

# *OSPI CNS Summer Food Service Program (SFSP) Reference Sheet*

## Unanticipated School Closures During SY 2021-22

The U.S. Department of Agriculture (USDA) released several nationwide waivers relating to the operation of the Summer Food Service Program (SFSP) during School Year (SY) 21–22. Federal Child Nutrition Program sponsors who experience unanticipated closures, such as a COVID-19 outbreak or extreme weather events, may utilize the Summer Food Service Program (SFSP) to offer meals to children.

### Requirements

- ✓ Local Education Agencies (LEAs) being supported must be completely closed and not offering remote or hybrid learning.
  - Documentation indicating remote learning will not be offered during unanticipated closures must be provided by the LEA.
- ✓ Community sponsors must have participated in the summer program in Fiscal Year (FY) 20 or FY 21 and be in good standing with OSPI CNS.
- ✓ The FY 21–22 SFSP application must be submitted in WINS and approved by OSPI in **advance** of unanticipated closures:
  - Sponsor Application
  - Site Application(s)
  - Budget
- ✓ A [Meal Distribution Plan \(MDP\)](#) and WINS Site Calendar(s) must be submitted to OSPI once an unanticipated school closure occurs.
  - Calendars must reflect days and duration for which meals will be provided.
  - MDP must reflect meal distribution days.
- ✓ Monitoring must be conducted per program requirements.
  - [USDA SFSP Monitoring Guide](#)
  - [USDA SFSP Administration Guide](#)

### Best Practices

- ✓ Prior to applying to operate the SFSP during SY 21–22, connect with LEAs to identify which will not be offering remote or hybrid learning during unanticipated school closures.
- ✓ Ensure there is reliable access to foods that meet meal pattern requirements.
- ✓ Verify there is adequate staff and resources for effective Program management and operation at all anticipated sites.



- ✓ Create a plan for announcing meal services during unanticipated school closures:
  - Announce closures on the local news channel and add that meals will be served.
  - Use reader boards.
  - Use other social media resources.
  - Coordinate with the supported schools to increase messaging efforts.

## Resources

- [SP04 CACFP03 SFSP03-2020](#)
- [SP 46-2014, CACFP 12-2014, SFSP 18-2014](#)
- [COVID-19: Child Nutrition Response #101](#)
- [COVID-19: Child Nutrition Response #102](#)
- [COVID-19: Child Nutrition Response #103](#)
- [COVID-19: Child Nutrition Response #104](#)
- [COVID-19: Child Nutrition Response #105](#)

## Acronym Reference

- CNS- Child Nutrition Services
- FY- Fiscal Year
- LEA- Local Education Agency
- MDP- Meal Distribution Plan
- OSPI- Office of Superintendent of Public Instruction
- SFSP- Summer Food Service Program
- SY- School Year
- USDA- United States Department of Agriculture
- WINS- Washington Integrated Nutrition System