How to Run an Expired Certificate Report in E-Certification

Step 1: Select reports



Step 2: Select the report titled Certification Expiration



Please Note:

- The search options are by recommending agency, district, type of certificate and expiration date.
- Run the certificate expiration report for your district to identify your educators' certificate status using 6-30-YYYY as the expiration date.
- Data will only appear for individuals if S275 data has been reported by the district. Individuals without employment data will not be included in the results.



