

**STATE OF WASHINGTON**  
**OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION**

OSPI RFP 2021-09 Proposals for Processed Foods Using USDA Commodities  
Addendum 01 Questions & Answers  
Note to potential respondents:

All amendments, addendums, and notifications will be released via the Washington Electronic Business Solution (WEBS) web site.

**NOTE: The proposal due date 10 a.m. Friday, February 12, 2021**

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1. Would you be able to provide an Excel or Word document version of Exhibit H Price Worksheet so that we may type in our responses? Or would it be acceptable if we recreate the worksheet in Excel format?  
**Attached is the Word version of Exhibit H.**
  
2. In regard to Exhibit H Price Worksheet, for the lines marked as "Alternate," is this where bidders can provide alternate products for any of the 4 products specified (for example, different flavors)?  
**Yes**
  
3. In regard to Exhibit H Price Worksheet, for the column "Estimated Cases (annual usage)," is this something that Washington OSPI will complete? Do bidders leave this column blank?  
**WA State left the column blank as we do not know how many cases will be ordered by sponsors. This last year it has been very difficult to calculate usage due to Covid19.**
  
4. In regard to Exhibit H Price Worksheet, for the column "Donated Food Value lbs. per case," can you please clarify if bidders should provide the donated food dollar value per case, or the donated food pounds per case, or both?  
**Per case, OSPI will be asking for 21-22 SY SEPDS when a contract is initiated –**  
I am sorry, I think my question was confusing. I am wondering if we should enter the donated food dollar value, or the donated food pounds, for the column titled "Donated Food Value lbs. per case." Or both?  
**Please enter both.**
  
5. In regard to Exhibit H Price Worksheet, for the column "Fee For Service per Case (Includes Transportation)," can you confirm that bidders should enter the

processing price per case (including transportation) that is NET of the donated food value? For example, if the processing price per case is \$90 and the donated food value per case is \$10, bidders should enter \$90 and NOT \$100?

Yes – net of the donated food value (\$90).

6. Do you anticipate extending the bid due date?

No

7. Was this bid posted to the nationwide free bid notification website at [www.mygovwatch.com/free?](http://www.mygovwatch.com/free?)

No

8. Other than your own website, where was this bid posted?

[WEBS \(wa.gov\)](http://WEBS.wa.gov) Go to this website to register for WEBS: [WEBS Registration & Search Tips | Department of Enterprise Services \(wa.gov\)](#)

9. Question regarding samples – “Section C.3 – E. Samples” Are samples required or upon request by OSPI? Samples due February 16-25, 2021.

Thank you for your interest in OSPI’s solicitation for Processed Foods using USDA Commodities. We are going to ask for samples from the selected vendors, upon request.