

Pre-Procurement Announcement 2024-19

School Bus Specification Review

STATE OF WASHINGTON
OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
OLYMPIA, WASHINGTON

PROJECT TITLE: School Bus Specification Review

ESTIMATED UPCOMING CONTRACT PERIOD: September 3, 2024 – August 31, 2025. Amendments extending the period of performance, if any, shall be at the sole discretion of OSPI.

CONSULTANT ELIGIBILITY: This Pre-Bid Announcement is informational, aimed to school bus dealers who are interested in providing price quotes.

This Pre-Procurement Announcement is available at the [Office of Superintendent of Public Instruction \(OSPI\) website](#) and at the Department of Enterprise Services, [Washington Electronic Business Solution \(WEBS\) Procurement website](#). The forthcoming RFP for School Bus Price Quotations will also be posted to OSPI and WEBS. All interested Consultants must be registered with WEBS under the following commodity codes to receive automatic notifications: 065-17: Bus Bodies, School; 071-14: Bus Chassis, School; 071-15: Buses Complete, School (Conventional Type) (See Classes 556 thru 559 for Mass Transit Vehicles); 071-16: Buses Complete, School (Small Vehicle Type)

OSPI, and its contractors and subcontractors, must not discriminate in any programs or services based on sex, race, creed, religion, color, national origin, age, marital status, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal by a person with a disability, and must comply with state and federal nondiscrimination laws, including Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, and Title VI of the Civil Rights Act of 1964. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/TTY: 360-664-3631; or P.O. Box 47200, Olympia, WA 98504-7200; or equity@k12.wa.us.

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A.1. PURPOSE OF PRE-PROCUREMENT ANNOUNCEMENT

The Office of Superintendent of Public Instruction (OSPI) is initiating this Pre-Procurement Announcement to notify interested parties of an upcoming Request for School Bus Price Quotations. The purpose of the Pre-Procurement Announcement is to give potential bidders an opportunity to research the project and plan for the procurement prior to its release. OSPI reserves the right to revise information posted herein.

A.2. BACKGROUND

Pursuant to [Revised Code of Washington \(RCW\) 28A.160.195](#), OSPI intends to solicit competitive price quotes from school bus dealers to produce school buses in twenty-eight (28) separate categories to Washington Local Education Agencies. See Section A.7. Exhibits.

Following a forthcoming competitive process, OSPI will publish a list of all accepted price quotes. Local Education Agency’s may purchase a school bus directly from the submitting dealer without going to bid if the price quote is on the OSPI list of accepted bids.

For the purpose of this process, “local education agency” includes Washington state school districts, Educational Service Districts, public charter schools, and tribal compact schools.

OSPI anticipates releasing the procurement in mid-July 2024, and estimates the due date will be at 8:00 am, Pacific Time (PT) on Wednesday, August 7, 2024.

A.3. PRE-PROCUREMENT MEETING

A pre-bid state price quote specification document review meeting will be held on June 24, 2024, during the Washington Association of Pupil Transportation (WAPT) Conference, at the SpringHill Suites in Kennewick, Washington. The meeting will begin at 9:30 am and will be hosted in Rooms G & H. The meeting is open to the public and any interested vendors.

The purpose of this meeting is to review proposed changes to the 2024-2025 State Price Quote Specification documents (SPI 1394), which are attached as exhibits to this pre-bid announcement.

Vendors who are unable to attend the pre-procurement meeting, but would like a copy of the notes, may email contracts@k12.wa.us.

A.4. ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

Action	Date
OSPI issues Pre-Procurement Announcement	June 13, 2024
OSPI will host a Pre-Bid Price Quote Specification Document Review meeting	June 24, 2024
OSPI issues RFQ	July 17, 2024
Proposals due	August 7, 2024
OSPI conducts evaluation of proposals	August 8, 2024
OSPI publishes vetted list of vendors for use by school districts	September 3, 2024

OSPI reserves the right to revise the above schedule.

A.5. AMERICANS WITH DISABILITIES ACT

OSPI complies with the Americans with Disabilities Act (ADA). Consultants may contact the RFQQ Coordinator to receive this RFQ in an alternative format.

A.6. SPECIFICATION COORDINATOR

The Specification Coordinator is the sole point of contact for all questions related to technical specifications during this pre-bid announcement only. **After June 24, 2024, any subsequent questions regarding the forthcoming RFQ must be submitted to contracts@k12.wa.us.**

	Contact Information
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A.7. EXHIBITS

- SPI 1394 – 2024-25 School Year State Quote Price Summary
- SPI 1394A – School District Options – Dealer Delivery Report
- SPI 1394A – School District Options – Dealer Delivery Report (Excel)
- SPI 1394B – As Delivered – Vehicle Data Sheet
- Type A – Gas & Propane
- Type A – Electric
- Type C60 – Bid as 48 Passenger, Diesel, Gas & Propane
- Type C77 – Bid as 71 Passenger, Diesel, Gas & Propane
- Type C77 – Bid as 71 Passenger, Electric
- Type D60 – Bid as 48 Passenger Diesel
- Type D84 – Bid as 78 Passenger Diesel
- Type D – 84 Passenger, Rear Engine
- Type D – 84 Passenger, Electric