

Request for Qualifications No. 2022-36

Addendum 02 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFQ No. 2022-36, issued April 8, 2022.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

1. **Question:** I am working on the Management Proposal and this section is a bit confusing for me since I don't have a "firm" and am still a school district employee?
Answer: Your Management Proposal can simply state that you are an individual applying for this work and you do not have a company, employees, etc.. It should state that you will be solely responsible for implementing the work.
2. **Question:** Can I still be eligible to apply for the Continuous Improvement Partners without [the statewide vendor] number by May 10th?
Answer: Yes, you may submit an application without a Statewide Vendor Number. The Number is required for the State to issue payments to contractors; it is not required at the time of application. Bidders may wait to find out if they're awarded a contract before applying for a Statewide Vendor Number.
3. **Question:** Are you still taking applications?
Answer: Yes. This solicitation will remain open until further notice.
4. **Question:** Is there an application or just submit the portions from the RFP?
Answer: The procurement, which contains submittal instructions, can be found on our website:
<https://www.k12.wa.us/about-ospi/contracting-ospi/competitive-procurements>
5. **Question:** What date should I have it submitted by?
Answer: This solicitation will remain open until further notice so an application can be submitted at any time. However, to be considered for a contract beginning August 1, 2022, candidates are encouraged to submit proposals prior to 3:00 p.m. Pacific Standard Time on Tuesday, May 10, 2022.



6. **Question:** I'm wondering if any of the Continuous Improvement schools are math focused?

Answer: Many of the schools identified as eligible for improvement supports have included high leverage goals within their school improvement planning processes that involve growing and strengthening mathematics-related outcomes. However, Continuous Improvement Partners typically do not offer classroom-level coaching within subject areas. Please refer to Section A4 of the Continuous Improvement Partner RFQ for more details on the types of system-level supports that we provide district and building leaders in an effort to increase equitable and anti-racist supports and reduce opportunity gaps within continuous school improvement systems.

7. **Question:** I'm hoping to work in my region. Is ESD 101 a region where a CIP is needed?

Answer: Continuous Improvement Partners work in each of the nine Educational Service Districts in the state of Washington. We do take into account the assets of each contractor, including ties to and knowledge of place and local/regional contexts. However, we reserve the right to assign contractors to serve in one Educational Service District based on a formula we have developed that we think reflects and prioritizes statewide needs for systems-level supports for our school districts and buildings identified as eligible to receive additional improvement supports.

8. **Question:** If the region I'm assigned does not have enough work to fill my 180 or 220 day contract, will other regions or additional work be assigned to assure I complete my contract?

Answer: We do not guarantee hours for our Continuous Improvement Partner contractors. Total work time is typically determined by the relationships each contractor builds within our statewide network of districts and buildings identified as eligible to receive additional improvement supports—however, these relationships are facilitated and supported by the Continuous Improvement Team at OSPI and the Regional Improvement Network/Educational Service District in which the contractor has been assigned. The 220-day maximum for service delivery mentioned in the RFQ is set: no contractor will be paid beyond this maximum. However, there is no contractual penalty to not meeting the 180-day “suggested minimum.” We encourage and expect our Continuous Improvement Partner contractors to treat their relationship-building and direct supports work as a full-time job.