

Special Education Advisory Council (SEAC)

Minutes

October 26–27, 2021

Meeting Information

Date and Time: October 26, 2021, 8:30 am

Location: virtual

Members Attending: Tammie Jensen-Tabor, Jen Chong Jewell, Jeff Brown, Tammie Doyle, Suzanne Ender, Tanya Cochran, Patricia Gonzalez, Jennifer Lee, Kim Leger, Diana Marker, Shanna McBride, Sean McCormick, Joy Sebe, Laurie Thomas, Vanessa Tucker, Amie Verellen-Grubbs

OSPI Staff: Glenna Gallo, OSPI Assistant Superintendent, Beverly Mitchell, OSPI Executive Assistant

Absent: Shawnta DiFalco, Eden Bush, Shyla DeJong, Kathleen Harvey

Guest(s): Alyssa Fairbanks, OSPI Dispute Resolution Complaint Investigator

Open Meeting | 8:30 am

Presenter(s): Executive Team – Tammie Jensen-Tabor, Jen Chong Jewell, Jeff Brown

- **Topic(s):**
 - Call to order
 - Land acknowledgement
 - Review of agenda, bylaws, and SEAC group norms
 - Member introductions
 - Review and accept minutes from May 2021 meeting
- **Action Item(s):** Member, Diana Marker, voted to accept the May 2021 minutes with no changes, and it was seconded by Kim Leger. They will be posted online at [Special Education Advisory Council webpage](#).

Due Process Summary

Presenter(s): Alyssa Fairbanks, OSPI

- **Topic(s):** Due Process Hearing Summary, Analysis, & Discussion
- **Action Item(s):** N/A



SEAC Focus Areas/Recommendations

Presenter(s): Tammie Jensen-Tabor, Executive Chairperson

Recommendation 1: Collection and analysis of OSPI data regarding state level action on previous SEAC recommendations.

- How are we making a difference as a group?
- OSPI short report back three years on how the SEAC recommendations and the work related to the SEAC recommendations has made a difference
- Work group connection
- Legislative sessions/alignment
- Mental Health
- Local SEAC

Recommendation 2: Collection and analysis of disaggregated data and recommendations regarding graduation pathways.

- Work intentional school district follow up data into presentation.
- Leaver survey
- Graduation equity overall
- How graduation pathways are having differentiated impacts (intended/unintended)
 - Which pathways and which categories within pathways
- Where have we come from and where are we going?
- Interpretation of trends
- Post-secondary outcome survey to connect to gaps:
 - Twice exceptional
 - Multi-lingual
 - Other programs
 - Use of Free Application for Federal Student Aid (FAFSA)
 - Rural vs Urban
 - Gender
- Who is not being counted?
- Rather than one and done reporting can the reporting be more ongoing?

Recommendation 3: Review of data on adequacy and timeliness of OSPI response and technical assistance.

This recommendation was not an indictment of anything that was not happening at OSPI. It is an avenue to make recommendations toward the WISM process.

- Feedback from districts on technical assistance from OSPI
- WISM/Safety Net/CPR/Other corrective actions feedback to OSPI
 - Using the Safety net survey and WISM survey to collect data
- Feedback loop from form 442
- Connections to stakeholders
- Compilation of SEAC white papers, recommendations, etc.

Recommendation 4: Convening of joint meeting between SEAC and DCYF State Interagency Coordinating Council (SICC).

- This meeting is in the planning stages.
 - Jen Chong Jewell and Laurie Thomas will contact Will Creese (DCYF), partnership & collaboration manager who is coordinating all SICC activities with the possibility of planning a joint meeting in the spring or May 2022 meeting.



Recommendation 5: Collection and analysis of data on the collective impact of special education funding.

- Funding shifts and how that is affecting special education
- Inclusionary Practices Project (IPP)
- ESSER being monitored and the data
- Consolidated Program Review (CPR) process
 - How can SEAC see more of the data
- Funding and student outcomes
 - Student performance
 - Services and settings
- Engagement/Family data
 - Through line recognizes family data
 - Language spoken by the family vs language spoken at school
- Staffing need and pre-service/in-service training
- Using Safety Net survey questions about perspective on process for data

Action Item(s):

How would the SEAC know if the recommendations have been met or been helpful?

1. Ask OSPI to compile a short report of the past three years of recommendations and white papers and how those recommendations were met, or any work that was done related to those recommendations. Just a connection between what we recommended and maybe what came out of legislation, legislative sessions. The alignment there.
 - a. SEAC executive team volunteer to help OSPI compile the information.
2. When discussing in our work groups going forward, that our areas of focus and recommendations need to be tied together. As we work on our work groups, we want to make sure we're looking at the recommendations as well as how they tie together.
3. Family engagement report.
4. Encourage development of local SEACs.

