

OSSI Grants Office Hours and Support

Support with EGMS

All OSSI grants are administered and managed via the Education Grants Management System (EGMS). It is the responsibility of the Local Education Agency (LEA) (i.e., School District) and applying entities to ensure facility and capacity with this system.

Due to the number of eligible grantees, please access the below resources before emailing.

The best information for EGMS support can be found on OSPI's dedicated [EGMS webpage](#) or at the Office Hours opportunities indicated below.

EGMS Office Hours (Recurring)

- Please check the [EGMS Office Hours document](#) from our agency.

EGMS Video Tutorials

These short videos were created in the first year of EGMS implementation. They provide step-by-step instructions for each phase of the application process in EGMS, particularly for federal grants. The state funded grant application process mirrors the federal grant process, with the exception of the SAS/Preapplication.

- [EGMS Video Tutorial #1: Preparing for your Federal OSSI Grant](#)
- [EGMS Video Tutorial #2: Completing your Pre-application and Request for Substantially Approvable Status \(SAS\)](#)
- [EGMS Video Tutorial #3: Completing and Submitting your 2023-24 Grant Application](#)

Step-by-Step Instructions

The documents below correspond with the video tutorials above.

- Preparing for your Federal OSSI Grant
 - [Step-by-Step Guide: Registering Additional LEA Users](#)
 - [Step-by-Step Guide: Registering School Users](#)
- [Step-by-Step Guide: Pre-application and SAS](#)

Contact

If you have tried all options above and still have questions, please contact (as ordered below):

- Your LEA (School District) EGMS administrator. A list is [available here](#).



- For EGMS support, please email EGMS Support, EGMS.Support@k12.wa.us
- For OSSI programming and OSSI-specific grant questions, please email Akiva Erezim, Akiva.Erezim@k12.wa.us