Request for Proposals No. 2024-06 Addendum 02 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period and Pre-Bid Conference for RFP No. 2024-06, issued February 7, 2024.

All amendments, addenda, and notifications related to this procurement will be posted on the OSPI website (if this was an open procurement) and on the Washington Electronic Business Solution (WEBS) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

1. **Question:** How many schools are in scope for middle school? Could you provide a list of these schools?
   Answer: Please refer to the Report Card Enrollment for 2023-24 through the OSPI Data Portal for this information.

2. **Question:** How many schools are in scope for high schools? Could you provide a list of these schools?
   Answer: Please refer to the Report Card Enrollment for 2023-24 through the OSPI Data Portal for this information.

3. **Question:** How many teachers are there for middle school algebra?
   Answer: Please refer to the OSPI Data Portal to access detail educator data.

4. **Question:** How many teachers for high school algebra?
   Answer: Please refer to the OSPI Data Portal to access detail educator data.

5. **Question:** How many teachers teach all subjects of math for middle school?
   Answer: Please refer to the OSPI Data Portal to access detail educator data.

6. **Question:** How many teachers teach all subjects of math for high school?
   Answer: Please refer to the OSPI Data Portal to access detail educator data.

7. **Question:** Does WA State (across all districts) already have an active license for IXL, Blackboard, Formative, and/or Photo-math across the school districts?
   Answer: These products may have been selected and paid for by one or more districts, but none are distributed statewide.

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8. **Question:** Could you provide an active list of schools by school district? This will help us as we're finalizing the data analytics portion of the proposal.
Answer: Please refer to the [OSPI Report Card](#) for detailed lists of School and School Districts in Washington State

9. **Question:** Regarding access – we understand the tool will potentially serve all middle and high school students in the state. Will every student be accessing the tool or only those who are identified as needing extra support?
Answer: The legislation for this interactive math tutoring tool is to create a statewide interactive math tutoring tool for middle and high school students that is accessible on a 24-hour basis to students, teachers, and parents across the state. The intent is to make this tool accessible not only to students who demonstrate a need for additional support, but for all students, with the intent to increase student performance and improve algebraic achievement.

10. **Question:** What is the process by which schools or districts opt-in to participate in using the tool?
Answer: Under A.4. B. 1. of the RFP, it is specified that the contractor shall develop a communication plan for promotion of the tutoring tool to all Washington middle and high schools. It will be up to the individual contractor to create as part of their communication plan how a school or school district will opt in to participate in the tutoring tool.

11. **Question:** Are physical materials (i.e., workbooks) a required component? Is the vendor expected to supply the workbooks?
Answer: Resources such as videos, workbooks, and additional practice and tutoring tools are desired components for the tutoring tool; they are not required. These resources would be provided by the Contractor. These resources could be online resources accessible to students, rather than printed resources.

12. **Question:** Item 8.1.11 – is the tool required to have an embedded screener assessment?
Answer: Section A.4. B. 8.1.11 of the RFP says the following: Provide detailed descriptions of the different types of assessments that provide teachers resources aligned to the SDE Framework for Multi-tiered Systems of Support such as:
    o Classroom formative assessment
    o Screener assessments by grade level and by units of instruction SDE RFP 23-3700 Page 14 Digital, Adaptive Supplemental Mathematics Program
    o Diagnostic assessment that includes comparison ranking across a national sample of peers
    o Progress monitoring assessment
    o Interim assessments
    o Summative assessment

- *All assessment should be aligned to the Washington Standards for Achievement Test

  Given that the opening statement of this section uses the words "such as", embedded screener assessments, along with the other assessment types listed are desired, but not required.

13. **Question:** Item 8.1.19 – is the State seeking a solution that provides complete lesson plans and/or scripted lessons for offline use?
    Answer: The tutoring tool needs to be accessible to students 24 hours a day. Providing an option for online resources to be downloaded for access, when internet resources may be inaccessible, would be a desired component of the tutoring tool for offline use.

14. **Question:** Item 8.1.21 – would you please provide details on how the solution may be used in a credit-bearing (credit recovery) situation?
    Answer: At this time, the legislation has not provided a requirement or additional resources to incorporate the math tutoring tool as a credit bearing or recovery tool. If the contractor has the plan and resources to create those opportunities within their product, that can be outlined as an option within their proposal.

15. **Question:** In the cost proposal, is it acceptable for vendors to propose a cap / ma//ximum number of students who can access the tool?
    Answer: It is intended for this tool to be accessible to all students in Washington State, limiting the number of students accessing the tool would not provide equitable access to all students.

16. **Question:** Would you be able to provide the PDF for the above refenced RFP?
    Answer: This RFP is available at the [Office of Superintendent of Public Instruction (OSPI) website](#) and at the Department of Enterprise Services, [Washington Electronic Business Solution (WEBS) Procurement website](#).