COVID-19 School Plans

Presenter(s): Glenna Gallo, OSPI

- **Topic(s):** Office of Special Education Programs (OSEP) Technical Assistance (TA), OSPI Technical Assistance FAQ.
 - [IDEA Return to School Roadmap - September 30, 2021](#)
 - Washington state guidance has been consistent with the guidance released by the Department of Education
 - One slight misalignment. Slightly different information around pre-employment transition services.
 - Tania May is reaching out to DVR leadership for clarification and making sure the updated information is available and disseminated.
 - State transition recovery funds available. Not a lot of districts are accessing those funds but anticipating those numbers to increase.
 - [Special Education Funding in Washington State](#)
 - The need for recovery funds will be through the end of COVID.
- **Action Item(s):** N/A



Next Steps for Community Forums

Presenter(s): SEAC members

- **Topic(s):**
 - Positive change to see the evolution of the community forum.
 - Re-exam the questions that are asked at the community forum.
 - Conversation has moved from inclusion to equity.
 - Presume competence.
 - Growing future community members.
 - **Action Item(s):**
 - Partnering with [Investing in Student Potential Coalition](#), [Seattle Special Education PTSA](#), and other coalitions – working smarter, not harder.
 - Be proactive with inviting your communities and public to the community forum.
 - Providing interpreters.
 - Review of previous process/feedback. What is next?
 - Re-exam the questions that are asked at the community forum.
 - Do we still want to talk about inclusive practices or veering away from that to other topics?
 - Possibly asking the communities what questions they have.
 - Invest in student potential focus-amplify and support student voices. Inviting students to be a part of the Community Forum.
 - Supporting development of local SEACs and empowering families.
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Public Comment

Presenter(s): Tammie Jensen-Tabor, Executive Chairperson

- One public comment was read. Glenna Gallo provided her email address to the person who wrote the comment.
 - There were no other comments.
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Summary of Actions

- Tania May is reaching out to Division of Vocational Rehabilitation (DVR) leadership for clarification regarding the misalignment of the COVID guidance around pre-employment transition services and making sure the updated information is available and disseminated.
- Next steps for community forum:
 - Executive team of SEAC and steering committee connecting for listening sessions [Investing in Student Potential Coalition](#). Dianna Marker will facilitate this connection since she is part of the Investing in Student Potential Coalition.
 - Make space on the February agenda to continue discussion about the SEAC community forums.
 - To be able to update/reformat our community forum, a community forum will not be scheduled for the February meeting.
- Collective analysis of data, how do we look at outcomes?
 - Collecting already existing data.
- Due Process through line connecting the SEAC focus areas.

- Jennifer Chong Jewell will connect with the state ICC and look at what we could do to set up a joint meeting.
 - Jennifer Chong Jewell will connect with [Association of Student Leaders](#) to setup a listening session.
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Adjourn | 1 pm

Meeting Information

Date: October 27, 2021

Location: Virtual

Members Attending: Tammie Jensen-Tabor, Jen Chong Jewell, Jeff Brown, Tammie Doyle, Suzanne Ender, Tanya Cochran, Patricia Gonzalez, Jennifer Lee, Kim Leger, Diana Marker, Shanna McBride, Sean McCormick, Joy Sebe, Laurie Thomas, Vanessa Tucker, Amie Verellen-Grubbs

OSPI Staff: Glenna Gallo, OSPI-Assistant Superintendent, Beverly Mitchell, OSPI-Executive Assistant

Absent: Shawnta DiFalco, Eden Bush, Shyla DeJong

Guest(s): Tania May, OSPI-Special Education Director, Jennifer Story, OSPI-Program Supervisor-WISM Lead, and Sandy Grummick, OSPI-Data Coordinator

Open Meeting | 8:30 am

Presenter(s): Tammie Jensen-Tabor, Executive Chairperson

Action Item(s): Bev will begin making travel arrangements for the May 2022 meeting. Paying attention to the CDC/DOH/OSPI guidelines during that time.

Workgroups 2021–22

Presenter(s): The SEAC members

- **Topic(s):** Identify goals and activities for 2021–22 and the function of the workgroups.
- **SEAC 2021–22 Workgroups**
 - **Mental Health – Using the OSPI equity statement as the lens.**
 - **Kim Leger**
 - Laurie Thomas
 - Jenn Lee
 - Amy Verellen-Grub
 - Suzanne Ender
 - **Equity, Diversity, and Inclusion**
 - Patty Gonzalez
 - Sean McCormick
 - **Equitable Access & Student Outcomes**
 - **Tanya Cochran**
 - Vanessa Tucker
 - Shanna McBride



