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| **Production Record** |

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| **Summer Food Service Program** **Production Record** |

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| --- | --- | --- | --- | --- | --- | --- |
| **Site Name:** | **Date:** |  | **Meal:** | **Breakfast** | **Lunch/Dinner** | **Snack** |
| **Planned # children to be served:** |  |  | **Actual # children served:** |  |
| **Planned # adults to be served:** |  |  | **Actual # adults served:** |  |
| **Offer vs Serve** | ** Yes** | ** No** |  |  |  |

|  |
| --- |
| **Menu:** |
| **Component / Item** | **Planned # Servings** | **Planned Portion Size** | **Total Quantity****Prepared** | **Actual # Servings** | **Leftovers** |
| Milk |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Meat/Meat Alternate |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Grain |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Vegetable |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Fruit |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Other |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\* Use the USDA Food Buying Guide (<http://www.fns.usda.gov/tn/food-buying-guide-school-meal-programs>) or the Food Buying Calculator (<http://fbg.nfsmi.org/>) for planning assistance.