Zoom at Noon Key Topics Schedule

Overview and Format

Starting in November 2024, the OSPI ELP Assessment office hour, Zoom at Noon, will spend the first half-hour of our weekly time together exploring various key topics related to WIDA ACCESS test administration. Informal and informational, these sessions will be supported by our Data Recognition Corporation (DRC) partner, Andrew Lenn.

Attendees are encouraged to participate and ask questions, and any ideas for additional key topics can be sent to the ELP Assessments inbox at ELPAssessments@k12.wa.us or shared during our office hours. The second half of our weekly time together will be an informal, open office session.

This schedule is subject to change. Please note the three dates that are moved to Tuesdays to accommodate federal holidays held on Mondays.

Zoom at Noon Key Topics Schedule for the 2024 – 2025 Test Administration Window

Session Date	Topic	Description
November 4, 2024	User Management	• User roles and permission sets • Assigning and editing permissions • Mass assigning permissions
November 12, 2024 (Tuesday)	General WIDA ACCESS Information	• Scheduling WIDA ACCESS • Time and group considerations • Materials requirements • Training requirements
November 18, 2024	WIDA ACCESS TA Training	• Training requirements • Training expectations • Refresher training
November 25, 2024	Test Session Management	• Printing test tickets • Administering test sessions • Order of domains and Tier Placement Reports
December 2, 2024	Student Management	• Adding students to WIDA AMS • Student transfers • Updating and editing registrations • Duplicate students
December 9, 2024	Accommodations	• Unique identifiers and WIDA AMS coding • Accommodations and Do Not Score codes • End Incomplete and Domain Exemptions
December 16, 2024	Test Monitoring Features	• Monitoring completion and progress • New features for 2024 – 2025

Session Date	Topic	Description
December 23, 2024	Materials Management	• Inventory and tracking • Ordering additional materials • Accountability Form
December 30, 2024	Materials Management	• Labeling scenarios • Accuracy of bubbling • Importance of pencils
January 6, 2025	Day of the Test	• Common questions • Test functionality
January 13, 2025	Reports	• Accessing reports for monitoring and completion
January 21, 2025 (Tuesday)	TBD	• TBD
January 27, 2025	TBD	• TBD
February 3, 2025	TBD	• TBD
February 10, 2025	TBD	• TBD
February 18, 2025 (Tuesday)	TBD	• TBD
February 24, 2025	TBD	• TBD
March 3, 2025	TBD	• TBD
March 10, 2025	TBD	• TBD
March 17, 2025	TBD	• TBD
March 24, 2025	TBD	• TBD
March 31, 2025	TBD	• TBD