

Application and Approval Process Overview for Course Providers and Multidistrict Online School Programs

Getting Started

Information for applicants who are applying for approval as one or both of the following approval categories:

- Course Provider;
- Multidistrict Online School Program.

Course Provider

Approval as an online course provider allows your organization to provide online courses to Washington public schools.

It means that your online courses:

- Meet Washington state learning standards;
- Are taught by Washington certificated and appropriately endorsed teachers; and
- Meet the approval criteria listed for multidistrict online school program approval.

Multidistrict Online School Program

Approval as a multidistrict online school program allows your school district to operate an online program that:

- May serve district students full-time in online courses,
- Has no limit on non-resident enrollments.

The program may use any combination of online course options including:

- District-developed online content with district teachers;
- Purchased online content and district teachers;
- Online courses contracted through approved online course providers using the providers' online content and teachers.

The school district operating this program is accountable to the students, as well as compliance to state and federal education requirements.

The Application Process

1. Review resources for Course Providers and/or Multidistrict Online School Programs.
2. Submit an [Intent to Apply](#) by November 1.



3. Meet with the Learning Options Program Specialist.
4. Prepare application materials.
5. Submit application materials January 1 through January 31.

Online Learning Resources

Please see OSPI's [Online Learning for Applicants \(ospi.k12.wa.us\)](https://ospi.k12.wa.us) and [Program/Provider Approval Application \(ospi.k12.wa.us\)](https://ospi.k12.wa.us) websites for Online Learning resources.

The Approval Process

Step 1: Complete the application by January 31 at 5 pm PT.

Step 2: Provided all the required elements are submitted, a team of reviewers will assess the application and score it based on the approval criteria.

Step 3: OSPI will inform you if the application has been approved or denied, and the next steps in either scenario.

Step 4: Approved online course providers and multidistrict online school programs may begin operation the following school year.

Questions?

Contact Jennifer Fischer, Learning Options Program Specialist, by email at jennifer.fischer@k12.wa.us or by phone at 360-725-4974.