

# Student Discipline Task Force

11/25/2013

<b>Non-Compliance/Disobedience/Defiance</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. Flagrantly, purposefully, or repeatedly failing to comply with or follow the instructions of teachers or other school staff. Evidence must show that this affected the ability of the staff member to establish or maintain order, or that this behavior had a real and substantial relationship to the operation of the school.	Definition 1, with additional factors Definition 1, must be a disruption to education process	Definition 1, but write as objectively as possible	<p>Non-Compliance: Flagrantly, purposefully, or repeatedly failing to comply with or follow the directions or reasonable requests of teachers or other school staff.</p> <p>Interference with School Authority: Interferes with the ability of a staff member to establish or maintain order, or interferes in a real and substantial way with the operation of the school.</p> <p>Flagrantly, purposefully or repeatedly failing to comply with or follow instructions of school staff. Conduct must materially and substantially interfere with the educational process.</p> <p>Flagrant, repeated, non-disability based failure to comply with instruction necessary to maintain order and educational environment. (Classroom Interruption/Disruptive conduct fits into this category)</p>
2. Failure to follow reasonable requests and directions of school staff.			
3. Refusal to follow directions, talking back and/or socially rude interactions.			

<b>Classroom Interruption/Disruptive Conduct</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. Flagrantly and substantially interfering with teaching or learning in the classroom, school activities or extracurricular activities.	Definition 1		<p>Classroom Interruption/Disruptive Conduct: Willful disobedience or disruptive conduct that flagrantly and substantially interferes with teaching or learning in the classroom, school activities, or extracurricular activities.</p> <p>Conduct which materially and substantially interferes with the educational process.</p> <p>Fits under Non-Compliance/Disobedience/Defiance</p>
2. Willful disobedience or disruptive conduct which materially or substantially interferes with the educational process including causing an incident which affects the school attendance of other students. A student shall not by use of noise, coercion, threat, intimidation, disrespectful action (including gestures), passive resistance, gang activity including hand signals, or any other conduct intentionally cause the substantial and material disruption or obstruction of any lawful mission, process or function of school.			
3. A student shall not intentionally cause a substantial and material disruption of any school operations.			

<b>Dress Code</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. Students are to observe modesty, appropriateness and neatness in clothing and personal appearance. Students may express individuality in their dress and grooming within reasonable bounds. Students are not appropriately dressed or groomed if their appearance causes a disruptive influence either to themselves or to others while in the pursuit of the educational process or if their appearance presents a health or safety problem.		Is this definition needed?	Dress or appearance which disrupts the educational process or present health or safety problems for the student or others.  Used for non-gang-related dress violation only- for instances when student violates community agreed standards that are not gender-biased.
2. Student dress shall be conducive to the educational environment. A health or safety hazard shall not be presented by the student's dress or appearance; damage to school property shall not result from the student's dress; the student's dress or appearance shall not create material and substantial disruption of the educational process at the school. Student dress shall not be gang-related, nor may it promote illegal activity or activity that violates school regulations.	Definition 2, student economic situation		Fits under Non-Compliance/Disobedience/Defiance, must be disruptive

<b>Destruction of Property/Vandalism</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. If a student injures or defaces property belonging to a school, contractor, employee or another student, the student, if suspended, may not be readmitted until payment is made in full.	Definition 1, without payment in full	Restitution/payment can't be linked to school attendance	Malicious Mischief: Intentionally causing damage to any school property, staff property, or buses that is so extensive that the cost of removing or replacing exceeds \$100.
2. A student shall not intentionally or with gross carelessness damage school or private property.	Definition 2, add "on school grounds"		Gross negligence, consideration of disability and intent
3. Student participates in an activity that results in substantial destruction or disfigurement of property.			

<b>Use of Electronic Devices</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. Students are not to bring electronic devices such as radios, tape or cd players, i-Pods or MP3 players, headphones, televisions, or laser pointers to school unless receiving prior approval from school administration. The loss or theft of such items brought to school will not be investigated by school personnel. Students are discouraged from bringing any type of electronic communication devices to school such as beepers, pagers, or cellular telephones. Possessions of such devices will not constitute a violation, however, should one of these devices buzz, beep, ring or cause any other substantial disruption or interference within the classroom or learning environment, the device will be confiscated and the following sequential consequences will be imposed.			<p>Electronic devices may only be used in the classroom with the permission of the staff or as provided for in an IEP or accommodation plan.</p> <p>Focus on class instruction time- if confiscated it will be returned at the end of class. Teacher permission to reflect some legitimate in-class use (e.g. students with disabilities, teacher establishes reasonable standards/boundaries for use).</p> <p>Fits under Non-Compliance/Disobedience/Defiance, must be disruptive</p>
2. Electronic devices (including, but not limited to, beepers, cell phones, pagers, laptops and personal technology devices) may only be used in the classroom with the permission of the teachers or as provided for in an IEP or accommodation plan.	Definition 2, without the last sentence	Remove piece regarding opening devices	
3. Student engages in inappropriate (as defined by school) use of cell phone, pager, music/video players, camera and/or computers.			

<b>Theft/Possession of Stolen Property</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. A student shall not steal school property or personal property, nor shall a student be in possession of stolen school property or stolen personal property.	Definition 1, knowingly in possession		<p>Stealing school district property or the property of a staff member, student or school visitor.</p> <p>A student shall not steal school property or personal property or possession of stolen school or personal property.</p> <p>Unfounded suspicion should not lead to search of personal property. (Consider the overlap with disability-based harassment intimidation.) Investigations should ensure ESL students have interpreter support. Age appropriate.</p>
2. Student is in possession of, having possessed or being responsible for removing someone else's property.			
3. Taking another's property by force or threat of force. Stealing school district property or the property of a staff member, student or school visitor.			

