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Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

k12.wa.us

October 7, 2021

( X ) Action Required  
Due date: October 25, 2021  
( X ) Informational

## BULLETIN NO. 078-21 EDUCATOR GROWTH AND DEVELOPMENT

TO: Educational Service District Superintendents  
School District Superintendents  
School District Human Resources

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: District Employee Vaccination and Exemption Status Data Collection

CONTACT: Michelle Rogers, Educator Data Consultant, Title II, Part A  
360-725-6504, [EducatorData@k12.wa.us](mailto:EducatorData@k12.wa.us)

## PURPOSE/BACKGROUND

From October 19–25, the Office of Superintendent of Public Instruction (OSPI) will be collecting information about the COVID-19 vaccination and approved exemption status of school district employees. The data collection is specific to paid employees on payroll, and should not include information about staff on leave, volunteers, or contractors who are not on payroll. These data will be used to help understand the staffing impact of the school employee vaccine requirements and to provide transparency for communities and families regarding the (collective) vaccination status of staff who are working with students.

Districts will be asked to report summaries of employee vaccination status as of October 19, 2021. The due date for submitting the information is October 25. Districts will receive a copy of their responses as confirmation their submission was received. A link to the submission survey will be sent on October 19. The reporting structure and categories are being shared with districts now so they will be prepared to submit when the data collection survey is posted.

OSPI has provided the following resources to help districts accurately report this data collection:

- Reporting Vaccination and Exemption Status of School District Staff with information that will be collected and how districts should organize that data.
- Categories for Reporting Vaccination and Exemption Status of School District Staff.
- Worksheet for districts to collect the data prior to survey link distribution.

Districts should wait for the live survey before submitting data. Districts must submit information through the survey link that will be sent October 19.

## INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Michelle Rogers, Educator Data Consultant, at 360-725-6504 or email [EducatorData@k12.wa.us](mailto:EducatorData@k12.wa.us). The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT  
Deputy Superintendent

Cindy Rockholt, NBCT  
Assistant Superintendent  
Educator Growth and Development

CR: cpr

### Attachments:

- Reporting Vaccination and Exemption Status of School District Staff
- Categories for Reporting Vaccination and Exemption Status of School District Staff
- District Vaccination Exemption Data Tracking Tables

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