

# Request for Proposals No. 2022-29

## Addendum 02 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2022-29, issued January 24, 2022.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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1) **Question:** Would you define what are Indirect Costs in C.5.iv, and 10% of what amount is the maximum amount that may be charged?

**Answer:** Indirect costs are those elements of cost incurred by the entity or organization as whole and are not generally allocable to programs. Indirect costs are often referred to as overhead or administrative. An entity or contractor can have both administrative and indirect costs as separate budget items; however, the sum of administrative and indirect costs shall not exceed the maximum amounts set forth in the procurement (and OSPI's Indirect Policy). Cost Proposal may include an indirect rate of 10% of the cost of the proposal.

2) **Question:** Can you refer me to the Q&A site for this RFQ please?

**Answer:** All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) and on the Washington Electronic Business Solution ([WEBS](#)) website.

3) **Question:** Is a consultant expected to use awarded MEP funding to provide mental and health care services and technology such as computers, software, cellular phone, books for students as needed?

**Answer:** No. The objective of the Voices from the Field Arts Academy (VFF) is to engage middle school students (migratory qualified) and their teachers with an enriched arts experience while promoting academic learning in math, English language arts (ELA), science, social studies, and the arts. Any support for students will be in partnership with participating local educational agencies.

4) **Question:** Are the recruited educators to be trained certified teachers or para educators?

**Answer:** The recruited educators shall be certified teachers. For more information on this, please see Section A.4 Objective and Scope of Work, particularly the sub-section entitled,



"3. Design and implement educator professional learning," on pages 8-9 of the Request for Proposals No. 2022-29 Voices from the Field Arts Academy.

- 5) **Question:** Will there be space/time to teach, and parent meeting area for the MEP eligible students at their respective schools?  
**Answer:** As the vendor is working with teachers and school buildings, this may be a component they may wish to add.
- 6) **Question:** Lastly, can I introduce myself creatively in the letter of Application in addition to providing my qualifications in my resume?  
**Answer:** Yes. However, please ensure the introduction is brief to allow for sufficient time to review and score the proposal.
- 7) **Question:** Are the qualified educators already contracted to teach in the school district or will they be contracted and be paid separately by the consultant?  
**Answer:** Teachers who will be trained by the vendor will have most of their compensation paid by the district with perhaps some exception with some separate training times. The vendors providing the training will pay for the experts to conduct the training.
- 8) **Question:** Also, while you provided the total number of students eligible for MEP project, I need the total number of Middle schoolers as this is the students to be serviced with this project. Do you have that information?  
**Answer:** There are currently 5,055 identified migratory students in Grades 6-8. Here are the top districts with at least 50 middle school migratory students, Grades 6-8: Kennewick (529), Yakima (340), Wahluke (320), Pasco (313), Sunnyside (290), Wenatchee (271), Mount Vernon (261), Eastmont (162), Wapato (144), Prosser (143), Toppenish (143), North Franklin (118), Othello (109), Quincy (102), Grandview (85), Marysville (73), Moses Lake (73), Mabton (72), Burlington-Edison (65), Granger (60), Kiona-Benton City (58), East Valley-Yakima (51), and Tonasket (50).
- 9) **Question:** Regarding **C4ii** Is it required to have **Related Contracts & References** if you are an independent consultant who meets the minimum experience by having provided direct services to students as an employee of a school district and having provided services to migrants as a representative of a government agency?  
**Answer:** A list of related contracts from the past 5 years is a requirement of the proposal. If related work has been done as an employee of a school district rather than through contract, you could provide that information, but clarify that it was through employment rather than contracted work. The same could work for references for related work. The intent is for the information to serve as examples of the bidder's previous work/experience in this field for the evaluation team.

- 10) **Question:** If there is an online recording of the pre-bid conference or Q&A I can refer to for this RFQ?  
**Answer:** Yes, please refer to the [OSPI website](#) and on the Washington Electronic Business Solution ([WEBS](#)) website.
- 11) **Question:** Are there any TAT LAB graduates in the Eastern Washington migrant student population area?  
**Answer:** Yes. There are TAT Lab Alumni from the following places: East Wenatchee, Ellensburg, Kettle Falls, Leavenworth, Lyle, Pasco, Richland, Soap Lake, Spokane, Twisp, Walla Walla, Wenatchee, White Salmon, Winthrop, and Yakima.
- 12) **Question:** Which LEAs in Washington State have most of the migrant student population?  
**Answer:** Here are the top local educational agencies with 500 or more enrolled migratory students: Kennewick (3870), Yakima (2740), Wauke (2194), Pasco (2152), Sunnyside (2147), Wenatchee (1719), Mount Vernon (1673), Othello (1166), Wapato (1094), Eastmont (1092), Toppenish (865), Prosser (861), North Franklin (713), Grandview (607), Quincy (550), and Burlington-Edison (536).
- 13) **Question:** What is the approximate average of middle schools within the areas of the migrant student population that do not employ an Art Educator?  
**Answer:** Currently, we do not have this data. We will be surveying schools this spring and will publish this information in 2023.
- 14) **Question:** How many eligible students are expected to be participating in the VVF Learning Program for year 2022/2023?  
**Answer:** Per page 8 of the request for proposal, OSPI is seeking proposals that will - a. Develop and facilitate effective practices to address the Areas of Opportunity for migrant students by infusing art standards into core instruction in math, English Language Arts (ELA), science, or social studies; b. With guidance from OSPI, recruit statewide and coordinate a cohort of qualified educators (up to thirty-six (36) for project participation in up to twelve (12) Local Education Agencies (LEAs).

The number of migratory students will depend on the teachers selected to participate in the program and the number of migratory students in their classroom. At a minimum, we would expect between 10-12 migratory students per educator would directly benefit from the effective practices provided to educators teaching migratory students (up to 432 students).