



INSTRUCTIONAL MATERIALS REVIEW

Administration Questions

Title: _____ Content Area: _____

Grade Band: _____ Developer: _____ Year: _____

Instructional Material Type, License, and Delivery Method

Instructional Materials Type

- Core Instructional Material
- Supplemental Material
- Alternate Core Instructional Material
- Temporary Material
- Intervention Instructional Material

Delivery Platform Considerations

- Print
- Online
- Digital
- Hybrid/Blended

License Type

- District license required
- Open – adaptations allowed
- Individual use only
- Open – no derivatives
- Free online use only
- Other: _____

Implementation Considerations

When applying this rubric, consider the category of the instructional materials in question and determine which of these questions are pertinent.

1. This resource will require approval from:

- Teacher professional judgement based on district guidelines
- Principal
- IT Department
- District adoption committee
- School Board
- Other: _____

2. What would you view as **challenges** for **teachers** in **navigating and using the delivery format** of this resource? What would the district need to do to address those challenges?

3. What **challenges** would **students** have in **navigating and using the resource**? What would the district need to do to address those challenges?

4. What **professional learning** might teachers need to ensure a level of comfort in interfacing with the technology and/or content of this resource? How prepared is your IT department to provide this support and what might need to be implemented to provide the support for teachers?

5. If there is a need for adding **supplemental materials** to this resource, how prepared is the district to support this? What would the district need to have in place to ensure the resource is aligned to Washington State Learning Standards and addresses all district grade-level or course expectations?

6. If **print** copies are required, how could this be done in the most cost-effective way? What logistical challenges might be faced in printing these materials?

7. How might **families** be able to support students with this delivery format? What communication or supports might need to be developed?

8. How **accessible** are the digital resources by students with disabilities? What supports might need to be provided?

OER Considerations (if applicable)

9. What **benefits** are there to adapting this resource for instruction?

10. What **challenges** are there to adapting this resource for instruction?

11. How would the **district support** the editing and adaptation of this resource and where would these adaptations be stored for teacher and student access?

12. What **approval process** is needed for using and/or adopting OER, who needs to be at the table and is this different depending on the scale of implementation? Does this process look any different than the usage/adoption of traditional published material?

13. How would the district obtain **feedback** about OER implementation from teachers and students and how would that inform ongoing updates and revision?

Suggestions and Comments



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