

# *Request for Proposal No. 2020-34*

## *Addendum 01 – Q&A*

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2020-34, issued March 12, 2020.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI and PESB, and may result in disqualification of the Consultant.

1. **Question:** Within the management proposal section, There is a section for references that are scored, if PESB determines reference scoring to be necessary. How will PESB determine if that is necessary and how will that scoring relate to the distribution of scoring within the management proposal?

**Answer:** Reference checks will only be scored if the evaluation team feels unable to rank proposals without reference check scores. Reference check scoring will not affect the scoring of the scoring domains (i.e. Project Team Structure/Internal Controls, Staff Qualifications/Experience, Experience of the Consultant) within the Management Proposal.

2. **Question:** The letter of submittal (1 page) and the resumes of participating staff (3 pages each) have maximum lengths. Do the other sections of the proposal have recommended or ideal page lengths?

**Answer:** No.

No questions or responses included in this document require any changes to the solicitation document, this document stands alone.