

Page:1
2:29 PM

Case Load for Provider: [REDACTED] Effective Date:11/02/18

Program/Service: [REDACTED]
 Prog Number: [REDACTED] Sequence Number:4

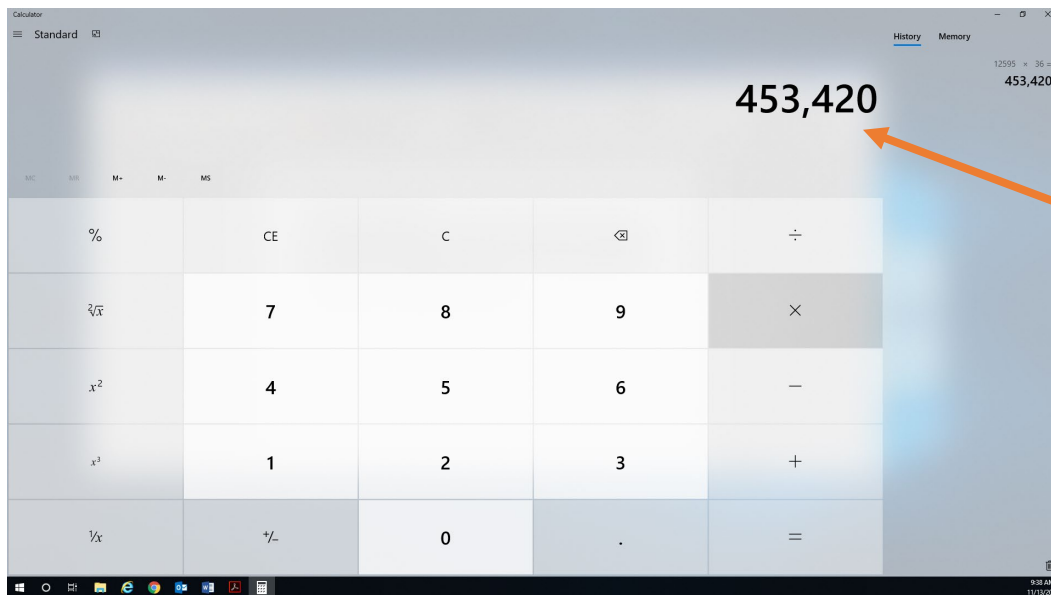
Entity	Student Name	Gr	Birth Date	Stat	Pqge	Disa	Eval Compl	Next Eval	IEP End	WIP	Dis	Loc	Serv	Direct Indirect		Primary	Alphakey
														Minutes	Minutes		
A														1465	0	Y	
A														1400	260	Y	
A														1050	520	Y	
A														1335	255	Y	
A														1085	0	Y	
A														740	100	Y	
A														1400	0	Y	
A														1425	260	Y	
A														380	0	Y	
A														1090	300	Y	
A														1225	0		

Total number of students: 11 Total direct minutes: 12595 Total indirect minutes: 1695

Total number of students for [REDACTED] 11
 Total direct minutes for [REDACTED] 12595
 Total indirect minutes for [REDACTED] 1695

Annualized Caseload Training:

In order to determine annualized caseload for a teacher, you will need a November caseload report. Here we are looking at a sample caseload report from a LEA for a self-contained high school classroom. According to this information, Teacher Tammy provides direct service minutes of 12,595 to 11 students. This document also indicates that she is responsible for 1,695 indirect minutes. For Safety Net purposes, indirect minutes cannot be considered in annualized caseload.



For computing annualized caseload, you would use the November direct service minutes of 12,595 and multiply that number by the number of weeks in the school year. Traditionally, there are 36 weeks in the school year for a total of 180 days. Based on our calculations, this amount would be 453,420 minutes attributed for Teacher Tammy.

	A	B	C	D	E	F	G	H
1	Current IEP - Staff Cost Worksheet							
2	Note: This worksheet is linked to the Worksheet C Summary.							
3								
4	Enter data in green cells.							
5	Cells in blue default to the number of weeks in cell H4, but may be overwritten if needed.							
6								
7	SSID Number 1234567890 Number of weeks 24 Services from 12/1/2019 to 6/17/2020							
7	Special Education Certificated Staff (Special Education Teachers) (used to complete lines 1-3 on Worksheet C Summary)							
8	1. Name	Teacher Tammy	2. Name		3. Name			
9	Annual Special Education Base Salary	\$74,891	Annual Special Education Base Salary		Annual Special Education Base Salary			
10	Annual Caseload in Minutes for all students	453,420	Annual Caseload in Minutes for all students		Annual Caseload in Minutes for all students			
11	Cost per Minute	0.1652	Cost per Minute	0	Cost per Minute	0		
12	MPW of direct service provided to this student per IEP	1,465	MPW of direct service provided to this student per IEP		MPW of direct service provided to this student per IEP			
13	Number of weeks staff member served student	24.0	Number of weeks staff member served student	24.0	Number of weeks staff member served student	24.0		
14	Benefit Rate	1.3763	Benefit Rate	1.3763	Benefit Rate	1.3763		
15	Total Cost for this student	\$7,994	Total Cost for this student	\$0	Total Cost for this student	\$0		
16	Special Education Classified Staff (used to complete lines 4-9 on Worksheet C Summary)							
18	4. Name	Para Patty	5. Name		6. Name			
19	Position	1:1 Paraeducator	Position		Position			
20	Hourly Rate	\$21.25	Hourly Rate		Hourly Rate			
21	MPW of direct service provided to this student per IEP	1,518	MPW of direct service provided to this student per IEP		MPW of direct service provided to this student per IEP			
22	Number of weeks staff member served student	24.0	Number of weeks staff member served student	24.0	Number of weeks staff member served student	24.0		
23	Benefit Rate	1.5412	Benefit Rate	1.5412	Benefit Rate	1.5412		
24	Number of Students served at the same time	1	Number of Students served at the same time		Number of Students served at the same time			
25	Total Cost for this student	\$19,886	Total Cost for this student	\$0	Total Cost for this student	\$0		
26								
27	7. Name		8. Name		9. Name			
28	Position		Position		Position			
29	Hourly Rate		Hourly Rate		Hourly Rate			
30	MPW of direct service provided to this student per IEP		MPW of direct service provided to this student per IEP		MPW of direct service provided to this student per IEP			
31	Number of weeks staff member served student	24.0	Number of weeks staff member served student	24.0	Number of weeks staff member served student	24.0		
32	Benefit Rate	1.5412	Benefit Rate	1.5412	Benefit Rate	1.5412		
33	Number of Students served at the same time		Number of Students served at the same time		Number of Students served at the same time			
34	Contracted 1 on 1 Billing (2) Current IEP-Staff Costs Current IEP-Other Staff Costs 1st Prev. IEP-Staff Costs 1st Prev. IEP-Other Staff Costs 2nd							

We would input the Annual Caseload on the Current IEP-Staff Costs Tab under Special Education Certificated Staff under Teacher Tammy on line 10.