

Request for Proposals No. 2022-26

Addendum 01 – Q&A and Revisions

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2022-26, issued April 29, 2022.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

1. **Question:** Can you please confirm that the dates of the contract would be July 1 – Sept. 30th? The RFP includes a table with deliverables in Dec and March of 2023 (attached for reference).

Answer: Thank you for noticing this discrepancy. The correct term of the proposed contract will be July 1, 2022, through June 30, 2023.

2. **Question:** Will we be responsible for recruiting and finding the teacher subcontractors?

Answer: OSPI has an initial list of potential teachers and anticipates working with the Contractor to add to that list/pool. We expect recruiting the subcontractors to be a collaborative process.

3. **Question:** Given [bidder has] worked with over 300 school systems in the last year alone, are we able to give highlights (dates and description) of the top related contracts that can supplement the case studies we provide?

- a. Specific reference: "Related Contracts – Include a list of contracts the Consultant has had during the last five (5) years that relate to the Consultant's ability to perform the services needed under this RFP. List contract reference numbers, contract period of performance, contact persons, telephone numbers, and fax numbers/e-mail addresses."?

Answer: Provide a reasonable list (approximately 10) of the most relevant contracts over the last five years with all of the required information while recognizing that OSPI may contact others on a selective basis.



Answers to question #1 above has altered some terms of the procurement as follows:

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ESTIMATED CONTRACT PERIOD: July 1–~~September 30, 2022~~ June 30, 2023, with options for annual renewal through June 30, ~~2024~~ 2025. Amendments extending the period of performance, if any, shall be at the sole discretion of OSPI.

Page 9, Section A.6:

A.6. PERIOD OF PERFORMANCE

The period of performance of any contract resulting from this RFP is tentatively scheduled to begin on or about July 1, 2022, and end on or about ~~September 30, 2022~~ June 30, 2023. The option to extend any contract resulting from this procurement shall be at the sole discretion of OSPI.

As such, OSPI reserves the right to amend to extend the Contract for ~~the remainder of FY23 (October 1, 2022–June 30, 2023)~~ and FY24 (July 1, 2023–June 30, 2024) and FY24 (July 1, 2024–June 30, 2025). The decision to amend shall be based on sustained satisfactory performance as decided by the Contract Manager, successful completion of project objectives, and availability of funding. If OSPI provides a renewal notice to the Contractor, the Contractor shall be obligated to enter into a contract with the same fiscal obligations as the previous Contract year, provided that OSPI and Contractor shall negotiate any revision of additional services or goals beyond those encompassed in the previous Contract.

Additional services that are appropriate to the scope of this RFP, as determined by OSPI, may be added to the resulting Contract by a written amendment mutually agreed to and executed by both parties.