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| CONSULTANT INFORMATION | |
| Bidder: |  |

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| MINIMUM QUALIFICATIONS |
| *Please check all boxes that apply.*  Licensed to do business in the State of Washington. If not licensed, provide a written intent to become licensed in Washington within thirty (30) calendar days of being selected as the Apparently Successful Contractor.  3.5 years’ experience in online courses. Examples may include:   * + have led an online program,   + mentored students in online courses, and/or   + taught online courses.   School, program, or course evaluation experience. Examples may include:   * + Participation in an accreditation process;   + Online course or program approval or evaluation and/or;   + Leadership or participation in a curriculum adoption process.   Consultants who do not meet the minimum qualifications noted above will be rejected as non-responsive and will not receive further consideration. Any proposal that is rejected as non-responsive will not be evaluated or scored. |

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| ADDITIONAL DESIRED QUALIFICATIONS |
| *Please check all boxes that apply.*  Experience as an educator delivering online courses.  Relevant experience in and knowledge of evaluation in online courses and/or programs.  Comprehensive knowledge of reviewer’s role in evaluation process.  Comfortable with the function and use of web applications; may have developed  content for the web.  Comfortable navigating different online learning management systems, and other course/program platforms.  1+ years proven success in a remote work environment.  Experience scoring based on a rubric. |

*I certify under penalty of perjury of the laws of the State of Washington that the foregoing is true and correct.*

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Signature of Bidder Date Place Signed (City, State)

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Printed Name Title Organization Name