

# Request for Proposals No. 2025-02

## Addendum 01 – Pre-Bid Conference Q&A

This document is posted to capture the questions received, and agency answers provided, during the Pre-Bid Conference, which was held on August 13, 2024.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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1. **Question:** How many attendance networks are currently running in Washington using this process, since it is a minimum requirement?

**Answer:** Breakthrough Improvement Networks focused on Attendance and based on the IHI model were implemented in ESDs 105 and 171 as part of the ESSER Attendance & Reengagement Project, which ended June 30, 2024. Eligible bidders are required to have experience using the IHI Breakthrough Model to run a network focused on attendance in Washington state. This is a requirement because the timeline to launch the networks is so short; OSPI is seeking a consultant who has operated in Washington state and therefore has knowledge of the Washington policy and practice context as well as relationships in Washington schools.

2. **Question:** Will only one bidder be selected?

**Answer:** Yes. One bidder will be selected for a maximum contract amount of \$140,000.

3. **Question:** If we are a veteran, minority, and woman owned business with federal certification, do we still need to have those certifications in Washington?

**Answer:** Registration is not required in Washington. Bidders should provide evidence of any kind of registration that supports their status as a Washington small business, minority-, woman-, and/or veteran-owned business. Please indicate any such status on the *Contract Intake Form*.

In accordance with the legislative findings and policies set forth in chapter [39.19 RCW](#), the State of Washington encourages participation in all of its contracts by firms certified by the Office of Minority and Women's Business Enterprises (OMWBE). Participation may be either on a direct basis in response to this RFP or on a subcontractor basis. For more information on certification, contact the [Washington Office of Minority and Women's](#)



[Business Enterprises](#). However, no preference points will be included in the evaluation of proposals, no minimum level of MWBE participation shall be required as a condition for receiving an award, and proposals will not be rejected or considered non-responsive on that basis.

43.60A.200 encourages the participation of Veteran and Service Member Owned Businesses certified by the Washington State Department of Veterans Affairs [RCW 43.60A.195](#). For more information on certification, contact [Washington State Department of Veteran Affairs](#).

Additionally, per Department of Enterprise policy, agencies are encouraged to buy from in-state small business, including microbusinesses and minibusinesses.