

LETTER OF ACHIEVEMENT

Summer/Winter/Summer/Winter

Using the following criteria, a Letter of Achievement will be issued to each school district by OSPI/WSP for successfully completing, in succession, four bus inspections, consisting of two winter and two summer inspections. A letter is sent to each eligible district from OSPI and verbal recognition is also given by the State Director of Student Transportation at the annual Washington Association for Pupil Transportation conference.

An example of the calendar succession of inspections is:

- Summer 2018, Winter 2018-19, Summer 2019, Winter 2019-20

The inspection criteria is:

NO. BUSES INSPECTED	PERCENT O/S OR LESS
1 – 9	0%
10 - 29	3%
30 – 49	4%
50 and above	5%

The criteria is applied by combining the total number of buses and total number of out-of-service buses before determining the O/S percentage rate. When a bus has more than one out-of-service item in an inspection, it is counted as one bus out of service.

CERTIFICATE OF ACHIEVEMENT

Winter/Summer

The Certificate of Achievement is given for outstanding WSP School Bus Inspections for the Winter and Summer for each school calendar year.

An example of the school calendar succession of inspections is:

- Winter 2018-19 and Summer 2019.

The criteria for eligibility is 5% or under out-of-service for the total number of buses inspected in the fleet. The data is collected in late September after the last summer inspection results are available. Certificates are generated through the regional transportation coordinator's office at ESD 112. The following signatures are on the certificate:

- State Director of Student Transportation
- Washington State Patrol Captain
- WSP/Commercial Vehicle Division Inspector
- Regional Transportation Coordinator.

The criteria is applied by combining the total number of buses and total number of out-of-service buses before determining the O/S percentage rate. When a bus has more than one out-of-service item in an inspection, it is counted as one bus out of service.

Updated 2020

