



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION - Child Nutrition Services
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SUMMER FOOD SERVICE PROGRAM
Free Meal Policy Statement And Media Release Assurance
CLOSED ENROLLED SITES AND CAMPS

The Summer Food Service Program regulations require the sponsor to issue a media release statement announcing sponsorship of the program and meal service information.

A [sample cover letter with closed site and camp media release statement](#) is provided for your convenience at. The statement must be submitted to at least one local media source (newspaper, radio station, etc.). If the media does not provide this service free of charge, you are not required to pay for the service.

Submission of this form is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

_____ assures the Office of Superintendent of Public Instruction (OSPI) that:
Name of Sponsor

1. All children are served the same meals and that there is no discrimination in the course of the food service.
2. We will submit a statement to the media serving the area from which the site draws attendance announcing the availability of meals at no separate charge to children in attendance. The statement will contain the income guidelines for reduced-price meals.
3. At camps only: For children from households that do not qualify for free meals, based on submitted confidential income statements, we will collect payment for full priced meals in a manner that does not identify children receiving meals. The procedure we will use to collect payment is: _____
4. We will establish a hearing procedure for families wishing to appeal a denial of an application for free meals, meeting the requirements in 7 CFR 226.6(c)(5).
5. If a family requests a hearing, the child(ren) will continue to receive free meals until a decision is rendered.
6. We will include a statement that the program is available to eligible children without regard to race, color, national origin, sex, age, or disability on all publications, posters, and informational materials provided to the public using the most current nondiscrimination statement provided by OSPI. The statement will also include the information on how to file a complaint for any person who believes that they have been discriminated against.
7. We will retain a copy of the media release statement sent to the media in our permanent files, indicating names, addresses, and date release was mailed.

Signature of Designated Official

Date

Title