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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

February 8, 2024

(X) Action Required
Nominations Due: March 1, 2024
Applications Due: April 1, 2024
(X) Informational

BULLETIN NO. 010-24 EDUCATOR GROWTH AND DEVELOPMENT

TO: Educational Service District Superintendents
School District Superintendents
School Business Managers
School District Communications Staff
Elementary and Secondary School Principals
Educational Service District Teacher Award Coordinators
Educational Associations
Other Interested Parties

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Teacher and Classified School Employee of the Year Nominations

CONTACT: Susan Lathrop, Assistant Superintendent Educator Growth and Development
564-999-3894, susan.lathrop@k12.wa.us

PURPOSE/BACKGROUND

Nominations are open for Teacher and Classified School Employee of the Year. Every year, the Office of Superintendent of Public Instruction (OSPI) recognizes Regional and State Teachers and Classified School Employees of the Year. Anyone can submit a nomination using the [Educator of the Year Nomination Form](#).

Nominees are invited to complete the application which includes essays, letters of support, and support from the applicant's school and district. Educational Service Districts choose the regional finalists from among the completed applications. Regional finalists are considered for the state award. Selection is based on the criteria for each award which can be found on the [Teacher of the Year](#) and [Classified School Employee of the Year](#) webpages.

The nomination deadline is March 1st. Nominees must complete the application by April 1st, to be considered by their Educational Service District (ESD) for their regional finalist.

Eligibility

For Teacher of the Year, any public-school teacher is eligible if –

- They teach full time and spend at least 50% of their time in a classroom setting with students.
- They plan to continue teaching through the 2025–26 school year.
- They have not previously been recognized as a State or Regional Teacher of the Year in Washington.

For Classified School Employee of the Year, any public-school classified staff is eligible if –

- They are considered a classified employee, and they are not working in an executive management position.
- They plan to continue working in education for through the 2024–25 school year.
- They have not previously been recognized as a State or Regional Classified School Employee of the Year in Washington.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Susan Lathrop, Assistant Superintendent of Educator Growth and Development, at 564-999-3894 or email susan.lathrop@k12.wa.us. The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT
Deputy Superintendent

Susan Lathrop,
Assistant Superintendent
Educator Growth and Development

CR:sl

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