- **Families as Partners**
 - **Joy Sebe**
 - Jen Chong Jewell
 - Tammie Doyle
- **Legislative Workgroup**
 - **Diana Marker**
 - Suzanne Ender
 - Jen Chong Jewell
 - Joy Sebe
- **Action Item(s):**
 - Keeping individual workgroups, but possibly bringing the workgroups together to share updates. Sending the executive assistant any updates to add to the agenda.
 - Use the OSPI equity statement as the lens.
 - Increasing the lens of communication.
 - Collaborate on events/activities.
 - Take data on activities.
 - Send data to beverly.mitchell@k12.wa.us prior to upcoming SEAC meetings.
 - Connecting the workgroups with existing community groups, sharing information, listening, and inviting people to participate from the other groups and bringing back information to the SEAC.
 - Keeping the workgroup topics on the agendas, so that the annual report writing is seamless.
 - Sharing information about future statewide community meetings that could be a collaboration with all SEAC members/workgroups.
 - Suzanne Ender offered to create a Google Doc about upcoming statewide community meetings.
 - All workgroups under the umbrella of diversity, equity, and inclusion.
 - Training/coaching how DEI applies to the focus of the SEAC role/decisions.
 - [NCSI](#) will be contacted about offering this training to the SEAC.
 - Resources: [PSESD Equity in Education](#); [PSESD Racial Equity Tool: Policy Review Worksheet](#); [University of Washington DEI at Professional Staff Organization](#)

DCYF & OSPI

Presenter(s): Laurie Thomas, DCYF

- **Topic(s):** Request to extend Part C services to children turning three between May 1 and the first day of school.
 - One of three options under 34 C.F.R. § 303.211 (a)(2)
 - Extending ESIT services over age three for the summer months has the potential to narrow the gap by supporting the following outcomes:
 - Children have positive social-emotional skills (including social relationships).
 - Children acquire and use knowledge and skills (including early language, communication, and literacy).
 - Children use appropriate behaviors to meet their needs.



- Next steps and Timelines
 - Develop detailed work plan with OSPI Special Education.
 - Draft revisions for ESIT state policies and procedures for public comment.
 - Submit revised ESIT policies and procedures for OSEP review and approval.
 - Plan community forums, listening circles, and stakeholder activities to establish parameters and timelines for implementation.
 - Review and adjust ESIT Over Three Summer Services work plan including implementation targets.
 - Establish performance metrics to evaluate efficacy and project outcomes.
- **Action Item(s): N/A**

State Design Team (SDT) & Annual Performance Report (APR)

Presenter(s): Tania May, OSPI-Special Education Director, Jennifer Story, OSPI-Program Supervisor-WISM Lead, and Sandy Grummick, OSPI-Data Coordinator

Topic(s):

- The role SEAC plays in the SDT.
- How SEAC can provide input as a group.
- How SEAC members can provide input as individuals.

OSPI Special Education is working with the National Center for Systemic Improvement (NCSI) to engage education partners, students, community members, and families to help set Washington state's special education targets for the six years.

Priorities for the [State Design Team \(SDT\)](#) are to listen and learn with each other to:

- Center racial equity
- Engage partner voices
- Support Inclusionary practices

SDT Objectives

- Learn about the lived experiences and priorities of our SDT partners.
- Co-identify systemic inequities and possible solutions.
- Co-design recommendations for state targets for special education data (these are called indicators).
- Present recommendations to the SEAC.

Rewriting SDT Story with NCSI

- Shape Impact: Procedural compliance is not sufficient to realize meaningful inclusion and improved outcomes for students with disabilities.
- Focus on Intersectionality: Special education data and outcomes are directly connected to racial equity and institutional racism.
- Center Student and Family Voice: Committed to engaging students and families as co-designers across improvement efforts.
- **Action Item(s): The SEAC will collaborate with the [SDT](#).**

Summary of Actions

Presenter(s): Tammie Jensen-Tabor

- **Action Item(s):**
 - Workgroups will be sent the Google Doc mentioned in the next bullet for adding updates for the next agenda.
 - A Google Doc will be created for workgroups to report back to the SEAC. Suzanne Ender volunteered to create this and get it to Tammie Jensen-Tabor. Suzanne will include her thoughts on a template that will be used.
 - Communication about future community meetings that could be a collaboration with all SEAC members/workgroups.
 - Dianna Marker will reach out to the Legislative workgroup prior to the February meeting.
 - Training/coaching how Diversity Equity Inclusion (DEI) applies to the focus of the SEAC role/decisions.
 - NCSI will be contacted about offering this training.
 - SEAC will collaborate with the State Design Team.
 - Reminder of upcoming meetings:
 - January 20, 2022, SPP/APR review (virtual only)
 - February 22-23, 2022 (virtual only-link will be provided closer to event)
 - Depending on COVID guidelines, the May 24–25, 2022 meeting will be held in the Spokane/Medical Lake area (Hybrid).

Adjourn | 1 pm



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