

Special Education Advisory Council (SEAC) Meeting Minutes

8:30 am–3:00 pm
Tuesday, May 24, 2022
Virtual

Members Attending: Tammie Jensen-Tabor, Jen Chong Jewell, Jeff Brown, Tammie Doyle, Samantha Fogg, Patricia Gonzalez, Scott Hampton, Jennifer Lee, Kim Leger, Diana Marker, Sean McCormick, Joy Sebe, Laurie Thomas, Amie Verellen-Grubbs, Tonya Cochran

OSPI Staff: Glenna Gallo, OSPI Special Assistant to Superintendent, Beverly Mitchell, OSPI Executive Assistant

Excused Absence: Suzanne Ender, Vanessa Tucker,

Guest(s): David Green (OSPI), Jenny Plaja (OSPI), Matt Schultz (OSPI)

Open Meeting | 8:30–8:45 am (15 min)

Presenter(s):

- Call to order - **Tammie Jensen-Tabor, Executive Chairperson**
- Land Acknowledgement - **Jen Chong Jewell, Executive Vice-Chairperson**
- Introduction of members - **Tammie Jensen-Tabor, Executive Chairperson**
- Review agenda, SEAC [Bylaws](#) and [Group Norms](#) – **Tammy Jensen-Tabor, Executive Member**
- Review and accept minutes from February 2022 meeting - **Jen Chong Jewell, Executive Vice-Chairperson**
- **Action Item(s):** Reviewed and accepted February 2022 minutes.
 - Suggestion was made to identify yourself before you begin speaking during the meeting. This is helpful to those who are using closed captioning or other accommodations.

SEAC Annual Report | 8:45–11:30 am

Presenter(s): Executive Committee

- **Topic(s):** SEAC Annual Report
- **Action Item(s):** The SEAC members moved into breakout rooms and identified content to develop the SEAC Annual Report.
 - The recommendations in the annual report need to be tied to the position papers that are created during the legislative sessions and that there is a follow up on what happened with SEAC positions. Measurable outcomes, and then bring back to the SEAC between legislative sessions to check on what has happened with

those priorities. Recommend for SEAC to be as impactful as it can with the time we can devote to all of the recommendations.

- Collection and analysis of disaggregated data and recommendations regarding graduation pathways, and definition and clarifying vague language used in House Bills or WACs.
- Recommendation to schedule a joint meeting with the State Interagency Coordinating Council (SICC) and the SEAC.
- Review special education funding and outcomes.

Public Comment | 11:35–12:00 pm

Presenter(s): Tammie Jensen-Tabor

- An email was received, and Tammie Jensen-Tabor read this to the members.
 - Request was made to add meeting/presentation documents to the SEAC webpage prior to the meeting for public use.
- Public participants gave comment.

SEAC Annual Report (cont) | 12:30–1:30 pm

Vote on SEAC Executive Committee for 2022–2025 | 1:30–1:50 pm

Presenter: Tammie Jensen-Tabor, Executive Chairperson

- **Topic(s):** Review SEAC [Bylaws](#) on Executive Committee (pp 7–8), solicit nominations from membership, and vote
- **Action Item(s):** Because some of the new members had not gone through the appointment process, the voting process was adjusted.
 - The term for the executive team is three years.
 - If a member was interested in any of the positions, please contact the executive assistant to convey your intentions and what position.
 - Decision was made to send out to the remaining SEAC members, the names of those interested and vote via Alchemer before the end of June.

Legislative Follow-up | 2–2:30 pm (30 minutes) pm

Presenter(s): David Green, OSPI Program Supervisor, Program Improvement; Jenny Plaja, OSPI Executive Director, Government Relations

- Legislative Follow-up and priorities for the 2023 legislative session.
- 2023 legislative session will be very interesting. There has been a lot of turnover and it is an election year.
- OSPI will come in quite aggressively during the 2023 legislative session.
 - A lot of federal COVID relief dollars in the system that OSPI has invested in.
 - Building inclusive asset-based policies and practices.

- Leaning into inclusionary practices work, extending into early learning.
- Create access to a workforce that is diverse that is culturally responsive, that is racially literate.
- Students to be able to see themselves in the careers that they are interested in and that they are building skills toward.
- Committed unified and customer focused OSPI.
- Fully fund special education.
- Getting rid of the cap.
- Exam the transportation funding model.
- Additional funding for additional counselors.
 - Psychologists, psychiatrists, and nurses.
- Increase in more staff and student safety and family engagement coordinators.
- Fulfill phase one funding recommendation.
- Educator and administrator compensation.
- Additional certification funding.
- Support districts and educators in getting teachers in the classroom.
- School facilities package.
 - Jenny Plaja will get more details.

