

## Verification Tool 6: Explanation of Method Used to Select Verification Sample 2024–25 School Year

1. Number of applications on file as of October 1: \_\_\_\_\_ free  
\_\_\_\_\_ reduced-price  
\_\_\_\_\_ total

2. Check method of verification used:

3% Focused       3% Random       1% + ½ % Focused

3. List number of applications verified: \_\_\_\_\_

4. Description of process used for selection of applications to be verified (i.e., how were applications selected):

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5. List of selected parents/guardians:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6. Process completed on: \_\_\_\_\_ (no later than November 15)

\_\_\_\_\_  
Signature of Verifying Official

**Sign form and file in your verification folder for the current school year.**