## Academic Dishonesty/ Plagiarism

Definitions	Like	Dislike/Change	Group Definition or Notes:
1. Cheating, or copying the work of other persons, or turning in another person's papers, projects, computer programs, etc., as your own.			<p>Rules should be age appropriate. Consider ambiguities inherent to group projects and internet research (presumes class/community honors are communicated/adopted).</p> <p>Fits under Non-Compliance/Disobedience/Defiance</p>
2. Students are not to plagiarize (physically or electronically) by using another person's ideas in words, artwork, computations, projects, models, etc. and indicated it as their own; use notes, texts, electronic devices, or memory aids during tests when instructed otherwise, steal or knowingly use test master copies or teacher answer keys to get information before or during a test; or knowingly use test master copies or teacher answer keys to get information before or during a test; or knowingly allow another person to use their work as if it were the other person's work.	Definition 2, indicating as their own		
3. Any student who knowingly submits work of others represented as his/her own shall be considered to have cheated. Cheating also includes the aiding and abetting of cheating by others.			

<b>Vulgar or Lewd Conduct</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. Racial, ethnic or religious slurs and profane, vulgar, or lewd language is not allowed.	Definition 1, add non-verbal language	Is this definition needed? Could it go under disruptive behaviors?	Age appropriate. Consider cultural norms. Focus more on hate speech targeting groups.  See HIB
2. Any lewd, indecent or obscene act or expression is prohibited.			
3. Student delivers verbal messages that include swearing, name calling or use of words in an inappropriate way.			

<b>Forgery /Alteration of Records</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. A student who falsifies, alters, destroys a school record or any communication between home and school shall be subject to corrective action.	Definition 1	How often does this happen?	Consider needs of families where parents are not English or otherwise literate. Also consider needs of students with disabilities.  Fits under Non-Compliance/Disobedience/Defiance
2. A student who has signed a person's name without the person's permission.			

<b>Extortion/Blackmail &amp; Coercion</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. A student shall not extort anything of value, threaten injury or attempt to cause physical injury or intentionally behave in such a way as could reasonably be expected to cause physical injury to any person.	Definition 1	Covered under threats	Obtaining money or property by the threat of violence or threatening to force someone to do something against their will.  See HIB
2. A student shall not extort or attempt to extort any item, information or money.			
3. A student shall not extort or attempt to extort any item, information or money.			

<b>Hazing</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. Initiating or harassing another student with meaningless, difficult, dangerous or humiliating tasks through unsafe and illegal behaviors that cause, or are likely to cause, physical injury or endangerment.	Definition 1, add participating in	Covered under harassment	See HIB
2. A student shall not participate in or fail to report known activity that demeans, abuses, or violates members or potential members of a team or club individuals.			

<b>Threats of Violence</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. Communicating credible focused threats of violence or harm to an individual or group of individuals, directly or indirectly, whether by physical, verbal, written, telephone, or electronic actions which cause the other person to believe that his or her life, safety, or property is in danger. It is not necessary that the threat be communicated to the intended victim.	Definition 1	Definition 1, but a little less wordy	See HIB
2. A student shall not extort anything of value, threaten injury or attempt to cause physical injury or intentionally behave in such a way as could reasonably be expected to cause physical injury to any person.			
3. To express an intent to inflict injury or cause harm, to intimidate verbally, by use of hand signs, in writing or on a computer or other electronic device. Words or actions intended to inflict mental or physical harm are not allowed.			

<b>Multiple/ Accumulated Offenses</b>			
Definitions	Like	Dislike/Change	Group Definition or Notes:
1. A student may be disciplined for the commission of multiple or accumulated offenses.	Definition 1, should include attempted remediation's	Should not include attendance	Fits under Non-Compliance/Disobedience/Defiance
2. If, in the principal's discretion, multiple behavior offenses have occurred during a school year, a student may receive a consequence for multiple offenses.			Covered under disruption

## Discretionary Discipline Definitions

November 25, 2013

The homework is for each member to review both the notes/definitions from the group activity in comparison to the definitions in SWIS and come up with your own definition. Use the last column to write individual definitions in those areas (from the perspective of your organization). You may choose to use the category headings in the previous sample activity, create new headings, or as some had mentioned- break down the categories into the 3 D's (Disobedience, Defiance, and Disrespect).

Sample Discipline Policy Group Activity	School Wide Information System (SWIS)	Revised Definition/s
<p><b>Non-Compliance/Disobedience/Defiance</b></p>	<p><b>Defiance/disrespect/ insubordination/non-compliance</b></p>	
<p><i>Non-Compliance: Flagrantly, purposefully, or repeatedly failing to comply with or follow the directions or reasonable requests of teachers or other school staff.</i></p> <p><i>Interference with School Authority: Interferes with the ability of a staff member to establish or maintain order, or interferes in a real and substantial way with the operation of the school.</i></p> <p><i>Flagrantly, purposefully or repeatedly failing to comply with or follow instructions of school staff. Conduct must materially and substantially interfere with the educational process.</i></p> <p><i>Flagrant, repeated, non-disability based failure to comply with instruction necessary to maintain order and educational environment.</i></p>	<p><i>Student engages in brief or low-intensity failure to follow directions or talks back.</i></p>	

## Discretionary Discipline Definitions

November 25, 2013

Sample Discipline Policy Group Activity	School Wide Information System (SWIS)	Revised Definition/s
<b>Classroom Interruption/Disruptive Conduct</b>	<b>Disruption</b>	
<p><i>Willful disobedience or disruptive conduct that flagrantly and substantially interferes with teaching or learning in the classroom, school activities, or extracurricular activities.</i></p> <p><i>Conduct which materially and substantially interferes with the educational process.</i></p> <p><i>Fits under Non-Compliance/Disobedience/Defiance</i></p>	<p><i>Student delivers low-intensity, socially rude or dismissive messages to adults or students.</i></p>	



Non-compliance/disobedience/defiance (sample policy category)

Defiance/disrespect/insubordination/non-compliance (SWIS category)

**Non-compliance/insubordination/defiance:** Flagrantly, purposefully or repeatedly failing to comply with or following instructions which materially and substantially interfere with the educational process or educational environment

**Non-compliance/disobedience/defiance:** Applies after classroom management is skillfully used by a teacher yet a student persists willfully to fail to follow directions and these actions result in significant disruption to the educational process during classroom, school activities, or extracurricular activities.

