

E-Certification User Roles

Please note: All e-Certification roles, except for Fingerprint User, allows users to Search for Educators and view their Credentials on the Educator Main page.

User Role	Assignment Level	Description
E-Cert Certification Viewer	ESD or District	Allows users to view educator history, and NBPTS.
E-Cert College Personnel Administrator	ESD, District, or Colleges and Universities	Allows access to Educator and Tools tabs. This includes educator recommendations, educator history, NBPTS, images and fees.
E-Cert District Personnel Administrator	ESD or District	Allows access to Educator and Tools tabs. This includes educator recommendations, educator history, NBPTS, and NASDTEC.
E-Cert Personnel Viewer	ESD or District	Allows users to view educator history, and NBPTS.
E-Cert Test Score View	College and Universities	Allows users to view test scores/results.
ESD Certification Specialist	ESDs	Allows access to Educator and Tools tabs. This includes educator history, NBPTS, and NASDTEC. Please contact Cert@k12.wa.us to have this role assigned.
Fingerprint Resubmit Communication	ESD or District	User will receive email notice of any fingerprint resubmission notices for the assigned school district/LEA.
Fingerprint User	ESD or District	Allows users to search for fingerprint background check results.
Private School Representative	Private Schools	Allows access to Educator and Tools tabs. This includes educator recommendations, educator history, NBPTS, and NASDTEC.