

Request for Proposal No. 2024-03 Amendment 01 – Schedule Change

This document is posted to capture a change to the schedule for RFP No. 2024-03, issued October 24, 2023.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI and the Washington state Charter School Commission (Commission/CSC), and may result in disqualification of the Consultant.

OSPI is issuing, and will serve as the point of contact, for this RFP on behalf of the Commission. This is for process only; the Commission will make all content-related an evaluation/award decisions about this RFP itself.

Section B.3. Estimated Schedule of Procurement Activities is hereby amended to read as follows:

Item	Action	Date
1.	OSPI issues RFP on behalf of the Commission	October 24, 2023
2.	Letter of Intent due (recommended/optional)	November 3, 2023
3.	Question and Answer period	October 24-November 13, 2023
4.	CSC hosts Pre-bid Conference	November 8, 2023
5.	Last date for questions regarding RFP	November 13, 2023
6.	Complaints due	November 13, 2023
7.	OSPI posts final Question and Answer Addendum or Amendment (if necessary) on behalf of the Commission	November 15, 2023
8.	Proposals due	November 20, 2023 <u>November 27, 2023</u>
9.	CSC conducts evaluation of written proposals	November 21-27, 2023 <u>November 28-</u> <u>December 5, 2023</u>
10.	CSC conducts oral interviews with finalists (if determined necessary by CSC)	December 6-8, 2023

Item	Action	Date
11.	CSC announces, "Apparent Successful Bidder" and sends notification to unsuccessful Bidder(s)	December 15, 2023
12.	The Commission conducts debriefing conferences (if requested)	As requested, per debriefing instructions
13.	Contract negotiation begins	December 15, 2023
14.	Anticipated contract start date	January 1, 2024 <u>January 15, 2024</u>

CSC reserves the right to revise the above schedule.