

OSPI Child Nutrition Programs Reference Sheet

2024-25 Claim Processing Dates

Initial Claim Processing

Beginning in November 2024, claims data must be entered in WINS by **2:00 pm** on the 15th of each month to be processed and paid by the end of the month. All claims that are in “OK to process status” will process for payment in the same month.

Final Claim Deadline

The final deadline for claims data to be entered is 60 days after the last day of the claim month. The Filing Claims Reference Sheet provides additional details, including details regarding claims revisions. If the 60th day falls on a holiday or weekend, claims should be entered by the next business day.

Claim Month	Initial Claim Processing	Final Claim Deadline
September 2024	October 15, 2024	November 29, 2024
October 2024	November 15, 2024	December 30, 2024
November 2024	December 15, 2024	January 29, 2025
December 2024	January 15, 2025	March 1, 2025
January 2025	February 15, 2025	April 1, 2025
February 2025	March 15, 2025	April 29, 2025
March 2024	April 15, 2024	May 30, 2025
April 2025	May 15, 2025	June 29, 2025
May 2025	June 15, 2025	July 30, 2025
June 2025	July 15, 2025	August 29, 2025
July 2025	August 15, 2025	September 29, 2025
August 2025	September 15, 2025	October 30, 2025
September 2025	October 15, 2025	November 29, 2025

