

Request for Proposals No. 2022-12

Addendum 01 – Pre-Bid Conference Q&A

This document is posted to capture the questions received, and agency answers provided, at the August 30th pre-bid conference for RFP No. 2022-12, which was issued August 13, 2021.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

- Question:** Will applicants receive confirmation of their letter of intent?
Answer: Yes.
- Question:** Can the contractor identify grade-level performance expectations and say that units can be used for students in grade bands?
Answer: Bidders should identify grade level performance expectations and can identify extensions or other opportunities to expand learning for different grade levels or to support learning gaps.
- Question:** Can work begin on this contract before the estimated start date of the contract?
Answer: No costs shall be incurred for this project until the Contract has been fully executed (signed) by both parties. Any contractor who commences work does so at their own risk and cannot bill for work (deliverables) initiated or completed before the contract start date.
- Question:** This contract RFP mentions deliverables and outcomes. Can you clarify how those are different? I am familiar with outcomes being used as a measure of student performance.
Answer: The RFP requires an evaluation that can measure project success, and the completion of several deliverables. While the RFP mentions gathering evidence of project success through outcomes-based “measures of practice” of educators’ learning experiences, payment will not be dependent on these outcomes.



5. **Question:** This contract allows for Performance Based Contracting. Can you explain how that works, in particular with long-term deliverables?

Answer: Performance-based contracts identify expected deliverables and performance measures or outcomes and are contingent on the contractor providing such deliverables or achieving performance outcomes. Contractors may bill for progress toward established benchmarks on long-term contracting.

6. **Question:** Will this be for multiple organizations to split up and conquer the work to customize it better for different languages/language learners, or just one organization?

Answer: As per the contract and RFP language, it is for one organization/entity.

7. **Question:** Will those who create the materials for the website be responsible for housing the material?

Answer: The contractor is required to develop American With Disabilities Act (ADA) compliant documents and upload those to the Washington Hub of the Open Educational Resources Commons website. OSPI will maintain the website.

8. **Question:** Is a letter of intent required?

Answer: The Letter of Intent is recommended. It helps give the agency an idea of how many potential bids it may receive.

9. **Question:** Are you wanting the system designed for all grade levels k-12?

Answer: Yes. We would like the project to serve grades K-12. However, classroom level resources should be designed for individual grades (K, 1, 2, 3, 4, 5) for elementary (K-5) students, middle school grade band (6-8) for middle school students, and high school grade band (9-12) for high school students.

10. **Question:** Will this slide deck be available after this meeting?

Answer: Yes, the slide deck is available on the [Environmental and Sustainability Education webpage](#).

11. **Question:** The letter of intent is due by 4pm today. Is an email text ok, or should it be an attached letter?

Answer: The letter must be submitted via email to the RFP Coordinator at contracts@k12.wa.us.