

Student Discipline Task Force
October 10, 2016 Meeting Minutes

Members in Attendance

Dr. James Smith, Educational Opportunity Gap Oversight and Accountability Committee
Frieda Takamura, Educational Opportunity Gap Oversight and Accountability Committee
Andrea Cobb, Washington State School Directors' Association
Rose Spidell, Office of the Education Ombuds
Commissioner Lynette Finau, Commission on Asian Pacific American Affairs
Zharina Angeles, Commission on Asian Pacific American Affairs
Rebekah Kim, Association of Washington School Principals
Paul Alig, TeamChild
Lance Goodpaster, Washington Association of School Administrators
Julia Warth, League of Education Voters
Tim Stensager, K-12 Data Governance Group
Susan Canaga, alternate for Tim Stensager

Members not in Attendance

Reiko Dabney, Washington Education Association
Gloria Ochoa, Commission on Hispanic Affairs

Staff and Public in Attendance

Maria Flores, Director, Title II, Part A and Special Programs
Nickolaus Cox, Administrative Assistant, Title II, Part A and Special Programs
Jennifer Olson, Administrative Assistant, Equity and Civil Rights
Joshua Lynch, Program Supervisor, Student Discipline
Sarah Albertson, Program Supervisor, Equity and Civil Rights
Dierk Meierbachtol, Chief Legal Officer
Katie Weaver Randall, Director, Student Information
Vicki Nishioka, Education Northwest
Melinda Leong, Education Northwest
Ailey Kato, Senate Committee Services

Welcome

Meeting was called into order at 9:10 am. Members proceeded with introductions and agenda overview.

Norms

- Staff went over and made decisions with the Task Force of Group Norms and Group Decision making protocols.
- The group agreed on the following norms:
 - Share air time
 - Clear decision making
 - No side talking
 - Clear purpose
 - Do homework and tasks (staff define homework)
 - Share openly at meeting

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- Speak your truth
- Assume positive intent
- Be courageous
- Leave your presumptions – be open to listening
- Share air time
- Outline decision points in the agenda
- Avoid using acronyms
- Shared editing protocol
- The group agreed on the following decision-making protocol:
 - Hybrid: if consensus can't be reached, then vote. However, the group should make significant effort towards consensus.
 - Voting rules: Super majority (2/3)
 - There was a concern that because the meetings are so short, we may not have time to get everybody to agree or reach consensus.
- If there is homework or materials for the group to review, staff will provide them at least one week in advance.
- A member raised concern about a divide between experienced members and new members because new members are still trying to catch up with verbiage, knowledge, and work of the last task force. The group was assured that most of the first meeting would be spent on catching everyone up.
- Communication protocol:
 - If you can't come to a meeting, let staff know.
 - When asked, report information to your organization assigned and bring their input back to the group.
 - Alternates are allowed, but members will fill them in. It's better to have representation than not.

Purpose/Scope

- The focus of the task force reconvening is to provide input on the revision of the discipline rules. With the law changes in 4SHB 1541, data definitions and standards will need to be addressed. Specific focus areas will be determined during the first meeting. Also discussed was the timeline the current Task Force has for completing their task.
- A member asked if the task force members will be asked to commit any time beyond the three scheduled meetings. Staff responded that no additional meetings or commitments are currently planned, but task force members may also participate in the public comment period for the proposed rules.
- If a member or their organization does not approve of a decisions and recommendations made in this task force, they will still have the opportunity to voice their concerns and recommendations through the public comment process.

Overview of prior Discipline Task Force recommendations

- Staff reviewed what was discussed and accomplished during the original Task Force convening in 2013–14 and highlighted the difference in purpose and scope of the current task force convening.

Recent Progress

- Joshua Lynch provided an overview of the work and progress in student discipline in Washington since the last discipline task force met, including statute and rule changes, developments in the Learning Assistance Program (LAP), new analytics from OSPI, reports (including the 2012 Reclaiming Students Report from Washington Appleseed and Team Child) and ESD network efforts.

Public Comment

- Katie Randall Weaver, in 2015-2016 CEDARS, Asian Pacific Islander and Native American are further disaggregated. Trying to meet the minimal standards and be as helpful as possible. Currently working on disaggregating Black and White.
- Frieda Takamura, will the information Katie Randall Weaver referenced be shared with the Educational Opportunity Gap Oversight Accountability Committee (EOGOAC) soon during a meeting?

K-12 Data Information

- Task Force member Susan Canaga showed the other members where on the OSPI website to locate data and analytics. All data links will be live by June 2017.

1541 Overview (working lunch)

- Joshua Lynch provided an overview of HB 1541 Part 1 and Part 5.
- The group discussed that it's important to flesh out what it means to be culturally sensitive and responsive.
- Concerns were raised about whether teachers and cultural leaders have had and will have a voice in this conversation and decision-making.

Chapter 392-400 WAC Overview

- Joshua Lynch provided an overview of the state discipline rules, Chapter 392-400 WAC and highlighted areas of concern that task force could provide input on.

Rule-Making Process

- Dierk Meierbachtol provided an overview of the rulemaking process and discussed the scope of OSPI's statutory authority to write rules regarding student discipline.
- A member commented that it would be helpful for OSPI to share the draft rules before the CR-102 is filed in order to solicit more input from school attorneys and advocates.
- The group briefly discussed how OSPI provides opportunities for limited English proficient families the opportunity to participate in the public comment period.

Group Activity

- Chart paper was hung throughout the meeting space with broad key terms including: Discipline Definitions, Student Removal, In-School Suspension, and Length of an Academic Term, etc. The members were tasked to give their opinions on the key terms by providing recommendations and how the Task Force should approach the subjects in the upcoming meetings. The group

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feedback on the chart paper will be typed up by staff and presented at the next meeting in the meeting materials.

Public Comment

- Public comment was offered, however, nobody signed up.

Future Meeting Planning

- Based on feedback from the group activity, the group agreed that the provision of educational services and discipline definitions would be the priority for the next meeting.
- Staff will review where education services are provided, nationally and locally (homework).
- Staff will review the data questions and provide some analytics in the next meeting.
- Staff will provide an example of the discipline data review that OSPI Equity and Civil Rights reviews in Consolidated Program Review in the next meeting.
- Staff will put together a survey for members to provide specific feedback on and proposed language on specific areas of concern. It will be included in the homework for the next meeting.
- Staff will include the TeamChild and WA Appleseed Report in the materials for the next meeting.

With no further business to discuss the meeting was adjourned at: 4:00 PM