**Non-Compliance/Disobedience/Defiance:** Flagrant, repeated failure (verbal or non-verbal) to comply with instruction; being insubordinate; repeatedly or persistently disrespectful; in defiance of authority.

**Failure to cooperate:** Purposely or repeatedly failing to comply with or follow the reasonable, lawful directions or requests of teachers or other school staff.

- a. **Disobedience (for teachers only):** Flagrantly, purposefully, or repeatedly failing to comply with or follow the directions or reasonable requests of teachers.
- b. **Disobedience (for all other school staff members):** Interference with School Authority: Repeatedly Interferes with the ability of a school staff member to establish or maintain order, or interferes in a real and substantial way with the operation of the school.
- a. **Defiance:** Flagrantly, purposefully or repeatedly failing to comply with or follow instructions of teachers and school staff. Conduct must materially and substantially interfere with the educational process.
- b. **Defiance:** Flagrant, repeatedly, non-disability based failure to comply with instruction necessary to maintain order and educational environment.
- a. **Minor non-compliance:** Non-safety related (and non-disability based) disrespect, insubordination, violation of school rules/policies, and lack of cooperation with standard staff requests, requiring brief staff intervention.
- b. **Serious non-compliance:** Willful defiance or disobedience (non-disability based) that poses clear, immediate danger to school and student safety, and/or results in prolonged interruption of instruction.
- a. **Non-compliance:** Flagrant, repeated failure (verbal or non-verbal) to comply with instruction.
- b. **Disobedience/defiance:** Repeatedly disobedient or defiant (verbal or non-verbal) to school authority.

Classroom interruption/disruptive conduct (sample policy category)  
Disruption (SWIS category)

**Classroom interruption/disruptive conduct:** Willful disobedience or disruptive conduct or behavior that materially and substantially interfere with teaching or student learning in the classroom, school activities, or extracurricular activities

**Classroom interruption/disruptive Conduct:** Willful disobedience or disruptive conduct that flagrantly and substantially interferes with teaching or learning in the classroom, school activities, or extracurricular activities.

**Disruption:** Intentionally engaging in behavior (verbal or non-verbal) that distracts from the learning environment. Conduct must materially and substantially interfere with the educational process.

**Disruptive conduct:** Conduct that materially and substantially interferes with the educational process.

**Disrespect:** Socially rude or dismissive messages targeting teachers, school staff members, adults, students, or a person of a particular race, sexual orientation, or culture.

Conduct which materially and substantially interferes with the educational process.

**Disruption:** Intentionally engaging in behavior (verbal or non-verbal) that distracts from the learning environment. Conduct must materially and substantially interfere with the educational process.

**Minor school/classroom disruption:** Inappropriate behavior (non-disability based) that does not raise immediate safety concern, but may bother and distract others, requiring brief staff intervention

**Serious school/classroom disruption:** Extreme behavior (non-disability based) that substantially disrupts the safety and learning of others, and/or results in prolonged interruption of instruction.

# EDUCATIONAL SERVICES WHILE SUSPENDED OR EXPELLED AND PETITIONS FOR READMISSION

Maria Flores  
OSPI

## Objectives

- Understand exclusionary discipline and educational services provided while excluded
- Review appeal process
- Understand requirement for reentry plan



## Educational Services While Excluded...

### 5946, Section 1

- “The data collection standards must include data about education services provided while a student is subject to a disciplinary action, the status of petitions for readmission to the school district when a student has been excluded from school, credit retrieval during a period of exclusion, and school dropout as a result of disciplinary action.”

## Short Term Suspension Educational Services

- |  |   |
|--|---|
| □ 10 days or less  | □ Interim educational setting-different setting within school |
| □ Grades K-4 up to 10 days in a term                       | □ Makeup work-prepared packets of school work                 |
| □ Grades 5-12 up to 15 days in semester, 10 in a trimester |   |

## Long Term Suspension Educational Services

- More than 10 days
- Grades K-4 cannot be given a long term suspension
- Grades 5-12 cannot be given a LTS if it will cause a loss of academic grades or credit for more than one semester or trimester during the same school year.
- Students have three school business days to request a hearing to challenge the long term suspension.
- Interim educational setting-different setting within school
- Makeup work-prepared packets of school work
- Alternative educational setting-separate, different setting for educational services

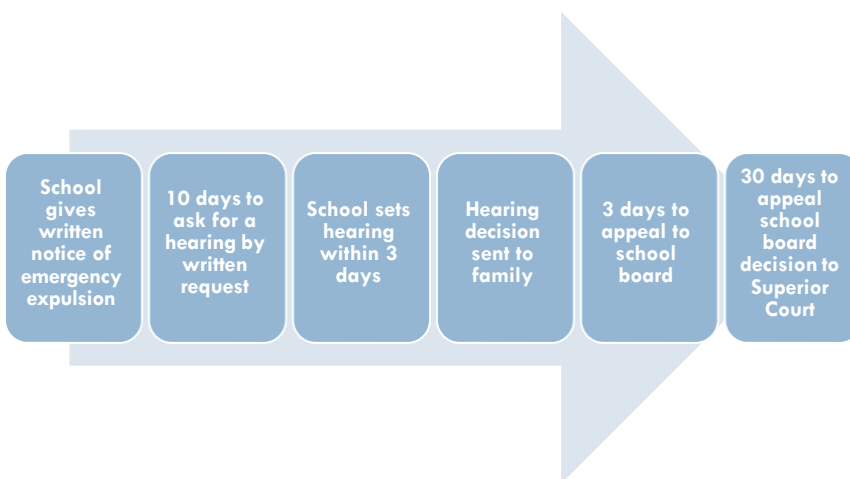
## Expulsion Educational Services

- An expulsion is an exclusion from school for a period of time longer than a long term suspension.
- Expulsion cannot be for indefinite period of time.
- An expulsion can also include a denial of admission to or entry onto property owned, leased, rented, or controlled by a school district.
- Expelled students can ask to be readmitted at any time.
- Students have three school business days to request a hearing to challenge the expulsion.
- Alternative educational setting

## Emergency Expulsion

- An immediate removal from school for safety reasons
- Emergency expulsion must be converted to another form within 10 days
- Reserved for extreme behavior incidents that threaten safety
- Alternative educational setting

## Appeal Process-Expulsions



## Petition for Readmission

- Students who have been excluded can petition for readmission any time during the exclusion
- Petition for readmission policy and process is locally determined

### Questions When Reviewing Local Policy:

Where should the petition for readmission be sent?

