

Request for Proposals No. 2024-18

Addendum 01 – Pre-Bid Conference Q&A

This document is posted to capture the questions received, and agency answers provided, during the Pre-Bid Conference, which was held on May 29, 2024.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website.

Additional questions concerning this procurement may be submitted to contracts@k12.wa.us through June 7, 2024. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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- Question:** Will the activities described in the RFP be included in the contracts?
Answer: It is accurate to expect that the activities described in the RFP will be included in the contract language.
 - Question:** Is OSPI providing a list of target districts and schools that IPTN partners should be focusing on?
Answer: OSPI will be identifying some LEAs and schools based on data, but IPTN cadre should not limit themselves to that list.
 - Question:** Is it okay to include hyperlinks to organization websites or prior work as part of a proposal?
Answer: We prefer that proposals do not respond by referring to material presented elsewhere, but we will not automatically reject any proposals that do.
 - Question:** Is the projected contract start date listed in the RFP subject to change?
Answer: Yes; the date listed is the anticipated start date, but contracts are not guaranteed to start on the date listed in the RFP.
 - Question:** Is there any flexibility regarding the minimum qualification that bidders must have evidence demonstrating impact for increasing inclusionary practices in Washington state?
Answer: No. Bidders must meet all Minimum Qualifications specified in the RFP.



6. **Question:** Is this a new project?
Answer: Yes and no. This work is a continuation of the Inclusionary Practices Project (IPP), but after nearly 5 years of IPP, we are moving into a new RFP cycle and have identified new priorities and approaches for the IPTN.
7. **Question:** Are other sustainability options available beyond a fee for service model?
Answer: It is the expectation that there will be a fee for services or some other method to build in sustainability. While there is some flexibility in ways to achieve sustainability, bidders should be aware that LEAs will be receiving funds from OSPI to access technical assistance and professional development from IPTN partners.
8. **Question:** Should proposals speak to ongoing partnerships with LEAs?
Answer: While contextual information about existing partnerships may be included, proposals should not be framed in terms of existing work with school districts.
9. **Question:** What can be expected in terms of cohort collaboration?
Answer: The expectation is that organizational partners within the IPTN will collectively participate in continuous improvement and codesigning of the statewide effort. We expect partners to learn from one another and be familiar with each other's work to avoid inconsistencies and duplication of work.
10. **Question:** What cost range should proposals fall into?
Answer: The total amount allocated by the Washington Legislature to support this work is \$5M for fiscal year 2025, supplemented with federal IDEA funds. This figure is intended to support multiple IPTN partner contracts.

Specifically, OSPI has allotted \$4,382,014 for this contract. Bidders are encouraged to break proposal costs down by activities.

As such, Section A.7. of the RFP is hereby amended to read as follows:

Section A.7. FUNDING

The exact financial terms shall be determined during contract negotiation, not to exceed \$4,382,014. Proposals shall include Consultant's most favorable and competitive cost estimate to perform the work. OSPI does not represent or guarantee any minimum purchase from the resulting contract.

Forty-six point three percent (46.4 %) of the funds proposed for this project will be funded using Federal money provided by Catalog of Federal Domestic Assistance number #84.027A, Award #H027A240074. The selected contractor must therefore comply with Federal Grant Terms and Conditions. Fifty-three points six percent (53.6%) of the funds proposed for this project will be funded using State money provided by 2024 State Supplemental Operating Budget SB 5950 Sec. 501 (4)(z)(mm)(i)(B).

11. **Question:** Will proposals that focus on early childhood and primary aged prevention and intervention supports be considered?

Answer: Yes, this RFP pertains to the entire prek-22 continuum.

12. **Question:** Is there a page maximum for the proposals?

Answer: There is no stated page limit.