OSPI Response to Petition for Rulemaking on Burden of Proof | 2:30–2:45 pm (15 minutes)

Presenter(s): Matt Schultz, OSPI Chief Legal & Civil Rights Officer

- **Topic(s):** Review of OSPI written response to Petition for Rulemaking
- Support equitable access to due process and those types of opportunities as possible, and not just due process, but thinking beyond that, and terms of informal complaint processes, as well due process. It requires the highest level of resources and understanding of the system.
- We welcome discussion with Matt Schultz.

Summary of Actions | 2:45–3:00 pm (15 minutes)

Presenter: Tammy Jensen-Tabor, Executive Member

- **Action Item(s):**
 - October meeting - draft recommendations
 - Explore data around due process hearings

Adjourn | 3:00 pm

Special Education Advisory Council (SEAC) Meeting Minutes

8:30 am–3:00 pm
Wednesday, May 25, 2022
Virtual

Members Attending: Tammie Jensen-Tabor, Jen Chong Jewell, Jeff Brown, Tammie Doyle, Samantha Fogg, Patricia Gonzalez, Scott Hampton, Jennifer Lee, Kim Leger, Diana Marker, Sean McCormick, Joy Sebe, Laurie Thomas, Vanessa Tucker, Amie Verellen-Grubbs

OSPI Staff: Tania May, OSPI Assistant Superintendent of Special Education, Beverly Mitchell, OSPI Executive Assistant

Excused Absence: Suzanne Ender

Guest(s): Lee Collyer (OSPI), Ta'Reesa Saunders (OSPI), Paula Kitzke (OSPI), Kelsey Ortiz (UofKansas), Nikki Lockwood (Spokane School Board), Becky Ramsey (Director Special Education Spokane Public Schools)

Open Meeting | 8:30–8:35 am (5 min)

Presenter: Tammie Jensen-Tabor, Executive Chairperson

- Call to order

Community Forum Discussion | 8:35–9:30 am (55 minutes)

Presenter: Jen Chong Jewell, Executive Vice-Chairperson

- **Topic(s):** Discuss and plan for Community Forums for 2022–23, including the format, questions, and key topic(s); consider invitations to Developmental Disabilities Administration (DDA) and the Interagency Coordinating Council (ICC)
- **Action Item(s):** Committee was formed to investigate setting up a hybrid model for all meetings. They will look at the SBE (State Board of Education) as an example. The committee members will be Samantha Fogg, Jen Chong Jewell, Diana Marker, Joy Sebe, and Patty Gonzalez.
 - Incorporating conversations and working with the Interagency Coordinating Council around inclusion and preschool.
 - Partnering with Developmental Disabilities Administration in that conversation.
 - Dyslexia screener to gain clarity.
 - Partnering with the state design team.
 - State rehab council.
 - Listening space connected to preschool inclusion.
 - Put in place some type of follow up with persons who have ideas, concerns, and questions.

- Mentor Washington transition into careers, apprenticeships.
 - Possibly have virtual community forum, and in person forum. Hybrid seems not to be as successful.
 - Get the word out to the community so that we hear those voices. Outreach is important.
 - Inclusive in our recruitment to come to the events.
 - Create space to hear directly from students who are being served.
 - Try to get feedback from students who experienced some level of intersectionality.
 - Diana Marker volunteered to head a subgroup that researches and looks into hybrid models, as well as the feedback process. Samantha Fogg, Jen Chong Jewell, and Joy Sebe volunteered to be in that subgroup.
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Provide Feedback to OSPI Superintendent | 9:30–10 am (30 minutes)

Presenter: Tammie Jensen-Tabor, Executive Chairperson

- **Topic(s):** Develop written feedback to Superintendent Reykdal, if needed, in addition to SEAC Annual Report
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Embedding Diversity, Equity, and Inclusion (DEI) in SEAC Efforts | 10:10–10:45 (35 minutes)

Presenter: Jen Chong Jewell, Executive Vice-Chairperson

- **Topic(s):** Discuss the WestEd PD provided to SEAC in February 2022, and how to embed into future SEAC efforts and actions
 - **Action Items:** Discussion and Consideration of SEAC Action/Input
 - Put a process in place for two-way accountability between SEAC and OSPI and hold to it.
 - Hold ourselves accountable during meetings.
 - Highlights of the discussion into the annual report.
 - Embed DEI as a priority within the work of the SEAC.
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OSPI Efforts on Mental Health, Behavior, and Reducing Restraint and Isolation Use | 10:45–11:15 (30 minutes)

Presenter: Lee Collyer, OSPI, Director of School Health and Student Safety

- **Topic(s):** Discuss OSPI efforts/plans for professional development, technical

assistance, and workgroups on mental health, behavior, and reducing restraint and isolation use.

