**Bridge to College Course Implementation**

**Planning Document**

**Planning Team: School Name: ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
| **BTC English Teacher/s:** | **BTC Math Teacher/s:** |

| **Planning Component** | **Things to Consider for our School** | **Key People/Roles to Involve** | **Timeframe**  (Immediately, 30, 60, 90 days? 1st Semester/2nd Semester, etc?) | **Supports / Resources Needed?**  (work with BTC Course Trainer and BTC Leadership) |
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| **Course Schedule and Logistics**   * Communities of Practice Dates * Regular check-in meetings about how the implementation is going (teachers, admin, counselors, district, etc.)? * iGrants funding process: BTC teacher summer stipends & substitutes, materials $ | English:  Math: |  |  |  |
| **Student Enrollment**   * Review class lists – consider appropriate student placement * Identify what supports are needed for our students * Who else should be involved in student placement decisions? * Other? | English:  Math: |  |  |  |
| **Course Branding and Coding**   * Is the correct course code being used? * Who will assure CEDARS entry? * Course description – does it need to be modified? |  |  |  |  |
| **Course Materials and Supports**   * Curriculum Supports – what do we need to purchase? By when? * Will students need 1-1 devices? * What needs to be printed – process? * Process and timing for obtaining materials? | English:  Math: |  |  |  |
| **Internal and External Support Structures for Teacher Collaboration & Course Implementation**   * If only 1 teacher at a school – is there someone in the district to collaborate with between CoPs?      * How can instructional leader support the Bridge teacher & how can the Bridge Teacher’s content expertise support understanding of content shifts? * Connections with teacher across contents? * Collaboration in student identification? |  |  |  |  |
| **Communication Loops**   * Counselors * Communications with students and families * Cross-school communications (other teachers, etc.) |  |  |  |  |
| **Other?**  **Challenges we anticipate?** |  |  |  |  |