

Pre-Procurement Announcement 2022-08

Voices from the Field Arts Academy

**STATE OF WASHINGTON
OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
OLYMPIA, WASHINGTON**

PROJECT TITLE: Voices from the Field Arts Academy

ESTIMATED CONTRACT PERIOD: July 1, 2022 – August 31, 2023. Amendments extending the period of performance, if any, shall be at the sole discretion of OSPI.

CONSULTANT ELIGIBILITY: This solicitation is open to those Consultants who satisfy the minimum qualifications stated herein and that are available for work in Washington State.

OSPI, and its contractors and subcontractors, must not discriminate in any programs or services based on sex, race, creed, religion, color, national origin, age, marital status, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal by a person with a disability, and must comply with state and federal nondiscrimination laws, including Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, and Title VI of the Civil Rights Act of 1964. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/TTY: 360-664-3631; or P.O. Box 47200, Olympia, WA 98504-7200; or equity@k12.wa.us.

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A.1. PURPOSE OF REQUEST FOR QUALIFICATIONS

The Office of Superintendent of Public Instruction (OSPI) is initiating this Pre-Procurement Announcement to notify interested parties of an upcoming Request for Qualifications and Quotations (RFQQ) to solicit proposals from Consultants interested in participating with the Voices from the Field Arts Academy to be issued in January 2022. The purpose of Pre-Procurement Announcement is to give potential bidders an opportunity to research the project and plan for the procurement prior to its release. OSPI reserves the right to revise information posted herein.

The goal of the Voices from the Field Arts Academy (VFF) is to provide quality arts-infused lessons and experiences for middle school students identified as migratory. The program seeks to help educators build student voice and to increase student skills and learning in mathematics, English Language Arts (ELA), science and social studies through the arts.

A.2. BACKGROUND

Led by Superintendent Chris Reykdal, OSPI is the primary agency charged with overseeing public K–12 education in Washington state. Working with the state's two hundred ninety-five (295) public school districts and six (6) state-tribal education compact schools, OSPI allocates funding and provides tools, resources, and technical assistance so every student in Washington is provided a high-quality public education.

The Voices from the Field Arts Academy (VFF) project is supported by federal funds through the Migrant Education Office (Title I, Part C) at OSPI. VFF is a collaborative effort with Migrant Education and The Arts Office at OSPI. VFF has been in operation since 2016, reaching students and educators in 10 school districts.

A.3. ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

Item	Action	Date
1.	OSPI issues Pre-Procurement Announcement	July 15, 2021
2.	OSPI issues RFQQ	January 19, 2022
3.	Question and Answer period for RFQQ	February – March 2022
4.	Letter of Intent due (<i>Recommended</i>)	February – March 2022
5.	OSPI hosts Pre-bid Conference for RFQQ	February 2, 2022
6.	Last date for questions regarding RFQQ	March 2, 2022
7.	Complaints due	March 2, 2022

Item	Action	Date
8.	OSPI posts final Question and Answer Addendum or Amendment (if necessary)	March 3, 2022
9.	Proposals due	March 9, 2022
10.	OSPI conducts evaluation of written proposals	March 10-21, 2022
11.	OSPI conducts oral interviews with finalists (if determined necessary by OSPI)	March 22-25, 2022
12.	OSPI announces "Apparent Successful Bidder" and sends notification to unsuccessful Bidder(s)	April 11, 2022
13.	OSPI conducts debriefing conferences (if requested)	April 12-19, 2022
14.	Contract negotiation begins	April 12 – 22, 2022
14.	Anticipated contract start date	July 1, 2022

OSPI reserves the right to revise the above schedule.

A.4. OBJECTIVE AND SCOPE OF WORK

A. Objective: Voices from the Field Arts Academy (VFF) seeks to engage middle school students (migratory qualified) and their teachers with an enriched arts experience while promoting academic learning in math, English language arts (ELA), science, social studies, and the arts.

B. Scope of Work:

- 1) Provide support and expertise in the development, and implementation facilitating effective practices for infusing art standards, and core instruction in math, ELA, science, or social studies.
- 2) Statewide recruitment and coordination of qualified educators (up to thirty-six (36)) for project participation (in up to twelve (12) LEAs).
- 3) Design, coordinate and facilitate a three- (3-) year progression of programming to address:
 - a) arts-infused professional learning opportunities for educators,
 - b) data collection and documentation to evaluate project progress and local sustainability efforts,
 - c) student engagement and learning experiences, and
 - d) community (parent/guardian, family) engagement and partnership.

