**[School District/LEA Name]** **[Date]**

Nan **[Name]**:

Kwoj aikuj jilkintok melele eo kom aikuji, ne ejab kebaak **[Name of School/District Official]** ilo **[School/District Name]** mokta jen **[Date]** ne ejab ajiri eo (ro) nejum enaj bojrak aer lelok mona ko ejellok ak ediklok wonneir.

Kom ej lale Ablikajon eo am nan Mona ko Ejellok im Ediklok Wonnen ilo Jikuul. Kakien ko an federal rej aikuj amim kommane mennin nan loloorjak ke ajiri ro wot remaron tobrak renaj bok mona ko ejellok ak ediklok wonneir.Kwoj aikuj jilkintok melele eo nan kom nan kamool ke rijikuul in/rein emaron tobrak: **[student name(s)]**.

Ne kwomaron, jilkintok kabe ko, ejab jejjetin peba ko. Ne kwonaj jilkintok jejjetin peba ko, renaj bar jilkinwaj wot ne kwonaj kajjitok.

1. Ne kwoj ebok jiban in kolla jen Mona Basic, Jiban eo an Kotaan Ien nan Baamle ro rej Aikuj (Temporary Assistance for Needy Families, TANF), ak Burokraam in Ajej Mona ilo Bwidej ko an Indian (Food Distribution Program on Indian Reservation, FDPIR) ilo ien am kanne am ablikajon nan mona ko ejellok ak edik wonneir, ak ilo jabdewot ien jen ien eo, jilkintok juon kabe in juon ian peba kein:
* Kojella in Kamool Mona Basic, TANF, ak FDPIR ej kwalok raan in kamool ko.
* Leta jen opij eo an Mona Basic, TANF, ak FDPIR ej kwalok raan in kamool ko.

*Jab jilkinlok kaat in Jaan eo ej kadu Delon Kolla ilo Akkoun eo ilo Paan (Electronic Benefits Transfer, EBT) eo am.*

1. Ne kwonaj loe leta in nan juon ajiri eo ejellok imon an jokwe, rilikin ear emakut tok, ak ajiri eo ej jikuul ilo Head Start, jouj im kebaak **[Name of School Homeless Liason/Head Start/Migrant Coordinator]** nan jiban.
2. Ne ajiri eo ej juon ajiri in foster, lelok juon peba in kamool ilo jeje ej kamool ke opij ak jikin ekajet eo ej bok eddoin ajiri eo ilo peba in kakien ne ejab lelok etan im melele ko nan kebaak armij eo ilo opij ak jikin ekajet eo emaron kamool ke ajiri eo ej juon ajiri in foster.
3. Ne ejellok armij mweo imom ej ebok jiban ko jen Mona Basic, TANF, ak FDPIR: jilkinlok peba in koba ibben peba ko rej kwalok jonan jaan eo rimweo imom rej boke jen kajojo jikin ko rej lelok kolla. Peba ko kwoj jilkintok rej aikuj kwalok etan armij eo ear boke kolla eo, raan eo ear loe, jete eo ear boke, im ewi jonan ikut in an boke. Jilkinlok melele nan:

**[Address]**

Peba ko kwomaron lelok ekoba:

* *JERBAL KO:* Mottan peba jen jek in kolla ne ejab kilin leta in kolla ej kwalok jonan im jonan ikut in an boke kolla eo; leta jen jikin jerbal ej kalikar aoleben wonnen mokta jen kankan im jonan ikut in am kolla; ak, ne kwoj jerbal nan kwe make, juon bejnej, ak peba ko an jikin atake, einwot juon peba ej kwalok kolla im wonnen ko kwoj kollaiki ne ejab peba ko ewor melele kon eowoj.
* *SOCIAL SECURITY, JOORTOKLIK KO (PENSIONS), ak RETIREMENT*: Leta in kolla in retirement jen Social Security, peba in kamool kolla ko emoj boki, ne ejab kojella kon aoleben jonan joortoklik eo am.
* *KOLLA IKIJEN EJELLOK JERBAL, UTAMWE, AK INJURAN IKIJEN JORRAAN JEN JERBAL:* Kojella kon maron tobrak jen juon opij eo ej bok eddoin kakien ko rej kejbarok rijerbal an State, peba eo mottan jek, ak leta jen opij eo ej bok eddoin Injuran in Jiban Rijerbal.
* *KOLLA KO JEN WELFARE:* Leta kon jiban jen opij eo an TANF.
* *WONNEN LALE AJIRI NE EJAB KOLLA AN ARMIJ EO KAR BELEM:* Peba in kakien jen jikin ekajet, kwon, ak kabe in jek ko emoj boki.
* *EJELLOK KOLLA:* Jidik komelele ilo jeje ej kalikar waween am lelok mona, nuknuk, im imon jokwe nan armij ro ilo baamle eo am, im naat eo kwoj katmane an naj wor am kolla.
* *KOTOBAR EO NAN AN KIEN EO AN AMEDKA JERBAL IBBEN KOMBANI KO NAN KOLABLOK IM KOKMANMANLOK IMON JOKWE KO AN RITARINAE (MILITARY HOUSING PRIVATIZATION INITIATIVE):* Juon leta ak koontoreak in reen ej kwalok ke baamle eo am ej jokwe ilo Military Privatized Housing Initiative.