What should be included in the petition?

Who decides whether to approve or deny the petition? Will there be an opportunity to speak to the decision makers? Can my child bring people to help make the case for readmission?

Are there any expectations that my child should try to meet in order to get the petition approved?

## Reengagement Plan

NEW SECTION. **Sec. 308.** A new section is added to chapter 28A.600 RCW to read as follows:

(1) School districts **should** make efforts to have suspended or expelled students return to an educational setting as soon as possible. School districts **should** convene a meeting with the student and the student's parents or guardians within twenty days of the student's long-term suspension or expulsion, but no later than five days before the student's enrollment, to discuss a plan to reengage the student in a school program.

(2) In developing a reengagement plan, school districts **should** consider shortening the length of time that the student is suspended or expelled, other forms of corrective action, and supportive interventions that aid in the student's academic success and keep the student engaged and on track to graduate. School districts **must** create a reengagement plan tailored to the student's individual circumstances, including consideration of the incident that led to the student's long-term suspension or expulsion. The plan should aid the student in taking the necessary steps to remedy the situation that led to the student's suspension or expulsion.

## Questions

- Which data points should be collected during the suspension and expulsion process?



# CEDARS Student Discipline Data

Student Discipline Task  
Force November 25, 2013



Deb Came, Ph.D.  
Director of Student Information  
Office of Superintendent of Public Instruction

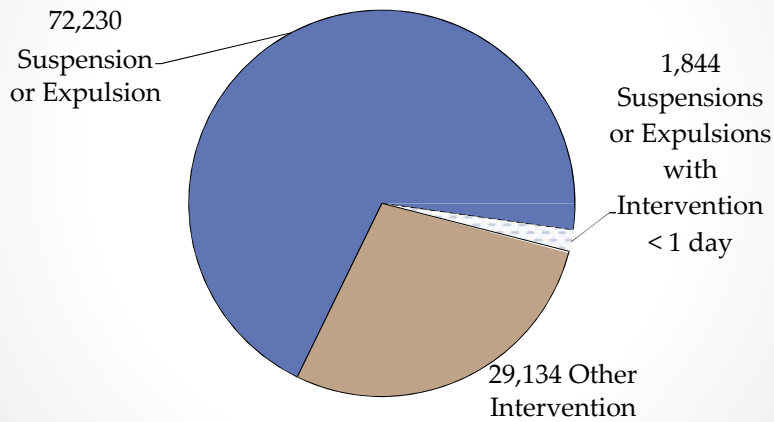
## CEDARS student-level discipline data

Sample:

- Wile E. Coyote
- Incident date: March 20, 2013
- Fighting without major injury
- Long-term suspension
- Intervention date: March 21, 2013
- 12 days
- Type of weapon: knife or dagger