A.5. BIDDER QUALIFICATIONS

Minimum Qualifications:

- Licensed to do business in the State of Washington. If not licensed, provide a written intent to become licensed in Washington within thirty (30) calendar days of being selected as the Apparent Successful Bidder.
- Experience working with diverse districts including urban, suburban, and rural communities.
- Experience working with diverse student and adult populations.
- Ability to work with diverse educators, family, and community members.
- Ability to develop, coordinate, facilitate and evaluate progressively complex learning for classroom educators over a three-year period in consultation with OSPI staff.
- Experience with arts and cultural teaching and learning that integrates other content areas (e.g. math, science, English Language Arts).
- Experience working in Washington schools and districts.
- Experience working with traditionally underserved and/or marginalized communities.
- Ability to provide necessary professional learning/training to all project staff.

Consultants who do not meet these minimum qualifications will be rejected as non-responsive and will not receive further consideration. Any proposal that is rejected as non-responsive will not be evaluated or scored.

Desirable Qualifications:

- Knowledge of the migratory lifestyle.
- Knowledge of bilingual/bicultural lifestyle.
- Ability to teach academic content through the arts.
- Knowledge of learning standards in the arts, and other academic disciplines.

A.6. PERIOD OF PERFORMANCE

The period of performance of any contract resulting from the RFQQ is anticipated to begin on or about July 1, 2022, and end on or about August 31, 2023. The option to extend any contract resulting from the procurement shall be at the sole discretion of OSPI.

A.7. FUNDING

OSPI has budgeted an amount not to exceed four hundred thirty-three thousand seven hundred dollars (\$433,700) for this project in the following categories:

Art supplies and materials for professional learning (up to 36 educators) throughout the program period.
Leadership Team gatherings, planning, and consultation (regular and ongoing meetings for at least 8 leadership team members, vendor staff, and OSPI representative)
Program administration, including staffing.
Plan and implement on-going professional learning for at least 36 participating educators in up to 12 local educational agencies during the program period for a minimum of 38 hours.
Evaluate and submit a written summary report of activities completed with each invoicing and a final report at the end of the program period that reflects planning and implementation of each component of the program. Evaluations should include educator feedback, staff reflection, parent and student feedback, and final copies of all developed materials including lessons (ADA formatted).

Proposals in excess of this amount will be rejected as non-responsive and will not be evaluated. OSPI reserves the right to revise the individual budget items.

Any contract awarded is contingent upon the availability of funding. Bidders will be encouraged to provide their most favorable and competitive cost estimate to perform the work.

One hundred (100%) of the funds proposed for this project will be funded using Federal money provided by Catalog of Federal Domestic Assistance number 84.011 (Award S011A200048). The selected contractor must therefore comply with Federal Grant Terms and Conditions included in, but not limited to Exhibit A – Federal Grants Terms and Conditions.

A.8. AMERICANS WITH DISABILITIES ACT

OSPI complies with the Americans with Disabilities Act (ADA). Consultants may contact the RFQQ Coordinator to receive this RFQ in an alternative format.

A.9. RESOURCES

The following resources are provided to inform prospective bidders about working with various aspects of VFF:

[Migrant Education Program: Seven Areas of Concern](#)
Migrant Education Program | OSPI (www.k12.wa.us)

[Migrant Education State Service Delivery Plan](#)

https://www.k12.wa.us/sites/default/files/public/migrantbilingual/Washington%20MEP%20SDP%20FINAL%202021_2024.pdf

[Arts Learning Standards](#)

<https://www.k12.wa.us/student-success/resources-subject-area/arts/arts-k%E2%80%93learning-standards>

[English Language Arts Learning Standards](#)

<http://www.corestandards.org/ELA-Literacy/>

[Mathematics Learning Standards](#)

<https://www.k12.wa.us/student-success/resources-subject-area/mathematics/mathematics-k%E2%80%93learning-standards>

[Science Learning Standards](#)

<https://www.k12.wa.us/student-success/resources-subject-area/science/science-k%E2%80%93learning-standards>

[Social Studies Learning Standards](#)

<https://www.k12.wa.us/student-success/resources-subject-area/social-studies/learning-standards>

[Arts Integration: Resource Roundup](#)

<https://www.edutopia.org/arts-integration-resources>

[Research on Arts Professional Learning](#)

https://www.artsedsearch.org/browse-research/?fwp_search=professional+development

A.10. QUESTIONS

Submit any questions regarding the preliminary scope of work, students to be served, or any other components of the proposal to contracts@k12.wa.us. Please reference **Voices from the Field Arts Academy Pre-Procurement** when posing questions. All questions will be posted and shared on the Title I Part C Migrant Education Program webpage under Voices from the Field Arts Academy Pre-Procurement FAQs.