

*Title II, Part A - Supporting Effective Educators
FP239 Consolidated Grant Application
August 21, 2024 Webinar Q&A*

Title IIA Webinar Recording and Resources

- 1. We have a participating private school that sent their teachers to trainings for 3 days, is this an allowable expense? In addition to the invoice that stated it's a 3-day training, what other supporting documents are needed to satisfy audit requirements?**

The overall training plan needs to be ongoing and sustained, but the private school may not have enough Title IIA equitable services funds to cover the entire plan. So, the overall plan must be sustained even if the Title IIA funded piece (3-day training) is not sustained. For detailed guidance, please review resources: [Allowable Costs \(ospi.k12.wa.us\)](https://ospi.k12.wa.us/allowable-costs) and [Allowable Uses of Title II, Part A Funds for Private Schools \(ospi.k12.wa.us\)](https://ospi.k12.wa.us/allowable-uses).

- 2. We have a classified employee who has responsibility for coordinating our professional development (including PD related to Title IIA), involving communicating with staff, registering staff, tracking attendance, clock hours etc. Can we include hours she spends on this for Title IIA professional development in the grant allocation/application?**

There are circumstances when classified support staff can be funded by Title IIA in budget category 21-Supervision-Instruction and activity code 21-3 Salaries Classified. The example you gave of completing tasks specifically aligned Title IIA allowable trainings is a good example. In section 5 Budget of the FP239 application, include the FTE and specific tasks in the description column so we know what is being funded. Any positions funded in activity 21 also require a job description to be uploaded in the Collab Tab of the application. Keep in mind that if the classified staff member was previously funded by state or local funds, it would be a supplant issue to move the cost to federal funds. For additional guidance on supplement not supplant issues review: [Title II, Part A Supplement Not Supplant \(ospi.k12.wa.us\)](https://ospi.k12.wa.us/title-ii-part-a-supplement-not-supplant).

- 3. Is there a requirement for the amount of the Title IIA allocation that goes to prioritized schools or on the OSSI list?**

There is not a percent or minimum amount listed in the statute. In the application, please share what additional activities/supports these buildings will receive. For example, those schools may receive additional TOSA support, PLC release time, or observation opportunities.



- 4. We have ESAs (like school counselors) who are supporting teachers in implementing SEL curriculum. The slide on page 27 of the deck you sent says that "ESAs may participate in the professional learning if there is no additional cost." Does this mean we can't use funds to train these staff members who support teachers?**

There are some trainings available to ESAs in the FP239 application section 3b. Other Academic Needs. All other trainings and support for ESAs are not allowable via Title IIA. ESAs are welcome to attend the trainings *if there is no additional cost to Title IIA*, or if their participation is covered by another funding source. For detailed guidance, please review: [Allowable Uses of Title II, Part A Funds \(ospi.k12.wa.us\)](https://ospi.k12.wa.us).

- 5. When we are assuring other funding sources have not been used for our plan (example state/district level budgets) how far back are we attesting to? Prior 5, 10+ years?**

For the supplement not supplant requirement, you are looking back at the previous school year. For additional guidance on supplement not supplant issues review: [Title II, Part A Supplement Not Supplant \(ospi.k12.wa.us\)](https://ospi.k12.wa.us).

- 6. The enrollment data does not match our district information. It was changed on the Ranking & Allocation, but the info is still incorrect in Title II Equitable Services. Where does that data come from? How do we correct it?**

On the Equitable Services FP239 application form (sequence number 15), the private school enrollment is prepopulated based on the October 1, 2023 data the private school reported to the Washington State Board of Education. The LEA counts are also from the previous year. Corrections cannot be made at this time.

- 7. How are we to collect all this information in this short time?**

We recognize and appreciate your commitment to completing the annual Title IIA funding responsibilities. Some of these requirements are ongoing and best approached as a district team when possible. For example, the consultation feedback entered in the application would be based on the LEA's consultations over the past year. Other decisions must be made prior to the application being submitted. An example would be determining the additional supports the prioritized schools will receive. An LEA's federal program administrator should consider meeting with other district and building administrators to finalize these decisions.

- 8. Is the deadline September 13th?**

September 13 is a recommended deadline for submitting the consolidated grant application but not a hard deadline; the application will still be open after that date. Since a claim cannot be made until the consolidated grant application is approved, you may want to talk to your business manager regarding a timeline that meets your

district's needs.

- 9. I'm thinking we apply the same professional learning requirements (sustainable, ongoing) to our private school partners? For example, if they want to do a regional 2-day conference to collaborate with other schools in their "district" is that allowable?**

You are correct that the ongoing and sustained requirements also apply to private schools. A 2-day conference would need to be part of an ongoing professional learning plan; it could not be funded as a standalone activity. For detailed guidance, please review resources: [Allowable Costs \(ospi.k12.wa.us\)](https://ospi.k12.wa.us) and [Allowable Uses of Title II, Part A Funds for Private Schools \(ospi.k12.wa.us\)](https://ospi.k12.wa.us).

Title II, Part A Support and Resources

Website

[Improving Teacher and Principal Quality \(Title II, Part A\) \(ospi.k12.wa.us\)](https://ospi.k12.wa.us)

Office Hours

[Office Hours - Title II Part A \(alchemer.com\)](https://alchemer.com)

Email

title2a@k12.wa.us

Phone

360-725-6340

TTY: 360-664-3631