

Request for Proposals No. 2025-07

Addendum 02 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2025-07, issued November 14, 2024.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

- Question:** Hello, would OSPI consider it a conflict of interest if the Contractor is currently providing independent evaluation consulting for an existing 21st CCLC grantee in Washington state?

Answer: OSPI does not consider this scenario a conflict of interest.
- Question:** Are we allowed include resumes of key staff as an appendix?

Answer: Yes; please note section B.7.i regarding the sharing of confidential information.
- Question:** Regarding A.4.ii., Scope of Work: Under item 4 in the scope of work section, there are two sub-bullets that reference a data-sharing agreement with the OSPI (sub-bullets a and d). Can OSPI describe how these are fundamentally different from each other or what fundamentally different deliverables would be produced from each?

Answer: Both can be addressed with a single Datashare Agreement.
Sub-bullet A refers to the contractors' responsibility to produce the data-sharing timeline in accordance with 21st CCLC reporting requirements. This work is done in collaboration with 21st CCLC program staff.
Sub-bullet D refers to the contractors' responsibility to work with the Office of Student Information at OSPI to develop and implement a data sharing agreement that will enact and adhere to the timeline.
- Question:** Regarding A.4.iii., Minimal Technical Specifications for Statewide Data Collection System: Are we allowed to include responses to the items listed in the table in an Appendix?

Answer: Yes. Please note that these are standard minimum specifications for data collection systems at OSPI/in Washington State.



5. **Question:** Regarding B.7.i., “Confidential Documents”: We need to provide confidential information relevant to our technical response, is it acceptable to include and clearly identify any confidential /proprietary information (as per the guideline on page 18)?
Answer: Yes. Any sharing of confidential or proprietary information should follow the guidance outlined in B.7.i.

No questions or responses included in this document require any changes to the solicitation document; this document stands alone.