

SUMMER FOOD SERVICE PROGRAM

Disclosure of Free and Reduced-Price Information Agreement

Purpose and Scope

_____ and _____
Name of the determining agency *Name of the requesting agency*

acknowledge and agree the children’s free and reduced-price meals and free milk eligibility information obtained under provisions of the National School Lunch Act (42 USC 1751 et. seq.) or Child Nutrition Act of 1966 (42 USC 1771 et. seq.) and the regulations implementing those Acts is confidential information. This agreement is intended to ensure that any information disclosed about children eligible for free and reduced-price meals or free milk will be used only for purposes specified in this agreement and that both parties recognize that there are penalties for unauthorized disclosures of this eligibility information.

Authority

Section 9(b)(2)(C)(iii) of the National School Lunch Act (42 USC 1758[b][2][C][iii]) authorizes the limited disclosure of children’s free and reduced-price meals or free milk eligibility information to specific programs or individuals, without prior parent/guardian consent. Additionally, the statute specifies that for any disclosures not authorized by the statute, the consent of children’s parents/guardians must be obtained prior to the disclosure.

The *requesting agency* certifies that it is currently authorized to administer the Summer Food Service Program (SFSP) and that information requested will only be for the SFSP.

Responsibilities

The *determining agency* will disclose eligibility information only to persons directly connected to administration or enforcement of programs authorized access under the National School Lunch Act or regulations under the Act or to programs or services for which parents/guardians gave consent.

The *requesting agency* will ensure that only the individuals named below are directly connected with the administration or enforcement of the SFSP and whose responsibilities require use of the eligibility information will have access to children’s eligibility information, as noted below:

Name

Title

Name

Title

The above named individuals will use children’s free and reduced-price eligibility information to qualify SFSP site at 50 percent or more free and reduced-price eligibility based on NSLP application data. All staff that have access to children’s free and reduced-price meals eligibility information will be informed that the information is confidential, that children’s eligibility information must only be used for purposes specified above, and of the penalties for unauthorized disclosures.

Determining Agency Signature

Title *Date*



Determining Agency Signature

Title

Date