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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

ospi.k12.wa.us

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() Action Required
(X) Informational

BULLETIN NO. 067-24 SECONDARY EDUCATION AND PATHWAY PREPARATION

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
School Building Principals
Public Charter Schools
Tribal Compact Schools

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Updates and Guidance for Dual Credit Programming

CONTACT: Tim McClain, Dual Credit Program Supervisor
201-341-2955, tim.mcclain@k12.wa.us

PURPOSE/BACKGROUND

The purpose of this document is to provide updates and guidance on dual credit programming, specifically focusing on recent policy changes and legislative investments. The intention is to support school districts and educational institutions in understanding and implementing new requirements for programs like Running Start and College in the High School (CiHS). The document includes information on annual notification requirements, equitable access to Running Start, guidance on College in the High School, and details about the Test Fee Subsidy Program for college preparatory exams. Additionally, OSPI has identified technical assistance and professional learning opportunities to aid in the implementation of these programs

Annual Requirements for Dual Credit Notification

In 2024, [Substitute House Bill \(SHB\) 1146](#) was enacted to ensure equitable access to information about all dual credit programs for students and families. This bill mandates that public schools serving grades 9 through 12 provide annual notifications about dual credit options and available financial assistance before course scheduling for the next school term occurs. Notifications must be sent via email and other methods and can be included in other required communications related to academic acceleration policies ([RCW 28A.320.195](#)), College in the High School ([RCW 28A.600.287](#)), and Running Start ([RCW 28A.600.320](#)). These notifications must be translated into the primary language(s) of parents or legal guardians

where feasible and delivered in a manner accessible to individuals with disabilities. For guidance on implementing SHB 1146, please refer to the attached resource "Notifying High School Students and Families about Dual Credit and Financial Aid."

Equitable Access to Running Start

In 2023, [SHB 1316](#) mandated that every school district must allow eligible students to participate in the Running Start program ([RCW 28A.600.310](#)). The Legislature has invested in increasing the annual average full-time equivalent (AAFTE) limitation from 1.20 to 1.40 and OSPI's rules encourage maximum use of the program ([RCW 28A.600.390](#)). OSPI has developed guidance to support Running Start requirements, which is attached as "Running Start Access." Additionally, the [Running Start Frequently Asked Questions \(FAQ\)](#), supports further understanding of Running Start program requirements.

College in the High School Guidance

[SSB 5048](#) has eliminated CiHS fees for public school students and established a direct funding model for public colleges and universities. To address the anticipated increase in student and family interest in CiHS, as well as the potential rise in colleges seeking to partner with new districts, OSPI provides recommendations and reminders about current CiHS state rules in the attached document, "College in the High School Transcription, Guidance, and Growth."

Test Fee Subsidy Program for College Preparatory Programs with Exams (CPPE)

The Test Fee Subsidy Program will continue to provide funds to cover the cost of annual Advanced Placement (AP), Cambridge International (CI), and International Baccalaureate (IB) exams taken by students who qualify as low-income in public schools. For more information, please refer to the attached "Test Fee Subsidies" document.

Technical Assistance and Professional Development

In addition to the attached guidance documents, there are several upcoming engagement opportunities for further information and support. Signing up for [Dual Credit listserv](#) will also provide access to future program-specific webinars.

Back-to-School Dual Credit General Updates with OSPI and the State Board for Community and Technical Colleges

[October 23, 2024, 9:30–11am](#)

Topics will include:

- Dual credit legislative and policy updates
- Dual credit FAQ updates
- Summer Running Start review
- New dual credit reports and data

Monthly Dual Credit Drop-In Hours

[Tuesday, November 12, 2024, 3–4 pm](#)

[Thursday, December 5, 2024, 2:30–3:30 pm](#)

INFORMATION AND ASSISTANCE

For general questions regarding all dual credit programs at the secondary level, please contact Tim McClain, OSPI Dual Credit Program Supervisor, at 201-341-2955 or email tim.mcclain@k12.wa.us.

For fiscal and enrollment reporting questions, contact Becky McLean, OSPI Enrollment Reporting Program Manager, at 360-725-6306 or email becky.mclean@k12.wa.us.

For CEDARS questions, contact Student Information using the AskSI@k12.wa.us email inbox. The OSPI TTY number is 360-664-3631.

To receive email updates on dual credit and related topics, sign up for OSPI's Dual Credit Updates GovDelivery listserv by visiting the [OSPI website](#) and selecting "Dual Credit Updates" under the "General Topics" drop-down menu.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT
Deputy Superintendent

Rebecca Wallace
Assistant Superintendent
Secondary Education and Pathway Preparation

Kim Reykdal
Director
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CR:tpm

Attachment 1: Notifying High School Students and Families about Dual Credit and Financial Aid

Attachment 2: Running Start Access

Attachment 3: CiHS Transcription, Guidance, and Growth

Attachment 4: Test Fee Subsidies

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