

# *Request for Proposals No. 2023-08*

## *Addendum 01 – Q&A*

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2023-08, issued December 12, 2022.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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1. **Question:** Can you confirm that the focus of this evaluation and the survey are the community-based organizations that were recipients of the Building Bridges awards (2021-23). There are other related services referenced in the RFP (webinars, Gonzaga University pilot in ESD 123, JAG) - is it accurate that these were discussed as information only in the RFP and not part of this evaluation?

**Answer:** The focus of this evaluation is solely on community based organizations: recipients of the Building Bridges Award 2021-23. This evaluation excludes webinars, Gonzaga University pilot in Educational Service District 123 and JAG.

2. **Question:** In other words, the scope of this evaluation is limited to the CBO provided contracted mentoring and coaching services, not every effort by schools or districts under the broader Building Bridges umbrella to create a comprehensive and re-engagement system, youth or school partners?

**Answer:** Correct, other efforts by schools or districts under the broader Building Bridges umbrella are excluded.

3. **Question:** What expectation to participate in an external evaluation has been shared with grantees? In other words, are they expecting this, including having the staff capacity to participate and share data?

**Answer:** Yes, grantees are aware there will be an external evaluation.

4. **Question:** Is data sharing with an external evaluator part of OSPI's agreement with CBOs, and if not currently in place, will OSPI be navigating data sharing agreements?

**Answer:** We are able to share non-identifiable data compiled by grantees.



5. **Question:** As part of the contract with OSPI, are there consistent student data collection requirements that each provider has collected such as demographics, service participation, outcomes, etc.? If so – how much of this data has already been reported to you (say in monthly or quarterly reports)?  
**Answer:** Yes, there are consistent data requirements for current efforts, as well as more program specific data. We are asking grantees to report 3 times over the grant period. So far, 1 reporting cycle has been completed, with the second report due February 1.
6. **Question:** Related, does OSPI have any relevant data or analysis of student performance in schools that are part of the CBO Building Bridges partnership? If so, at what level of detail? For example, are schools tagging students that are participating in mentoring? While this level of impact analysis seems outside the scope of this RFP, if this analysis has already been done it would integrate into the approach.  
**Answer:** We have not completed this analysis.
7. **Question:** There is a qualification that bidder have "experience troubleshooting issues and providing technical assistance to users." Can you explain what this is potentially referring to specific to this body of work? It isn't clear what kinds of technical assistance would be required.  
**Answer:** If there was feedback needed for OSPI & grantees to inform the final reporting cycle.
8. **Question:** There is another qualification for "experience presenting data to varied audiences though in-person and virtual platforms." Is it anticipated that the lit review and recommendations will be part of presentation done by the contractor? If so, what is the audience?  
**Answer:** As of now, the audience would encompass our community based organizations and our internal team at Student Engagement & Support.
9. **Question:** On page 6 of the RFP, it seems there are 36 grants to evaluate, but that there may be as many as 48. Can you please confirm the number of grants to be evaluated?  
**Answer:** 42
10. **Question:** How many different organizations hold these grants?  
**Answer:** 42
11. **Question:** Will we have access to the grantee progress reports mentioned at the bottom of page 6?  
**Answer:** Yes.

12. **Question:** Could you please share links to the YouTube videos or video channel mentioned at the top of page 7?  
**Answer:** [videos](#)
13. **Question:** What is the current role of the Gonzaga team mentioned on page 7? Are they an ongoing part of the project?  
**Answer:** Gonzaga is facilitating a leadership series; it is being evaluated separately.
14. **Question:** In the scope of work on page 8, the length of the literature review and legislative recommendations are listed, but not the summary report of survey findings. Is there an expected/preferred page length for the summary report?  
**Answer:** 7-10 pages.
15. **Question:** Does OSPI intend for surveys to be administered to Community Based Grantees or the schools/students they serve? Or both?  
**Answer:** For certain, the grantees; maybe the schools if they are working directly with/in schools.
16. **Question:** If the survey will be administered to students, will it be administered through the Grantees?  
**Answer:** Due to time constraints, probably not.
17. **Question:** Will evaluators have an opportunity to collaborate with both OSPI and Grantees to develop survey questions?  
**Answer:** Yes.
18. **Question:** Is OSPI interested in the impact of Building Bridges on specific outcomes related to high school persistence and completion, or more broadly student perceptions of program impacts?  
**Answer:** We could explore this as a future option; however, this may be hard to implement given the timeline to measure student outcomes or to collect student perception data. We are interested in assessing the increased capacity of grantees and engagement in grantee programming.
19. **Question:** The RFP notes that Grantees are required to collect and report various data. How often are these data collected, and is the data collected at the student level?  
**Answer:** They report quarterly and includes demographics of youth served and outcomes relative to program goals.
20. **Question:** Will the evaluator be granted access to additional data from OSPI?  
**Answer:** No, not school- or student-level data.

21. **Question:** The 2021 Building Bridges Legislative Report and the RFP make references to additional programming (GATE, P2P, JAG, etc.) as part of the broader initiative. Should the evaluation incorporate these programs and initiatives as well?

**Answer:** The design of the evaluation should consider these efforts.

22. **Question:** Beyond survey administration, is OSPI open to evaluators conducting focus groups with Grantees and/or the students/families they serve to collect further nuanced information on program impacts?

**Answer:** Yes, this idea could be considered.