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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

September 6, 2024

() Action Required
(X) Informational

BULLETIN NO. 061-24 OFFICE OF SYSTEM AND SCHOOL IMPROVEMENT

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
School District Foster Care Liaisons
School District Building Point of Contact

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Local Foster Care Liaison and Building Point of Contact Information/Training

CONTACT: Stacey Klim, Program Supervisor
564-999-1939, Stacey.klim@k12.wa.us

PURPOSE/BACKGROUND

Section 1112(c)(5)(a) of the [Elementary and Secondary Education Act \(ESEA\)](#), as amended by Every Student Succeeds Act, requires every local education agency (LEA) to designate a foster care point of contact. This same requirement is found in state law. [Revised Code of Washington \(RCW\) 28A.320.148](#) requires each school district to designate a foster care liaison to facilitate district compliance with state and federal laws related to students who are the subject of a dependency proceeding and to collaborate with the Department of Children, Youth, and Families (DCYF); the appropriate federally recognized Indian tribe; or the state agency responsible for the implementation of the Unaccompanied Refugee Minors program.

Further, [RCW 28A.320.148](#) requires each K–12 public school in the state to designate a Building Point of Contact in each elementary school, middle school, and high school.

NOTE: The district liaison and building point of contact for foster care may also serve as the district liaison and building point of contact for students experiencing homelessness, respectively. Click here to view the [Bulletin 060-24](#) for homeless district liaisons and building points of contact.

Foster Care District Liaison

The Foster Care Education Program at the Office of Superintendent of Public Instruction (OSPI) maintains a database of contact information for each [designated foster care liaison](#). OSPI provides communication to foster care liaisons through this database for GovDelivery notices to announce upcoming trainings and disseminate other programmatic information.

Districts need to submit new contact information whenever there is a liaison change. To update your school district's foster care point of contact/liaison information, please fill out the form here: [Foster Care Liaison Contact Information](#).

Districts are strongly encouraged to name at least two school district employees on the OSPI foster care liaison contact list and to update the list to reflect any district staff changes throughout the year. *It is important that at least one of the identified school district employees is available through the summer months.*

Multiple training opportunities for school district foster care liaisons will be available in September and October of 2024 through OSPI. Training dates and registration links can be found on the [OSPI Foster Care Resources and Training](#) webpage.

School Building Point of Contact

OSPI maintains a database of contact information for each [designated building point of contact](#). OSPI provides communication to building points of contact through this database for GovDelivery notices to announce upcoming trainings and disseminate other programmatic information.

Districts need to submit new contact information whenever there is a building point of contact change. Please fill out the [Building Point of Contact Information form](#) to update each school's information.

Multiple training opportunities for building points of contact will be available in September and October of 2024 through OSPI. Training dates and registration links can be found on the [OSPI Foster Care Resources and Training](#) webpage.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Stacey Klim, Foster Care Program Supervisor, at 564-999-1939 or email stacey.klim@k12.wa.us. The OSPI TTY number is 360-6643631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

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Director of Foster Care and Institutional Education

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