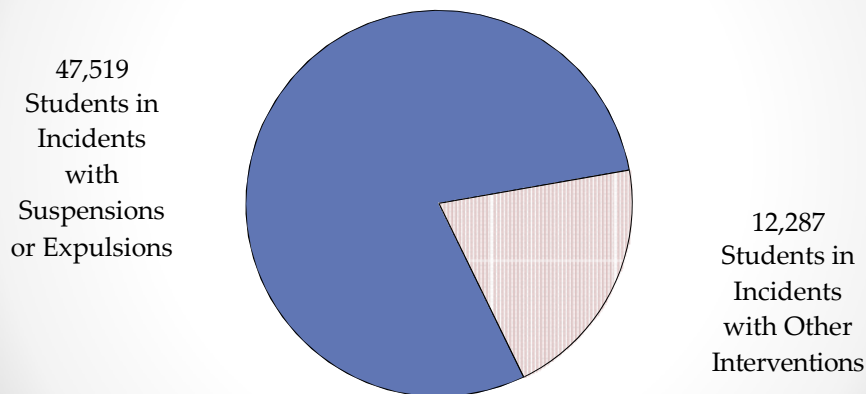


## 101,364 total incidents reported in 2012-13

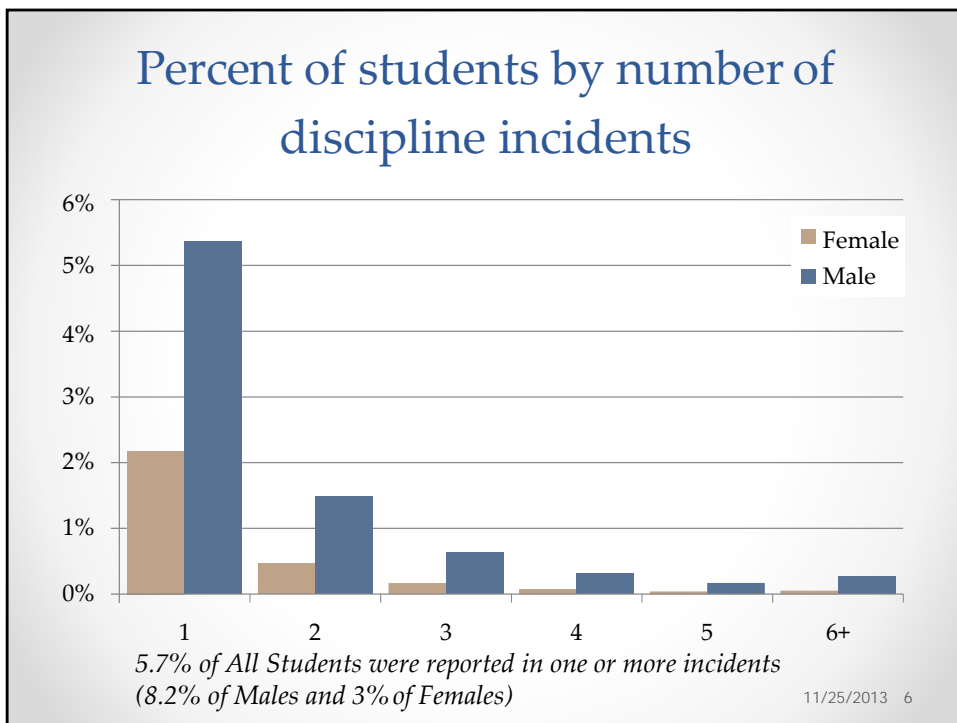
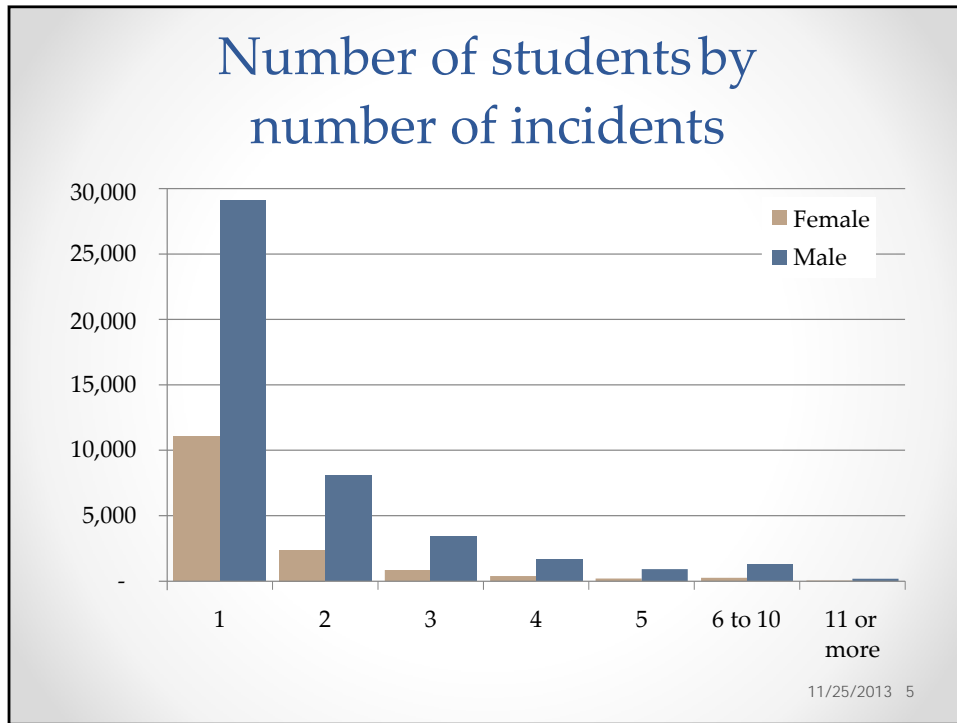