Peba in kamool kolla ak rijit in jiban emaron lelok jen jabdewot ien kotaan allon eo mokta jen ablikajon im ien eo an leta in. An juon citizen in Amedka ak peba in immigration ejab juon waween eo nan an rijikuul maron tobrak nan jiban ko ejellok ak ediklok wonneir.

Ne ewor am kajjitok ak kwoj aikuj jiban, jouj im kall **[Name]** ilo **[Phone]** – ejellok wonnen am kall**.** **[Toll Free or Reverse Charge Explanation]**. Kwomaron bar e-mail ae tok kom ilo**[E-mail Address]**.

Ilo kautiej,

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****[Name of Signee]**

Kakien eo an kien eo elab ej kojejjet kutien Burokraam in Mona in Raelap ilo Aoleb Jikuul (Richard B. Russell National School Lunch Act) ej aikuji melele ko emoj kajjitok nan kamool an ajiri ro nejum maron tobrak nan mona ko ejellok ak edik wonneir. Ne kwojab lelok melele ak ne kwonaj lelok melele ko rejabikbik, emaron bojrak an ajiri eo nejum bok mona ko ejellok ak edik wonneir.

Ilo ad loor kakien ko an federal rej kejbarok maron ko an armij im an U.S. Department of Agriculture (USDA), opij in emo an lelok mantin kalijeklok nan armij konke er riia, kalor in kilier, lal eo rekkar ejaak jene, elane kora ak emmaan (ekoba waween an juon kalikar ak makutkut einwot kora ak emmaan), utamwe, dettan iio, ak mantin ukot nana jen juon makutkut moktalok ikijen maron ko an armij iomwin kakien.

Melele ko kon burokraam eo remaron lewaj ilo kajin ko jet im ejab kajin Belle wot. Armij ro ewor aer utamwe im rej aikuj bok melele ilo waween ko jet nan aer maron bok melele kon burokraam eo (einwot, Braille, jeje kileb, teep in ronjak, American Sign Language), rej aikuj kebaak opij eo an state ak jukjukinbed ej bok eddoin lelok jiban in ne ejab Burokraam eo ej jiban an ro ewor aer utamwe maron bok melele im jerbal (Technology and Accessible Resources Give Employment Today, TARGET) an USDA ilo (202) 720-2600 (kenono im TTY) ne ejab kebaak USDA ilo Federal Relay Service ilo (800) 877-8339.

Nan bael juon abnono kon mantin kalijeklok ilo burokraam eo, Armij eo ej lelok Abnono aikuj kanne juon Peba AD-3027, Peba in Abnono kon Mantin Kalijeklok an USDA im kwomaron loe onlain ilo: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, jen jabdewot opij an USDA, ilo am kall ae (866) 632-9992, ne ejab jeiki juon leta im atorej ae lok USDA. Leta in aikuj bed etan armij eo ej lelok abnono, atorej, nomba in talebon, im juon komelele ilo jeje kon mantin kalijeklok eo rej abnono kake ilo an bwe jonan melele ko kwoj lelok nan kojellaik Secretary in Rijiban eo ej bok eddoin Kakien ko rej Kejbarok Maron ko an Armij (Assistant Secretary for Civil Rights, ASCR) kon waween eo ear walok im raan eo ekkar walok bod eo ear kakkure maron ko an armij iomwin kakien. Peba AD-3027 eo emoj am kanne ne ejab leta eo aikuj etal nan USDA ilo:

1. **mael:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; ak
2. **fax:**
(833) 256-1665 ak (202) 690-7442; ak
3. **email:**
[program.intake@usda.gov](http://mailto:program.intake@usda.gov/)

 Opij in ej juon jikin jerbal eo ejellok mantin kalijeklok.