

# Washington State Special Education Advisory Council

May 11, 2017

**Members Present:** Andres Aguirre, Megan Bale, Roz Bethmann, Sarah Butcher, Shari Cotes, Lou Oma Durand, Carrie Fannin, Cheryl Fernandez, Sherry Krainick, Kimberly Leger, Rebecca Lockhart, Ann Waybright

**Excused Absences:** Darci Ladwig, Jennifer Lee

**OSPI Staff:** Doug Gill, Beverly Mitchell

**Note Taker:** Bev Mitchell

Topic	Discussion	Action	Who/When	Completed
<b>Announce new executive members</b>	The new Executive Committee was voted in and is: Executive Chair, Carrie Fannin; Executive Vice Chair, Sarah Butcher; Executive Member, Sherry Krainick			
<b>Review roles of new executive staff</b>	The Executive Committee members will hold the office for two years, unless they resign. A minimum of one member of the Executive Committee shall be a person with a disability or a parent of a child with a disability as defined by IDEA at the time of the election. <ul style="list-style-type: none"> <li>• The duties of the Chairperson shall be to convene all regular and special meetings, to speak for SEAC in other assemblies, to be responsible for developing SEAC's year-end annual report by July 1, and to perform other duties as required by the Superintendent of Public Instruction in order to promote the purpose of the organization.</li> </ul>			

Topic				
	<ul style="list-style-type: none"> <li>• The duties of the Vice-Chairperson shall be to preside over all regular and special meetings in the absence of the Chairperson, to report on the bylaws as needed, and perform such other duties as requested by the Chairperson.</li> <li>• The charge of the Executive Committee is to set a balanced agenda for SEAC meetings. The Executive Committee will consist of the Chairperson, Vice-chairperson, and an Executive Member. Executive Committee members may be required to attend additional meetings to fulfill their duties.</li> </ul>			
<p><b>Video conversation with new Assistant Superintendent – Glenna Gallo</b></p>	<p>The members had a video conference call with the new Assistant Superintendent of Special Education, Glenna Gallo. The questions we asked her are below.</p> <ul style="list-style-type: none"> <li>• Please tell us about yourself?</li> <li>• What is your experience and vision for SEAC?</li> <li>• Membership - male/female, multicultural, members representing specific entities, # of meetings, locations, dates</li> <li>• What is your experience with Charter Schools and special education?</li> <li>• What is your experience with recruitments and retention of special education staff?</li> <li>• What is your experience with alignment of Higher Ed and K-12?</li> <li>• What is your thoughts around the extended legislative sessions?</li> </ul>			

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	Everyone enjoyed being able to speak with Ms. Gallo.			
<b>Annual report writing</b>	The annual report writing was successful! The members of the Council covered the formatting, and the writing of the report itself. Ann Waybright introduced the new Executive members to the ins and outs of writing the report. The annual report will be presented to Superintendent Reykdal and when approved will be posted on the OSPI Internet.			
<b>Discussion regarding locations and dates for 2017-18 SEAC meetings</b>	This discussion took place on the first day.			
<b>Agenda building for first 2017-18 meeting</b>	Because of the upcoming new members, there is a need to go over the purpose and role of the SEAC member. Spend time going over bylaws, procedures, to train the new members.			
<b>Evaluate meeting</b>	Doug said his good byes to the Council as this was his last meeting prior to his retirement.  The past Executive Committee members were honored with flowers and certificates for their terms of office. The members concluded that the meeting was successful. Including the site visit to the Wenatchee Valley Tech Skills Center.			
<b>Adjourn</b>	Meeting adjourned at 4:00p.m.			