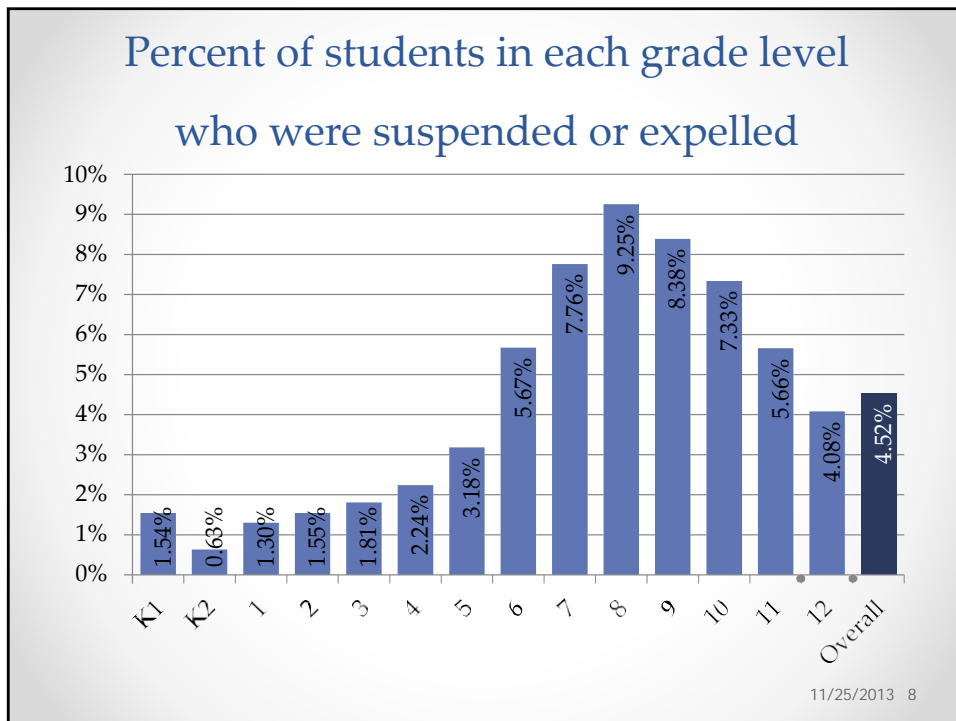
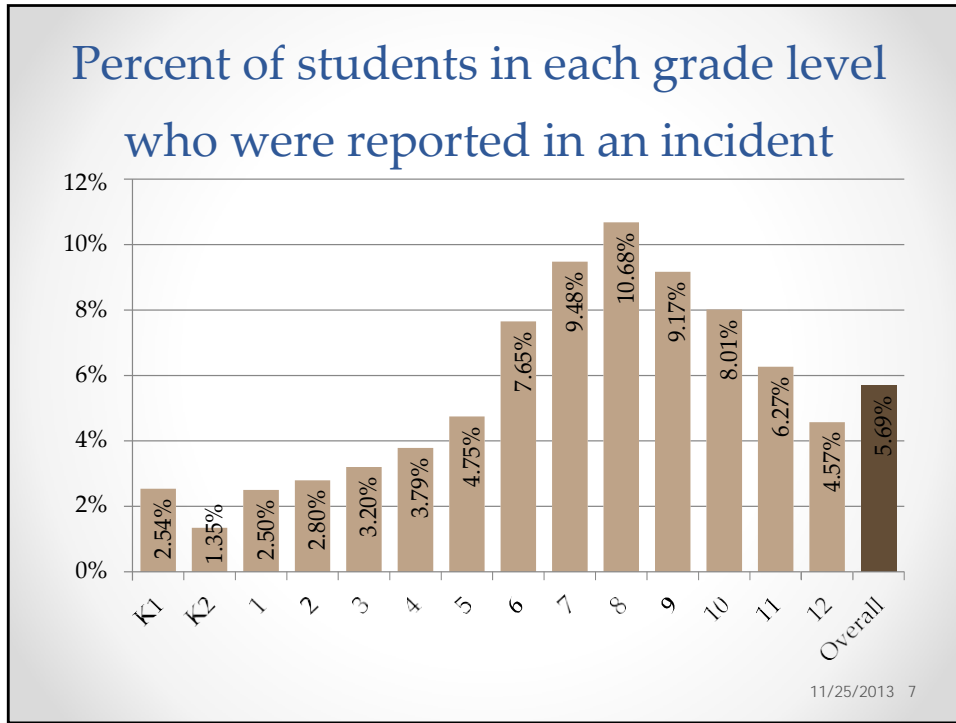
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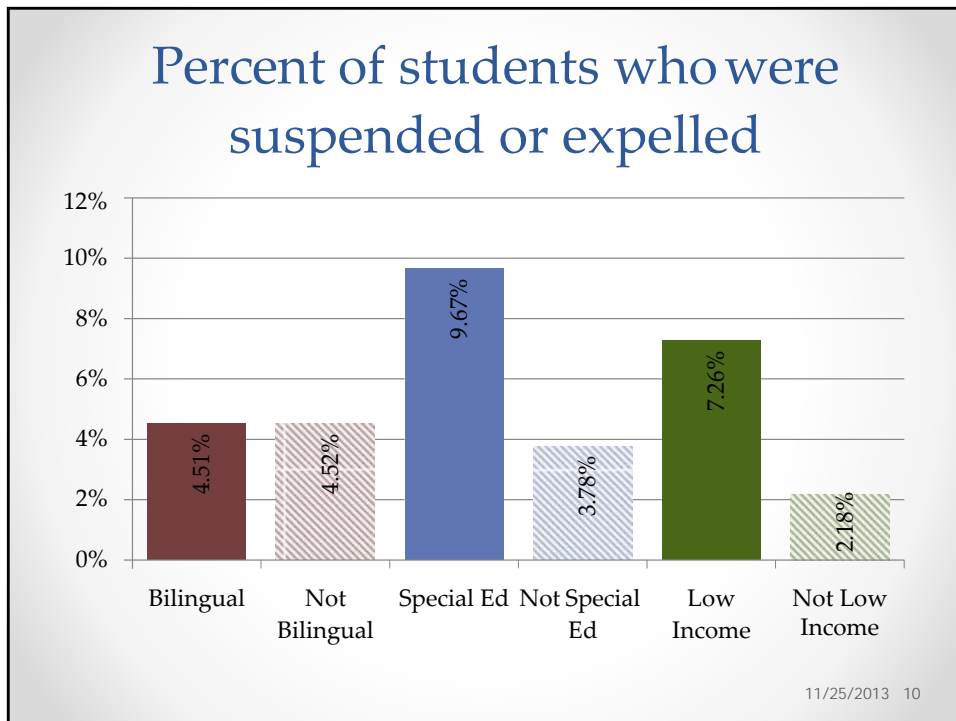
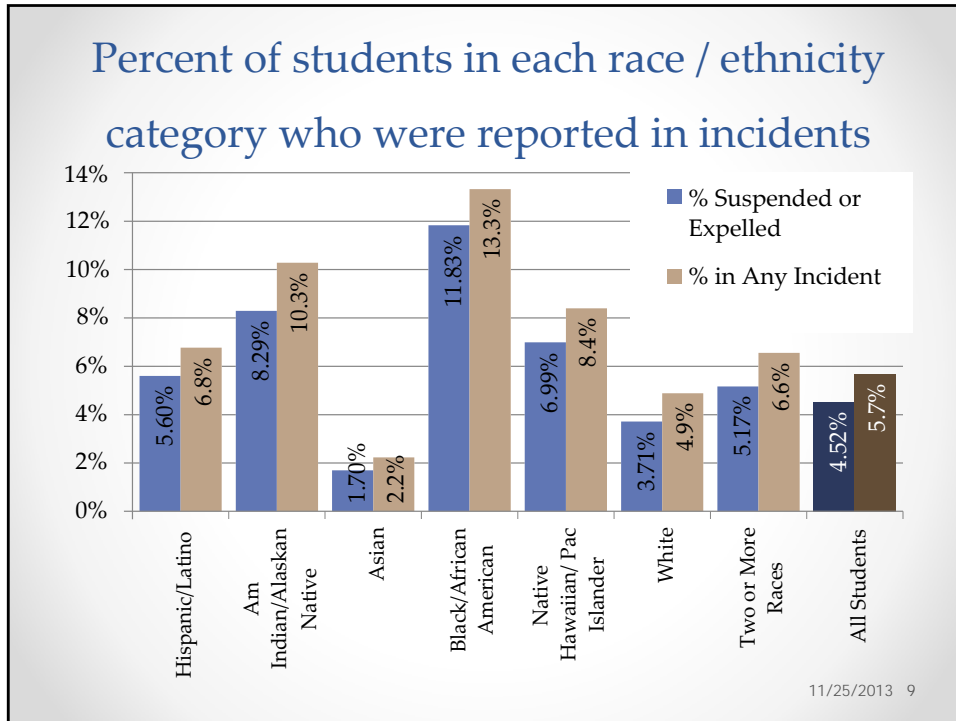
## 59,806 students reported in incidents in 2012-13

