

Year-at-a-Glance Title I, Part A and LAP 2024–25 | Checklist

Closing School Year		
Starts	Item	Due
Ongoing	Title I, Part A Reporting <ul style="list-style-type: none"> Collect, track, and submit applicable TAS data to the SIS (e.g., year-round data collection). 	Ongoing
Technical Assistance	<ul style="list-style-type: none"> Final Day to Submit 2023–24 Budget Revisions October 15 Final Claims for 2023–24 Grant Expenditures November 15 	
May	Learning Assistance Program (LAP) Report 2023–24 Student data is collected in 1) LEA's Student Information System (SIS), 2) submitted to CEDARS, and 3) finalized, with school and district-level data, in EDS.	September 30
Technical Assistance	<ul style="list-style-type: none"> For questions regarding reporting procedures, application use, or data certification, contact Lisa Ireland, Data Analyst, 360-725-6358, AskSI@k12.wa.us. For technical questions, contact Customer Support, 1-800-725-4311, CustomerSupport@k12.wa.us. For questions regarding program laws and implementation, contact the LAP Team, 360-725-6100, LAP@12.wa.us .	

Current School Year		
Starts	Item	Due
June	Pre-Application (Intent to Participate, Transferability, and Substantially Approvable Status (SAS)) (Required) EGMS Consolidated Grant Application	Recommended July 1
	Pre-Application Due Date EGMS Consolidated Grant Application	September 12
Technical Assistance	Start Date for Title I, Part A Grant Awards—the Pre-Application enables the LEA to charge expenses back to the date the Pre-Application was submitted, but no earlier than July 1. Pre-Application submitted by July 1 = July 1 start date. Pre-Application submitted on July 2 or after = date the Pre-Application was submitted.	
August	EGMS Consolidated Grant Application Due <i>If applicable, complete End of Year Report Private School Student Count</i>	September 13
May	Learning Assistance Program (LAP) Report 2023–24 Acceptance of Funds and Assurances for the 2024–25 School Year are completed in the Fund Allocation Tab in the LAP Report in EDS.	September 30
Resources	<ul style="list-style-type: none"> LAP See program guidance, resources, and tools LAP Report User Guide CEDARS Data Manual Budget Preparations See LAP Budget Calculator 	
Starts	Item	Due
October 1 or when CGA is approved	Title I, Part A Comparability Report EGMS Progress Report	November 28
Technical Assistance	Start of the School Year Reminders, Notifications, Implementation Requirements <ul style="list-style-type: none"> <input type="checkbox"/> Parent Notification Requirements for LEAs and Schools Title I, Part A Parent and Family Engagement webpage Private School Services—Begin at the same time as services begin in public schools. 	
Starts	Item	Due
January	Title I, Part A Program Review and Support (PRS) Cycle	Concludes in May
January	Carryover Funds Budget Amedments EGMS Amendment	February
Waiver	Schoolwide Waiver 40% Poverty Threshold (Optional) EGMS Consolidated Grant Application Supporting Document Upload.	August
Technical Assistance	Private Participation in Federal Programs—Bulletin and Webinar comes out before March.	
Starts	Item	Due
March	Reallocation Application (select LEAs only) EGMS Amendment	October 15
February	Free and Reduced-Price Lunch (FRP) Percentage Coordinate with appropriate staff to check percentages posted on School Apportionment before finalization.	March 31
March–April	Private Participation in Federal Programs Private Schools <i>Notify OSPI Through the application in Educational Data System (EDS)</i>	April
Resources	<ul style="list-style-type: none"> Private School Participation in Federal Programs Click on the "Resources" Accordion Menu 	

Contact Us & Find Us Online | Title I, Part A | LAP Office | 360-725-6100 | Email: Title1a@k12.wa.us | LAP@k12.wa.us
[Closing Educational Achievement Gaps \(Title I, Part A\)](#) | [OSPI \(www.k12.wa.us\)](http://www.k12.wa.us) | [Learning Assistance Program \(LAP\)](#) | [OSPI \(www.k12.wa.us\)](http://www.k12.wa.us)