- Funds from Title IV, Part A: Student Support and Academic Enrichment to meet the program's primary goals: Safe and healthy students.
- Workgroup meetings are set to begin in July.
 - Report to the education committees of the legislature, the governor's office, and the education ombuds by December 1, 2022.
 - The report must include a list of approved crisis response protocols and de-escalation techniques for schools that are trauma informed and prioritize relational safety.
 - Recommended elements needed to improve access to mental health supports for all students.
 - Building-based strategies to enhance fidelity to multi-tiered systems of support and student behavior plans for students with challenging behaviors.
 - Strategies to track and recuse/eliminate restraint and isolation use, and best practices for implementation of identified strategies, with recommendations for district compliance and tracking mechanisms.

OSPI Actions | 11:15–11:45 am (30 minutes)

Presenter: Tania May, OSPI Executive Director of Special Education

- **Topic(s):** Discussion of state strategic planning for special education, including adequacy and timeliness of OSPI response and technical assistance to school districts and partners, and OSPI response to SEAC input. Comment regarding Pierce County Special Education Directors public comment at the February SEAC meeting.

Due Process Decision Summary | 11:45–12:00 (15 minutes)

Presenter: Ta'Reesa Saunders, OSPI, Family and Community Liaison

- **Topic(s):** Review of completed Due Process Decisions
- The SEAC would like to see data from the due process decisions.
 - Reasons for filing due process.

HB 2008 and SSB 5790 | 12:30–1:00 (30 minutes)

Presenter(s): Tania May, OSPI Special Education Executive Director and Tammie Doyle, DVR Transition Manager

- **Topic(s):** HB2008 and SSB 5790 discussion
- OSPI Data Share: Data collection and referral system are being developed by OSPI.
 - OSPI will continue moving forward with the work.
- OSPI Interagency Networks and Transition Council: OSPI ready partner in this work. Assistant Superintendent of Special Education will serve as member. CCTS conducted survey of local and regional transition networks and have shared that data with DSHS partners.

- OSPI School to Work: OSPI special education staff are participating in the SB 5790 workgroup. OSPI will support with direct information and communication to school partners and between school partners and providers.
- OSPI next steps: Including parent and community organizations, and revise the state model form for IEP transition plans.

ALE and other non-traditional settings | 1–1:30 (30 minutes)

Presenter(s): Paula Kitzke, OSPI Special Projects Leader, and Kelsey Ortiz, Principal Investigator University of Kansas

- **Topic: ALE and other non-traditional settings**
- Paula Kitzke reported that OSPI special education division committed to a five-year project looking at students with disabilities who in non-traditional settings. Making sure students are receiving the services to which they are entitled.
 - Updates for this five-year project will transpire as the information begins to materialize.
- Kelsey Ortiz reported on the status of the project looking at students with disabilities and online programs, with a focus around equitable access. Building inclusive and supportive remote and online classroom communities by increasing equity and access.

Final Draft of Parent Survey Questions | 1:30–2:00 (30 minutes)

Presenter(s): Jennifer Story (OSPI)

- **Topic(s): Final draft of parent survey questions**
- As a means of improving services and results for child with disabilities, schools facilitated parent involvement. To begin this work, OSPI convened a Parent Engagement Focus Group, part of the State Design Team.
 - There are 12 core questions and an additional question if the child for who the survey is being completed is ages 3, 4, or 5, in preschool or if a child is age 16 or older.
 - Early childhood supports and secondary transition supports needed in the survey.
 - More work will be done on actual scoring once the questions are ready.

Spokane Public Schools (Local Special Education Parent Advisory Council (SEPAC)) Part 2 | 2:00–2:45 (45 minutes)

Presenter(s):-Nikki Lockwood, Spokane School Board; Becky Ramsey, Director Special Education Spokane Public Schools

- **Topic(s):** Local SEPAC and Strategic Plan

Summary of Actions | 2:45–3:00 pm (15 min)

Presenter: Tammie Jensen-Tabor, Executive Chairperson

- **Action Item(s):**
 - Agenda items for upcoming meetings:
 - School safety, specifically accessible evacuation plans for students with disabilities.
 - Accountability for recommendations.
 - Elect a new executive team.
 - Create the 2021–22 annual report.
 - Have a contingency plan for future meetings in case of another outbreak of COVID or any other pandemic type of virus.
 - Tap into the examples of the other state councils regarding hybrid meetings, presentation materials being publicly available prior to the meetings.

Adjourn | 3:00 pm

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