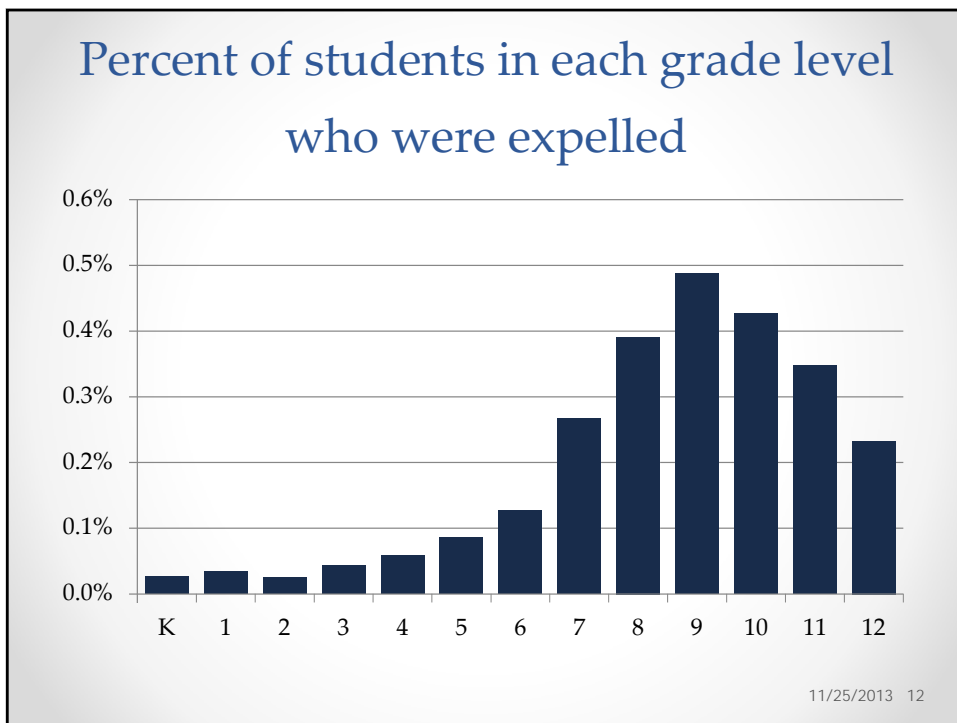
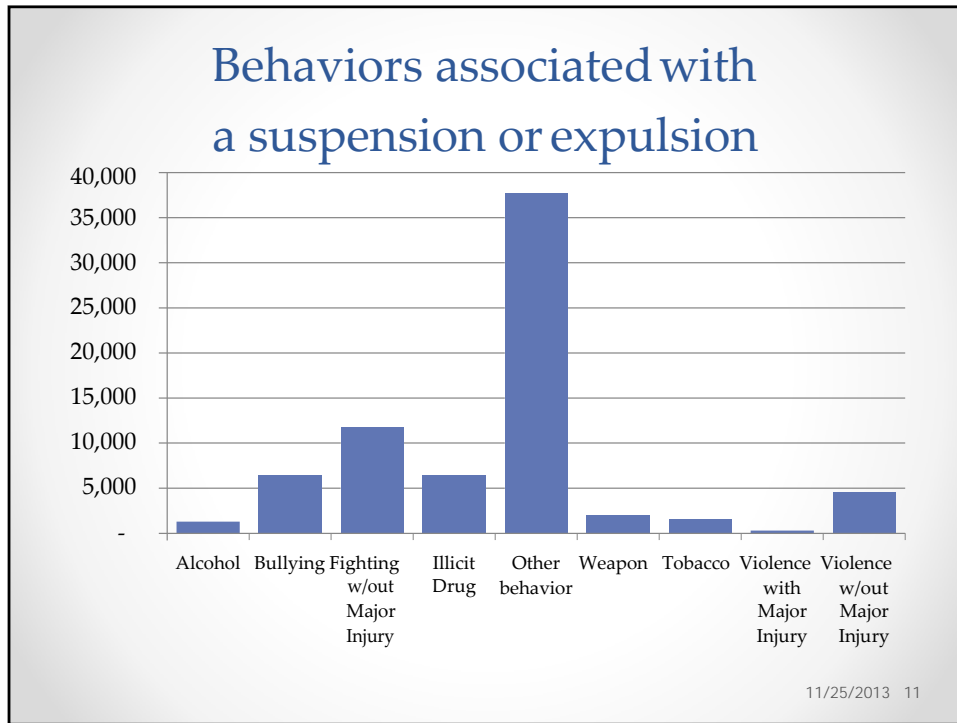


