**[School District/LEA Name]** **[Date]**

Gacaliye **[Name]**:

Xiliga **[Date First Notice Was Sent]**, waxaa laguu soo diray warqad – ‘Waa Inaan Fiirinaa Codsigaaga’.

Waxaan codsanay inaad ka jawaabtid warqada **[Date Response Was Requested]** si aan u hubino in canugaaga (carruurtaada) sii wataan inay helaan faa'idooyinka cuntada bilaashka ah iyo qiimaha la dhimay.

Kama aadan soo jawaabin, ama maadan bixin warbixin cadeyso canugaaga (caruurtaada) waa/way u qalmaan inay helaan faa'idooyinka cuntada bilaashka ah ama la qiimo dhimay.

Sidaas darteed, u tixgeli midaan ogeysiinta ugu dambeyso ee, illaamaa aan war kaa helno 10 maalmood ee taariiqda warqadaan, dheefaha cuntada bilaashka ama qiimaha la dhimay ee canugaaga (caruurtaada). Canugaaga (caruurtaada) ayaa markaas kadib laga rabaa inay si buuxdo u bixiyaan qiimaha buuxo ee cuntadiisa/cuntadeeda, waxtarka ah **[Final Date To Receive Information]**. Dib ayaad u codsan kartaa faa'idooyinka xili walba inta lagu jiro sannad dugsiyeedka oo waxaa la weydiinayaa inay bixiyaan cadeynta u qalmida waqtigaas.

Haddii aad qabtid wax su'aalo ah ama haddii aad u baahantahay caawin walba, fadlan ka soo **[Contact Person's Name]** wac **[Phone Number]**. Waxaad sidoo kale xaq u leedahay dhageysi cadaalad ah haddii aad ku diido go'aaminta u qalmida ama joojinta dheefaha. Haddii aad codsatid dhageysi **[Date]**, canugaaga (caruurtaada) way sii wadayaan inay helaan cuntooyin bilaash ama la qiimo dhimay illaa go'aanka sarkaalka dhageysiga la gaaro. Waxaad codsan kartaa dhageysi adoo soo wacayo ama u soo qorayo: **[Name, Address, Phone number, or E-mail]**.

Si daacadnimo ah,

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****[Name of Signee]**

Xeerka Qadada Dugsiga Qaran ee Richard B. Russell (Richard B. Russell National School Lunch Act) ayaa u baahan warbixinta la codsaday si markaas loo xaqiijiyo u qalmida carruurtaada oo cuntooyinka bilaashka ah ama la dhimay. Haddii aadan bixin macluumaadka ama aad bixiso macluumaad aan dhameystirneyn, carruurtaada waxaa laga yaabaa inaysan markale helin cuntooyin bilaash ah ama la dhimay qiimaheeda.

Sida waafaqsan sharciga xaquuqaha madaniga ee dawlada dhexe iyo qaanuunada iyo xeerarka xaquuqaha rayidka Waaxda Beeraha Mareykanka (U.S. Department of Agriculture, USDA), machadkan waa ka mamnuuc takoorida ku saleysan isirka, midabka, wadanka u dhalashada, jinsiga (oo ay ku jiraan aqoonsiga jinsiga iyo dookha galmada), naafonimada, da'da, ama ka aargudashada ama ka argoosiga howsha hore ee xuquuqaha rayidka.

Macluumaadka barnaamijka waxaa lagu diyaarin karaa luuqado aan ka aheyn luuqada Ingiriisi. Dadka naafada ah ee u baahan qaabab kale oo isgaarsiinta lagu helayo macluumaad barnaamijka (tusaale ahaan, Qoraalka camoolaha, daabacaad weyn, cajalada maqalka, Luuqada Dhagoolaha), waa inay la xiriiraan gobolka masuulka ka ah ama hay'ada deegaanka ee bixisaa barnaamijka ama Xarunta USDA ee Tignoolajiyada iyo Kheyraadka La Heli karo ayaa Maanta Bixinaya Shaqo (Technology and Accessible Resources Give Employment Today, TARGET) (202) 720-2600 (codka iyo TTY) ama kala soo xiriir USDA dhinaca Adeega Xiriirka Dawlada Dhexe ee (800) 877-8339.

Si aad u xareysid cabashada takoorista barnaamijka, Qofka cabashada gudbinayaa waa inuu buuxiyaa Foomka AD-3027, Foomka Cabashada Takoorista Barnaamijka USDA kaasoo laga heli karo khadka onlaynka ah: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, oo laga heli karos xafiiska kasta ee USDA, iyadoo la wacayo (866) 632-9992, ama qoraal loou dirayo warqad USDA. Warqada waa inay ku jiraan magaca qofka cabanaya, ciwaanka deegaanka, lambarka talefoonka, iyo sharaxaada qoraalka ah ee falka takoorida lagu eedeeyay oo leh sharaxaad ku fillan oo ogeysiineyso Kaaliyaha Xoghaynta Xaquuqaha Rayidka (Assistant Secretary for Civil Rights, ASCR) wax ku saabsan nooca iyo taariiqda xadgudubka xaquuqaha rayidka. Foomka AD-3027 ee dhamaystiran ama warqada waa in loo soo gudbiyaa USDA ugu dambayn:

1. **boostada:**  
   U.S. Department of Agriculture  
   Office of the Assistant Secretary for Civil Rights  
   1400 Independence Avenue, SW  
   Washington, D.C. 20250-9410; ama
2. **fakiska:**  
   (833) 256-1665 ama (202) 690-7442; ama
3. **iimaylka:**  
   [program.intake@usda.gov](http://mailto:program.intake@usda.gov/)

 Machadkan waa fursad bixiyaha loo siman yahay fursadahiisa shaqo.