

Request for Proposals No. 2022-29

Addendum 01 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2022-29, issued January 24, 2022.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

The following are consultant questions and agency answers provided during the pre-bid conference, held on February 2, 2022.

1. Are sub-grantors required to have a parent advisory council?
Answer: No. A Parent Advisory Council (PAC) is not a requirement.
2. How often is the Q&A section updated? How do we know when a new Q&A is posted?
Answer: Q&A is compiled throughout the procurement timeline by the RFP Coordinator. Consultants will receive answers to their own questions promptly and compiled Q&A may be released periodically throughout the timeline, with a final Q&A document being posted no later than March 3, per the RFP schedule. The Q&A will be posted to OSPI's website, and [Washington Electronic Business Solution \(WEBS\) Procurement website](#). Consultants registered in WEBS will receive automatic notification when amendments are posted. Additionally, a FAQ section is on the [Migrant Education Program](#) (MEP) page, under the tab entitled Request for Proposal (RFP) formerly Request for Qualifications and Quotations (RFQQ). OSPI's website does not have a notification feature, so consultants not registered in WEBS may want to check these sites periodically.
3. Is an oral presentation necessary? Would that be virtual?
Answer: If determined necessary, OSPI may request that one or more Responsible and Responsive Bidders participate in an oral interview and/or presentation or demonstration. Determination on how this will be conducted is dependent on public health and OSPI guidelines in place during the time this takes place (March 22-25, 2022).



4. Can organizations that had notified the agency of their intent to participate be notified when new questions and answers have been posted on the website?

Answer: The Q&A will be posted to OSPI's website, and [Washington Electronic Business Solution \(WEBS\) Procurement website](#). Consultants registered in WEBS will receive automatic notification when amendments are posted. Consultants not registered in WEBS will need to check the OSPI website periodically for updates.