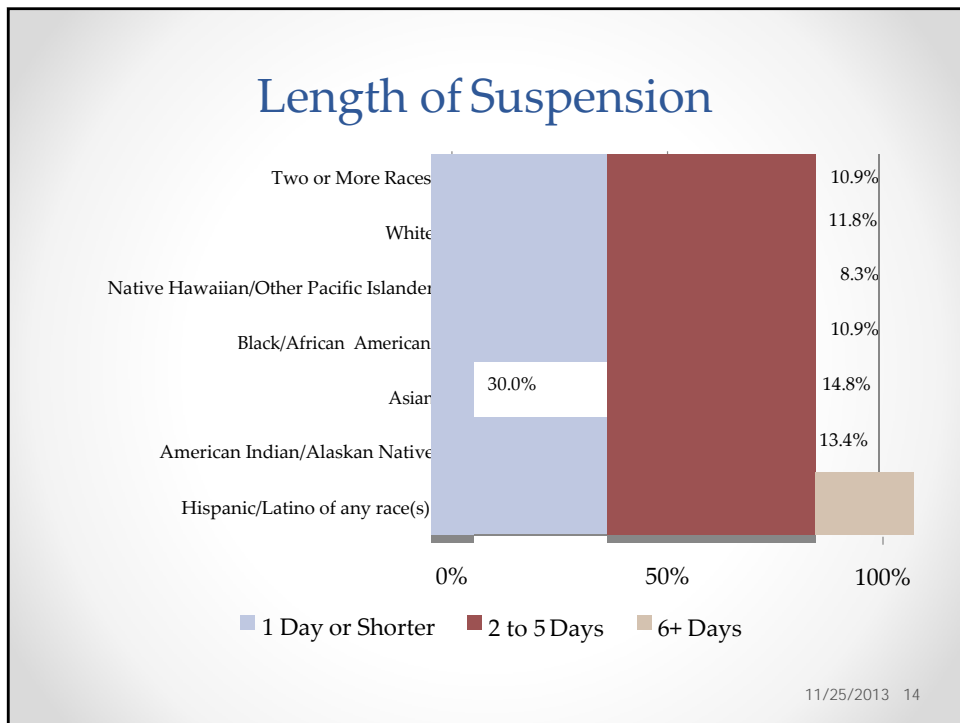
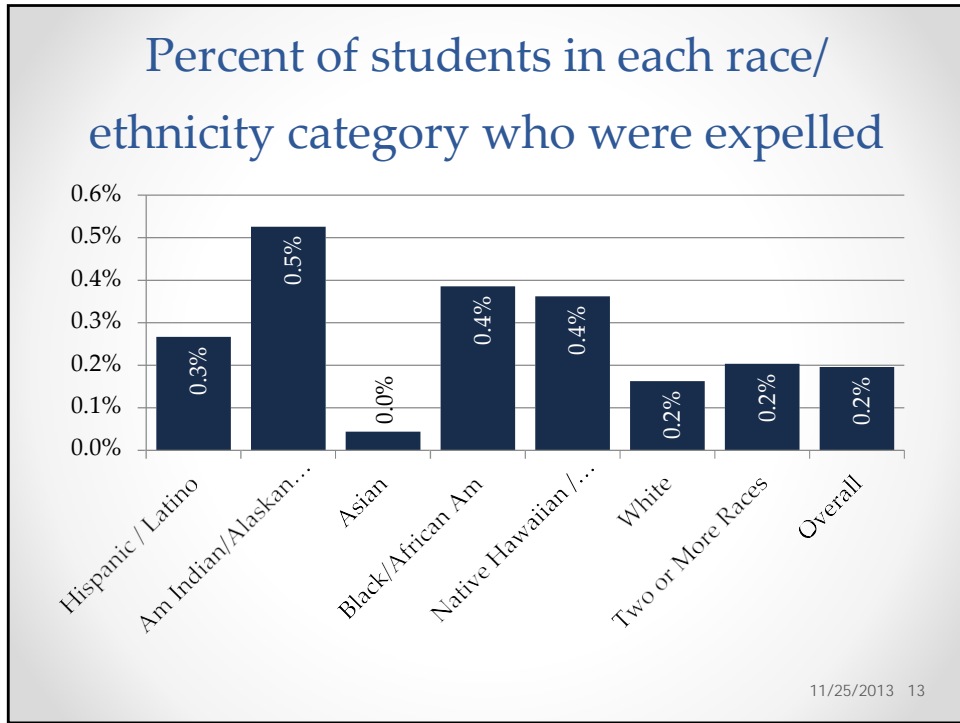
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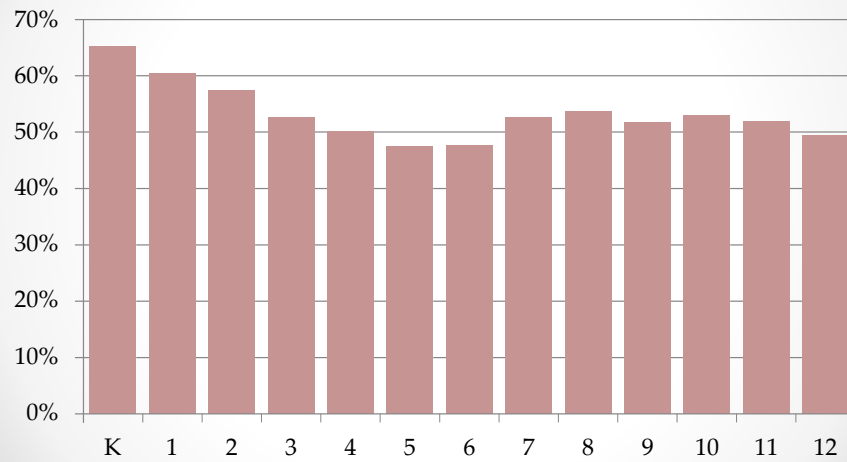








## Percent of Suspensions or Expulsions with "Other" Behavior



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## Student-level discipline data

- Began collecting in Comprehensive Education Data and Research System (CEDARS) in 2012-13
- Includes required data for federal reporting
- Data fields:
  - Incident date
  - Behavior type
  - Intervention applied
  - Intervention date and length
  - Interim Alternative Education Setting (IAES) for special education students

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## CEDARS Discipline File

Behavior Types	
Bullying	Violence without major injury
Tobacco	Violence with major injury
Alcohol	Possession of a weapon
Illicit drugs	Marijuana (2013-14)
Fighting without major injury	Major bodily injury (2013-14)

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## CEDARS Discipline File

### Intervention Type

Expulsion

Long-term suspension (more than 10 days)

Short-term suspension

No intervention

Other

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## CEDARS Discipline File

### Weapon Type

Handgun

Knife or dagger

Rifle or shotgun

Other weapon

Multiple firearms

Firearm and other weapon

Other firearms

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