

Request for Qualifications No. 2021-01

Amendment 02 – Schedule Change

This document is posted to capture a change to the Estimated Schedule of Procurement Activities for RFQ No. 2021-01, issued May 26, 2020.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

Due to the ongoing fight to reduce the impacts of COVID-19, the budget impacts of the pandemic, and the recent directive by Governor Inslee to reduce employee work hours as a cost savings measure, OSPI is requiring all employees to take mandatory furlough days in July. During these furlough days, OSPI employees are not allowed to engage in any work activities, including attending meetings, responding to emails, joining phone calls, or other activities.

As a result, the schedule for oral interviews with finalists and announcement of apparent successful bidders, has been extended. Accordingly, **Section B.3. Estimated Schedule of Procurement Activities** shall be amended to read as follows:

Item	Action	Date
1.	OSPI issues RFQ	May 26, 2020
2.	Question and Answer period <i>Q&A will be updated as needed throughout the RFQ posting period</i>	May 26, 2020 until RFQ closes
3.	Complaints due	June 8, 2020
4.	Proposals due*	June 15, 2020*
5.	OSPI conducts evaluation of written proposals	June 16-19, 2020
6.	OSPI conducts oral interviews with finalists (if determined necessary by OSPI)	June 26–July 10, 2020 <u>June 26-July 15, 2020</u>
7.	OSPI announces “Apparent Successful Bidders” and sends notification to unsuccessful Bidder(s)	July 10, 2020 <u>July 16, 2020</u> <i>(or as proposals are received after initial screening)</i>
8.	OSPI conducts debriefing conferences (if requested)	As requested, per debriefing instructions



9.	Contract negotiation begins	July 10, 2020 <u>July 16, 2020</u> <i>(or as proposals are received after initial screening)</i>
10.	Anticipated contract start date	August 17, 2020

OSPI reserves the right to revise the above schedule.

**** This solicitation will remain open until further notice. However, to be considered for a contract beginning August 17, 2020, Consultants are encouraged to submit proposals prior to 3:00 p.m. Pacific Standard Time on Monday, June 15, 2020. Proposals submitted after the initial due date will be reviewed upon receipt. Please allow 3-4 weeks for a response from the date of submission.***