby amended to read as follows:

3:00 p.m. Pacific Standard Time (PST) on ~~March 18, 2020~~ March 23, 2020

Section B.2. ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES is hereby amended to read as follows:

Item	Action	Date
1.	OSPI issues RFP	February 21, 2020
2.	Question and Answer period	February 21- March 11, 2020
3.	Last date for questions regarding RFP	March 11, 2020
4.	Complaints due	March 11, 2020 <u>March 17, 2020</u>
5.	OSPI posts final Question and Answer Addendum or Amendment (if necessary)	March 13, 2020
6.	Proposals due	March 18, 2020 <u>March 23, 2020</u>
7.	OSPI conducts evaluation of written proposals	March 23 <u>24</u> -31, 2020



8.	OSPI announces "Apparent Successful Bidder" and sends notification to unsuccessful Bidder(s)	April 1, 2020
9.	OSPI conducts debriefing conferences (if requested)	As requested, per debriefing instructions
10.	Contract negotiation begins	April 1, 2020
11.	Anticipated contract start date	May 1, 2020

Section B.4. SUBMISSION OF PROPOSALS is hereby amended to read as follows:

Consultants shall submit proposals as an attachment to an email to the RFP Coordinator noted in Section B.1. ***Proposals must arrive by 3:00 p.m. in Olympia, WA, on ~~March 18, 2020~~ March 23, 2020.*** (Please note RFP 2020-33 in the email subject line.) Attachments to the email shall be Microsoft Word format or in Portable Document Format (PDF). Zipped files may be received by OSPI and can be used for submission of proposals. OSPI does not assume responsibility for any problems with the electronic delivery of materials.

Proposals not received by the deadline will not be reviewed. Late proposals will not be accepted and will be automatically disqualified from further consideration. Proposals must respond to the procurement requirements. Do not respond by referring to material presented elsewhere. The proposal must be complete and must stand on its own merits.

Failure to respond to any portion of the procurement document may result in rejection of the proposal as non-responsive. All proposals and any accompanying documentation become the property of OSPI and will not be returned.